Apalachee Regional Planning Council
FULL COUNCIL BOARD MEETING
Thursday – September 19, 2019
10:00 a.m. ET / 9:00 a.m. CT

312th Public Meeting

UF IFAS / North FL Research & Education Center
155 Research Road
Quincy, Florida 32351
www.thearpc.com

The Apalachee Regional Planning Council serves its citizens and local governments by providing technical assistance and a forum for communication and collaboration, to preserve and enhance the economic, natural, and social environments of the Apalachee Region.
## APALACHEE REGIONAL PLANNING COUNCIL

### EXECUTIVE COMMITTEE

**Randy Merritt**, Chairman (Wakulla) • **Kristin Dozier**, Vice-Chair (Leon)
**Ricky Jones**, Secretary/Treasurer (Franklin) • **John Jones**, Past Chairman (Monticello)

**FRCA Policy Board Members**: Kristin Dozier, Lisa Miller and Gene Wright

### FULL COUNCIL

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DRAFT AGENDA

1. Call to Order, Pledge of Allegiance and Introductions
2. *Approval of Agenda
3. *Approval of Minutes – July 18, 2019 Regular Board Meeting
4. Flood Hazard Mitigation Presentation – Roderick Scott, L&R Resources, LLC
5. Hometown, Handmade & Homegrown: Overview of Sopchoppy’s Experience with DEO’s Competitive Florida Partnership Program – Caroline Smith, ARPC Staff
6. Executive Director’s Report
   Chris Rietow, ARPC Executive Director
   A. *Financial Report
   B. Staff Program Reports
      1. Economic Development & Community Planning
      2. Disaster Resiliency Coordination
      3. Emergency Planning
      4. Revolving Loan Fund
      5. Transportation Planning
      6. Environmental Planning
      7. GIS Program
      8. Correspondence and Items of Interest
   C. 850 Hemp Summit Update
   D. ADA Website Compliance
7. Board Member Reports / Local & Regional Issues Discussion
8. Ex-Officio Member Updates
9. Public Comment
10. Adjournment (Next ARPC Board Meeting – November 21, 2019)

*Items Requiring Board Action
Item 1: Call to Order and Roll Call
Chairman Merritt called the meeting to order at 10:00 am. He led the Board in the Pledge of Allegiance and asked all in attendance to introduce themselves for the Roll Call.

ARPC Board Members in Attendance:

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ARPC Staff in Attendance

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<tr>
<td>Chris Rietow</td>
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<td>Josh Adams</td>
<td>Regional Planner / Environmental</td>
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<td>Ben Chandler</td>
<td>Disaster Recovery Coordinator</td>
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<td>Kwentin Eastberg</td>
<td>Regional Planner / Transportation</td>
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<td>Elise Fisher</td>
<td>Regional Planner / Emergency Planning</td>
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<td>Sarah Hibbard</td>
<td>GIS Specialist</td>
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<td>Caroline Smith</td>
<td>Regional Planner / Economic Development</td>
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<td>Ericha Stewart</td>
<td>Communications/ Planning Intern</td>
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<td>Peter Traficante</td>
<td>Economic Development/Planning Intern</td>
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<td>Janice Watson</td>
<td>Finance Director/ Loan Coordinator</td>
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ARPC Board Meeting Minutes
July 18, 2019
Others in Attendance
Joshua Gabel – US Senator Marco Rubio
Melissa Durham – FL Senator Bill Montford
Ray Kirkland – FL Dept. of Transportation
Jim McShane – CareerSource Capital Region
Cristina Paredes – Tallahassee/Leon OEV
Shannon Metty – Jefferson County Planning
Melissa Corbett – Wakulla County Planning
Richard Williams – Opportunity Florida
Romina Valerio – Emerald Coast RPC
Sierra Anderson – US Senator Rick Scott
Jerrie Lindsey – FL Fish & Wildlife Comm.
Dave Mulholland – VHB FDOT Consultant
Greg Slay – CRTPA
Richard Fetchick – Tallahassee/Leon OEV
Michael Morón – Franklin County Coord.
Alisha Wetherell – Tallahassee Airport
Susan Estes – Opportunity Florida
MacKenzie Riley – Emerald Coast RPC

Chairman Merritt welcomed the ARPC guests and asked that the records show a quorum of the Apalachee Regional Planning Council (ARPC) was in attendance.

Items 2 and 3: Approval of the Agenda and the Minutes
A motion was made by Davis Stoutamire to approve the July 18, 2019 Agenda and the Minutes of the May 16, 2019 ARPC Full Council Board Meeting as presented. The motion was seconded by David Culpepper. A vote was taken, and the motion carried unanimously.

Item 4: I-10/SR 65 Interchange Overview
Chris Rietow introduced Ray Kirkland from the FL Dept. of Transportation (FDOT). Mr. Kirkland thanked the Board for the letters of concern expressing the need for an interchange at the intersection I-10 and SR 65 in Gadsden County. Mr. Kirkland explained that the FDOT standard design criteria required that there be a minimum of 6 miles between interchanges in rural areas. He stated that Gadsden County is a member of the Capital Regional Transportation Planning Agency (CRTPA) which was responsible for the planning and assigning funding to transportation projects in its service area. Mr. Kirkland stated that if the project was to be pursued, it would have to go through the established CRTPA process. Chairman Merritt recognized Greg Slay, Executive Director of the CRTPA, and asked him comment. Mr. Slay explained that the spacing requirement would be the main inhibitor of the project moving forward and secondly securing the approximately $30 million dollars needed to construct the interchange would be a significant challenge to existing projects. Mr. Kirkland noted that there has not been a new interchange constructed in FDOT District 3 in over 30 years. Mr. Rietow reported that he had been in contact with FDOT District 3 personnel about other options to provide more efficient access from SR 65 to SR 12, especially in regard to the traffic issues experienced in that area during the 2018 the Hurricane Michael evacuation. Mr. Kirkland encouraged the ARPC and Gadsden County to coordinate with the CRTPA to ensure improved access between SR 65 and SR 12 was included in the CRTPA Long-Range Plan as a priority. Chairman Merritt thanked Mr. Kirkland for his presentation and for taking the time come address the ARPC in response to its letter.

Item 5: Federal Disaster Relief Bill Funding Breakdown
Ben Chandler, ARPC Disaster Recovery Coordinator, gave the Board an in-depth review of the $91.1 billion Disaster Relief Bill and explained in detail how it was broken down between recent
disasters. Mr. Chandler also reviewed how the funding had been categorized between the federal funding agencies and their respective programs. He explained that the bill was in the rulemaking stage and stressed that now was the critical time for local governments to investigate specific line items as they applied to relief from Hurricane Michael. Mr. Chandler reviewed the ARPC’s role in the process which mainly would be direct partnership with the US Dept. of Commerce, Economic Development Administration (EDA) and the FL Dept. of Economic Opportunity (FDEO) to support the Economic Development Organizations (EDOs) of the Region as they deep dive into the Disaster Relief Bill line items and to assist them with viable funding applications.

Chairman Merritt asked ARPC staff to research whether there were options within the Disaster Relief Bill for the ARPC to apply for funding to recapitalize its RLF program. Henry Grant emphasized that the biggest help that the ARPC could provide to the counties of the Region was to assist them in navigating through all the different federal programs and tap into any federal funding that might be available to them. Commissioner Brenda Holt suggested that the ARPC host post-disaster tabletop exercises and planning to assist the counties in applying lessons learned from Hurricane Michael to future disasters. She also stated her concurrence that one of the top priorities by all the Hurricane Michael affected local governments was immediate access to recovery funding dollars. Mr. Rietow explained the constraints of ARPC staff in carrying out the responsibilities of existing programs and suggested that the best option to assist the Region was to find a way to fund several regional grant writers out of the disaster relief funding and assured the Board that ARPC staff would continue to research that option.

Commissioner Holt stressed the importance of finding a way for disaster relief funding to be used to ensure that adequate shelters were in place before the next disaster. Melissa Durham of FL Senator Bill Montford’s office stated that last legislative session focused on repairing existing shelters but noted that the Senator would be interested in looking for funding options to establish new shelters and overall preparedness during the upcoming session. Commissioner Kristin Dozier thanked Mr. Chandler for his presentation and detailed breakdown of the Disaster Relief Bill. She emphasized that the immediate priority was for the local governments of the Region to designate a direct contact for Mr. Chandler to coordinate with on disseminating new rulemaking and funding options as they become available. Mr. Chandler echoed Commissioner Dozier’s comments and encouraged the local governments not to rely solely on the Long-Term Recovery Groups (LTGRs) of the Region to be pursuing recovery funding on behalf of the counties. He explained that the LTGRs continue to be overwhelmed with individual assistance requests and unmet needs of impacted citizens. Commissioner Gene Bailey stated that it would be a huge help if at a minimum if the ARPC could establish a process of notifying local government grant writers when funding becomes available.

**Item 6: Executive Director’s Report**

**6A – Financial Report:** Mr. Rietow reviewed with the Board the Budget Reports, the Reconciled Check Registers as of May 31, 2019 and June 30, 2019, and the ARPC’s current list of accounts payable and accounts receivable as of July 10, 2019.
A motion was made by Councilman Woody Stewart to approve the financial reports for May 2019 and June 2019 as presented. The motion was seconded by Commissioner Brenda Holt. A vote was taken, and the motion carried unanimously.

6B – Staff Reports: Mr. Rietow highlighted the following ARPC Program Reports prepared by ARPC staff and included in the Board Package beginning on page 19. He asked the Board for any questions in reference to the reports listed below and briefly updated the Board on any additions to the reports that had been included in the package.

1. Economic Development & Community Planning – Caroline Smith
2. Disaster Recovery Coordination – Ben Chandler
3. Emergency Planning – Zach Annett and Elise Fisher
4. Revolving Loan Fund – Janice Watson
5. Transportation Planning – Kwentin Eastberg
6. Environmental Planning – Josh Adams
7. GIS Program – Sarah Hibbard
8. Misc. Correspondence and Items of Interest

6.B.1 – Economic and Community Development: Mr. Rietow reported briefly on the completion of the City of Sopchoppy Competitive Florida Program by ARPC staff. He announced that FDEO had approved fiscal year 19/20 funding applications prepared by ARPC staff for the Community of Panacea and the City of Midway to participate in the Competitive Florida Program during the 19/20 State fiscal year, noting that these were two of only six projects funded statewide. Mr. Rietow directed the Board to page 31 of the packet and reviewed the upcoming workshops being coordinated by ARPC staff in conjunction with representatives of EDA: Grants Resource Workshop 101 on July 23rd in Port St. Joe and Advancing Apalachee on July 25th in Marianna. He encouraged the Board to contact ARPC staff if they would like to attend or send local government representatives to either of the workshops.

Commissioner Dozier reported that Tallahassee Community College was being awarded an EDA grant of $1.25 Million to fund an advanced welding program along with a newly renovated facility to house the program. She stated that she and Mr. Rietow had been invited to the award dinner hosted by TCC and EDA and would have the opportunity to meet with the Assistant Secretary of the US Dept. of Commerce to learn more about the program and other economic development funding opportunities for the ARPC.

Commissioner Dozier suggested that the ARPC establish a regional economic development working group or taskforce as a mechanism to deliver and assimilate information to local governments. She asked for the Board’s approval to use the working group approach to a broad variety of economic recovery issues at the regional level through a series of meetings to begin as soon as possible. Mr. Rietow reported that in recent conversations with EDA, ARPC staff had been encouraged to research regional economic development projects that might be funded by EDA through its appropriation in the Disaster Relief Bill. The Board approved Commissioner Dozier’s request by general consensus and Chairman Merritt directed Mr. Rietow
to coordinate with Commissioner Dozier on setting up the ARPC Regional Economic Development Taskforce.

6.B.3 – Emergency Planning: Mr. Rietow reviewed the four active shooter workshops held by ARPC staff in coordination with the North FL Regional Domestic Security Task Force during June and July. He announced that the ARPC had been awarded a one-year contract for the Administration of the Big Bend Healthcare Coalition (BBHCC) beginning on July 1, 2019. Mr. Rietow explained that ARPC staff had unsuccessfully applied for this contract in 2013 and was encouraged that the initial contract was the beginning of a long-term relationship between the BBHCC and the ARPC. He commended ARPC staff for the many hours expended in preparing the application and for the continued effort over the last five years to build the relationship with the BBHCC that resulted in the successful award of the contract. Mr. Rietow noted that the contract had the potential to bring another layer of lasting stability to the ARPC.

6.B.4 – Revolving Loan Fund Report: Janice Watson reported that the ARPC Executive Committed had reviewed and approved a working capital loan for the owners of Southern Fields Brewery, a start-up business in the Town of Campbellton.

6.B.5 – Transportation Planning: Kwentin Eastberg, reported that since the last ARPC meeting, Mr. Rietow had appointed several members to the Transportation Disadvantaged (TD) Local Coordinating Boards with an effective date of July 1, 2019. He explained that all membership terms would end on June 30th of the year listed.

A motion was made by Davis Stoutamire to approve Mr. Rietow’s appointments to the Calhoun, Franklin, Gadsden, Gulf, Jackson, Jefferson, Liberty and Wakulla County TD Local Coordinating Boards. The motion was seconded by Mayor David Culpepper. A vote was taken, and the motion carried unanimously.

6.B.6 – Environmental Planning Update: Mr. Rietow briefly reviewed with the Board the ARPC’s recent success with the Shoreline Habitats and Resilient Coasts (SHaRC) Analysis program, announcing that the FL Dept. of Environmental Protection (FDEP) in partnership with the National Wildlife Federation had committed funding for the completion of Phase 2 of the project. Mr. Rietow also noted that ARPC staff had secured contracts for RESTORE Act Administration with Franklin, Gulf and Jefferson counties.

6.B.7 – GIS Program Update: Mr. Rietow announced that the application submitted to FDEO by ARPC staff for the completion of Phase 2 for Apalachee Online had been approved. He explained that Phase 2 would upgrade the Apalachee Online website to include data for the municipalities of the Region similar to the data included for the counties during Phase 1. Mr. Rietow stated that Phase 2 would also include assisting the municipalities of the Region in upgrading existing or building new ADA compliant websites. A lengthy discussion ensued on the recent lawsuits in reference to local government websites not being ADA compliant. Several board members cited recent instances where their respective local governments had been sued and forced to settle out of court for large sums of money because of websites not being ADA compliant. It was discussed that the Florida Association of Counties or Florida
League of Cities might be a good organization to coordinate an initiative to assist the local governments with the on-going problem. Sierra Anderson, of US Senator Rick Scott’s office expressed concern that local governments in the Region were having to deal with a problem like this on top of massive hurricane recovery efforts. She asked that the Senator’s office be provided with specific information on which local governments had been sued and the amounts paid to settle the lawsuits in order to begin working on a solution. Chairman Merritt asked Mr. Rietow to coordinate the effort on getting the information to Senator Scott’s office.

6.C – New Contracts Update: Mr. Rietow stated in addition to the new ARPC contracts discussed during the staff report update, ARPC staff had secured a 1-year contract with Franklin County for GIS Services, a contract with Leon County Schools for a Crisis Management Tabletop Exercise and a contract with the FDEP for a McKissack Beach Land Management Plan (Franklin County).

6.D – Executive Committee Meeting Summary: Mr. Rietow and Chairman Merritt discussed with the Board a summary of the ARPC Executive Committee meeting held on July 10, 2019, which included: a review of recently awarded ARPC contracts; a loan approval for Southern Fields Brewery; approval of a 20% reduction of 19/20 ARPC dues for Calhoun, Gadsden, Jackson and Liberty counties to comply with massive across the board budget cuts by these counties as they work to recover from Hurricane Michael; and an update on the ARPC Rules Repeal process.

A motion was made by Jim Peacock to ratify the actions of the ARPC Executive Committee at its meeting on July 10, 2019. The motion was seconded by David Culpepper. A vote was taken, and the motion carried unanimously.

Item 7: Board Member Reports / Local & Regional Issues Discussion
Commissioner Dozier made a short presentation on the Industrial Hemp Industry and its potential for development in the Apalachee Region. She stated that she had been meeting with both public and private stakeholders and stressed that her focus had been concentrated on production of the hemp fiber and the roughly 25,000 to 50,000 various products that could be made from the fiber. Commissioner Dozier explained that throughout the last year as she had been working to develop a partnership with University of Florida Institute of Food and Agricultural Sciences (UF-IFAS), the need for a more diversified agricultural economy in the Region had become very obvious and then taken to a new level of urgency following Hurricane Michael. She stated that currently the permit needed to grow industrial hemp was a cultivation permit but stressed that cultivation in the Region need to be accompanied by a processing facility. She reported that a 150,000 square foot processing facility in Mayo, Florida was being planned and would be the largest in the nation, but no processing facilities are planned within the Apalachee Region at this time. She also noted that Alabama and Georgia have not approved hemp processing yet.

Commissioner Dozier discussed that on behalf of the ARPC she would like to organize an industrial hemp summit for possibly 200-300 potential stakeholders to be held in early fall,
stating that Tallahassee-Leon County Office of Economic Vitality (OEV) had offered to cover the costs of the meeting facility. Commissioner Jim Peacock offered the Ag Center in Marianna as an alternate location. Mayor Brenda LaPaz asked how large a processing facility would have to be and suggested that there may be vacant buildings around the Region that could be converted. Commissioner Dozier stated that multiple processing plants would be needed in order to be ahead of the curve when Alabama and Georgia realize the economic value of the industry and begin cultivation. Chairman Merritt led a discussion to determine the best location and date for the summit. Commissioner Dozier stated that she had been contacted by several individuals and organizations to offer their willingness to financially sponsor the summit.

A motion was made by Commissioner Kristin Dozier for the ARPC to host but not fund an industrial hemp summit for the purpose of exhibiting the possible economic value to the region of industrial hemp cultivation and processing. The motion was seconded by Commissioner Brenda Holt. A vote was taken, and the motion carried unanimously.

Alisha Wetherell of Tallahassee International Airport suggested that Foreign Trade Zone (FTZ) 101 might be a component of the summit to explain to potential investors how important the FTZ could be to the industrial hemp industry. Richard Williams of Opportunity Florida offered his agreement with Commissioner Dozier’s comments that without the establishment of a local processing facility, cultivation would not be a feasible agriculture venture for growers or investors. Mayor David Culpepper shared with the Board how important Ogelsby Plant Laboratories had been to Calhoun County as an agricultural industry and strongly encouraged everyone to support Commissioner Dozier’s effort in trying to bring a new agricultural industry to the region.

Jim McShane Executive Director of CareerSource Capital Region reported that the Big Bend Continuum of Care (BBCoC) recently went through a leadership change and thanked Mr. Rietow and Ms. Watson for their help in streamlining the process. Mr. McShane stated that he looked forward to a continued successful partnership between the BBCoC and the ARPC.

Mr. Rietow introduced Romina Valerio and MacKenzie Riley of the Emerald Coast Regional Council (ECRC), formally the West Florida Regional Planning Council. Ms. Valerio and Ms. Riley explained that they were the State Housing Initiatives Partnership (SHIP) Administrators for the ECRC and offered the administration services of the ECRC to any counties in the Apalachee Region needing assistance on Hurricane Housing Recovery Program. Chairman Merritt thanked Ms. Valerio and Ms. Riley for their presentation and asked them to be available after the meeting to answer any additional questions that board members may have.

Chairman Merritt asked for any further Board or public comments and there were none. He announced that the next ARPC Board meeting would be held on September 19, 2019 at the same location.

There being no further business the meeting was adjourned at 12:30 pm.
APPROVED BY:  THE APALACHEE REGIONAL PLANNING COUNCIL
MEETING IN REGULAR SESSION ON SEPTEMBER 19, 2019

SIGNED:  

__________________________  
Randy Merritt  
Chairman  

ATTEST:  

__________________________  
Chris Rietow  
Executive Director
AGENDA ITEM - 6

EXECUTIVE DIRECTOR REPORT – Chris Rietow

The following items will be reported and discussed with the Board:


B. **Staff Reports:** Staff program reports are included on the following pages. Staff will be present at the meeting to answer any questions and report on any additional program updates.

C. **850 Hemp Summit Update:** Staff will provide an overview of the progress to date for the planning of the October 2nd Hemp Summit and review the draft agenda.

D. **ADA Website Compliance:** Staff will discuss potential actions to resolve the ongoing surge of legal actions against counties and cities alleging that their public websites fail to comply with ADA and Rehabilitation Act requirements.
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<td>13,350</td>
<td>-</td>
<td>-</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Revolving Loan Fund - Admin</td>
<td>10,000</td>
<td>-</td>
<td>5,250.00</td>
<td>4,750.00</td>
<td>53%</td>
</tr>
<tr>
<td>FDACS - Animal Safety Planner</td>
<td>30,000</td>
<td>725.00</td>
<td>20,075.00</td>
<td>9,925.00</td>
<td>67%</td>
</tr>
<tr>
<td>FDEM - Hazards Analyses</td>
<td>22,000</td>
<td>-</td>
<td>22,159.00</td>
<td>(159.00)</td>
<td>101%</td>
</tr>
<tr>
<td>FDEM - HMEP Planning</td>
<td>40,000</td>
<td>-</td>
<td>20,797.24</td>
<td>19,202.76</td>
<td>52%</td>
</tr>
<tr>
<td>FDEM - HMEP Training</td>
<td>30,000</td>
<td>-</td>
<td>12,740.00</td>
<td>17,260.00</td>
<td>42%</td>
</tr>
<tr>
<td>FDEM - HurrEx 2019</td>
<td>75,000</td>
<td>-</td>
<td>63,900.00</td>
<td>11,100.00</td>
<td>85%</td>
</tr>
<tr>
<td>FDEM - LEPC Support Staff</td>
<td>80,000</td>
<td>-</td>
<td>50,600.00</td>
<td>29,400.00</td>
<td>63%</td>
</tr>
<tr>
<td>FDOH - Leon POD Exercise</td>
<td>21,500</td>
<td>-</td>
<td>21,500.00</td>
<td>-</td>
<td>100%</td>
</tr>
<tr>
<td>Misc. Small EP Contracts</td>
<td>10,500</td>
<td>18,500.00</td>
<td>20,467.00</td>
<td>(9,967.00)</td>
<td>195%</td>
</tr>
<tr>
<td>EPA - Brownfield</td>
<td>6,000</td>
<td>795.00</td>
<td>3,095.00</td>
<td>2,905.00</td>
<td>52%</td>
</tr>
<tr>
<td>FDEP SHaRC</td>
<td>15,000</td>
<td>15,800.00</td>
<td>18,600.00</td>
<td>(3,600.00)</td>
<td>124%</td>
</tr>
<tr>
<td>FDEP - FRCP</td>
<td>29,200</td>
<td>-</td>
<td>29,133.84</td>
<td>66.16</td>
<td>100%</td>
</tr>
<tr>
<td>FDEP - Carrabelle TRA</td>
<td>23,000</td>
<td>-</td>
<td>11,295.00</td>
<td>11,705.00</td>
<td>49%</td>
</tr>
<tr>
<td>FDEP - SQG</td>
<td>40,000</td>
<td>38,495.34</td>
<td>38,495.34</td>
<td>1,504.66</td>
<td>96%</td>
</tr>
<tr>
<td>RCSC - Admin</td>
<td>10,000</td>
<td>-</td>
<td>5,000.00</td>
<td>5,000.00</td>
<td>50%</td>
</tr>
<tr>
<td>ARPC County Dues</td>
<td>69,275</td>
<td>-</td>
<td>65,757.75</td>
<td>3,517.25</td>
<td>95%</td>
</tr>
<tr>
<td>FRCA - Admin</td>
<td>60,000</td>
<td>5,700.00</td>
<td>50,550.00</td>
<td>9,450.00</td>
<td>84%</td>
</tr>
<tr>
<td>QGAA - Admin</td>
<td>26,400</td>
<td>2,200.00</td>
<td>23,000.00</td>
<td>3,400.00</td>
<td>87%</td>
</tr>
<tr>
<td>FDEO - Apalachee Online</td>
<td>63,450</td>
<td>-</td>
<td>63,450.00</td>
<td>-</td>
<td>100%</td>
</tr>
<tr>
<td>FDEO - Sophcoopy Competitive Fl</td>
<td>20,000</td>
<td>-</td>
<td>9,500.00</td>
<td>10,500.00</td>
<td>48%</td>
</tr>
<tr>
<td>Big Bend Continuum of Care</td>
<td>30,000</td>
<td>8,510.79</td>
<td>16,856.08</td>
<td>13,143.92</td>
<td>56%</td>
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<tr>
<td>Misc. Small TA Contracts</td>
<td>16,700</td>
<td>21,500.00</td>
<td>34,595.00</td>
<td>(17,895.00)</td>
<td>207%</td>
</tr>
<tr>
<td>CTD - Transportation Disadvantaged</td>
<td>184,950</td>
<td>8,400.30</td>
<td>122,281.06</td>
<td>62,668.94</td>
<td>66%</td>
</tr>
<tr>
<td>TOTAL REVENUE</td>
<td>1,029,575</td>
<td>158,126.43</td>
<td>819,097.31</td>
<td>197,127.69</td>
<td>80%</td>
</tr>
<tr>
<td>General Expenses</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Accounting</td>
<td>1,000</td>
<td>28.00</td>
<td>862.00</td>
<td>138.00</td>
<td>86%</td>
</tr>
<tr>
<td>Advertising</td>
<td>2,400</td>
<td>76.38</td>
<td>1,483.59</td>
<td>916.41</td>
<td>62%</td>
</tr>
<tr>
<td>Audit</td>
<td>15,000</td>
<td>-</td>
<td>-</td>
<td>15,000.00</td>
<td>0%</td>
</tr>
<tr>
<td>Board Meeting Expenses</td>
<td>4,000</td>
<td>45.77</td>
<td>2,042.82</td>
<td>1,957.18</td>
<td>51%</td>
</tr>
<tr>
<td>Contingency &amp; Project Pass-Through</td>
<td>43,675</td>
<td>743.57</td>
<td>10,833.66</td>
<td>32,841.34</td>
<td>25%</td>
</tr>
<tr>
<td>Consultants (HMEP - T CDBG HurrEx)</td>
<td>30,000</td>
<td>-</td>
<td>27,928.38</td>
<td>2,071.62</td>
<td>93%</td>
</tr>
<tr>
<td>Dues (FRCA, NADO, SERDI &amp; Other)</td>
<td>27,500</td>
<td>464.00</td>
<td>25,894.00</td>
<td>1,606.00</td>
<td>94%</td>
</tr>
<tr>
<td>Equipment Lease - Copiers</td>
<td>14,500</td>
<td>778.54</td>
<td>7,525.41</td>
<td>6,974.59</td>
<td>52%</td>
</tr>
<tr>
<td>Fringe Benefits (FICA, CHP &amp; FRS)</td>
<td>148,000</td>
<td>11,824.87</td>
<td>113,391.66</td>
<td>34,608.34</td>
<td>77%</td>
</tr>
<tr>
<td>Insurance (Work Comp, Liability)</td>
<td>12,000</td>
<td>-</td>
<td>11,314.50</td>
<td>685.50</td>
<td>94%</td>
</tr>
<tr>
<td>IT Tech Support</td>
<td>12,000</td>
<td>866.00</td>
<td>5,894.65</td>
<td>6,105.35</td>
<td>49%</td>
</tr>
<tr>
<td>Legal</td>
<td>2,000</td>
<td>-</td>
<td>-</td>
<td>2,000.00</td>
<td>0%</td>
</tr>
<tr>
<td>Licenses (REMI)</td>
<td>6,500</td>
<td>-</td>
<td>6,285.50</td>
<td>214.50</td>
<td>97%</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>500</td>
<td>-</td>
<td>-</td>
<td>500.00</td>
<td>0%</td>
</tr>
<tr>
<td>Office Supplies</td>
<td>5,000</td>
<td>170.58</td>
<td>4,210.52</td>
<td>789.48</td>
<td>84%</td>
</tr>
<tr>
<td>Postage</td>
<td>3,000</td>
<td>100.00</td>
<td>1,957.19</td>
<td>1,042.81</td>
<td>65%</td>
</tr>
<tr>
<td>Rent</td>
<td>52,500</td>
<td>4,302.50</td>
<td>43,526.25</td>
<td>8,973.75</td>
<td>83%</td>
</tr>
<tr>
<td>Salaries</td>
<td>590,000</td>
<td>45,090.00</td>
<td>439,396.50</td>
<td>150,603.50</td>
<td>74%</td>
</tr>
<tr>
<td>Subscriptions &amp; Publications</td>
<td>500</td>
<td>-</td>
<td>255.44</td>
<td>244.56</td>
<td>51%</td>
</tr>
<tr>
<td>Telephone &amp; Internet</td>
<td>9,500</td>
<td>778.10</td>
<td>8,283.64</td>
<td>1,216.36</td>
<td>87%</td>
</tr>
<tr>
<td>Travel</td>
<td>50,000</td>
<td>1,781.23</td>
<td>34,461.17</td>
<td>15,538.83</td>
<td>69%</td>
</tr>
<tr>
<td>TOTAL EXPENSES</td>
<td>1,029,575</td>
<td>67,069.54</td>
<td>745,546.88</td>
<td>284,028.12</td>
<td>72%</td>
</tr>
</tbody>
</table>

| Bal. 7/31/19                                  | 135,742.71      | 135,742.71 | Bal. 7/31/19               |
| Savings Acct Close out                        | 3,196.10        |            |                            |
| Operating Acct. Balance 7/31/19               | 138,938.81      |            |                            |
AGENDA ITEM 6 – B – 1

ECONOMIC DEVELOPMENT / COMMUNITY PLANNING PROGRAM
Caroline Smith and Peter Traficante

2018-2022 Comprehensive Economic Development Strategy (CEDS) Update:
ARPC staff is coordinating with regional partners to implement objectives from its regional economic strategy known as the CEDS. ARPC staff is also engaging in conversations with EDA staff to develop the best way to incorporate economic recovery from Hurricane Michael into the current year CEDS update, which will take form as an online, interactive CEDS. The online CEDS, which will be created using the LiveStories platform, will feature daily data updates and will emphasis the Apalachee Region’s narrative as it relates to economic development and resiliency. A printable CEDS Executive Summary will also be available.

Other Technical Assistance: ARPC staff continues to assist regional partners with Economic Development Planning, Intergovernmental Coordination and other tasks.

Community of Panacea, Competitive Florida – ARPC staff applied on behalf of the Community of Panacea for the FL Dept. of Economic Opportunity’s (FDEO) Competitive Florida program for 2019-20 and was recently awarded the $40,000 grant to carry out the project deliverables. The contract is being finalized by FDEO.

City of Midway, Competitive Florida – The City of Midway has also been selected as a Competitive Florida participant for 2019-20, which will provide the community with the opportunity to engage diverse stakeholders and collaboratively build an Economic Development Strategy. ARPC staff is working with City of Midway to finalize the Agreement to provide planning services on the project.

Figure 1: Midway City Hall
Town of Campbellton, General Planning Activities – APRC staff met with Campbellton Town officials and business owners to discuss economic development activities that would support local businesses and quality of life in Campbellton. Shortly thereafter, APRC staff presented on Campbellton at the Rural Economic Development Initiative (REDI) Meeting in Flagler County, FL and received input from state and federal agencies on how to improve development outcomes in the rural municipality.

The Town of Campbellton is interested in pursuing placemaking and stakeholder engagement activities over the 2019-20 period, which it believes will kick-start community revitalization. APRC staff is working with local stakeholders to explore various funding avenues, including the USDA Rural Business Development Grant, the FDEO Community Planning Technical Assistance Grant, and FDEO’s Competitive Florida Partnership Program.

ARPC-FSU Jumpstart Program – APRC staff is collaborating with faculty from the FSU Dept. of Urban and Regional Planning to stand up a new program, nicknamed the Jumpstart Program, in which graduate-level students in Urban and Regional Planning will provide essential reviews of planning documents and other planning tools on behalf of rural municipalities in the Apalachee Region.

The program will take place within the context of a land use/comprehensive planning graduate course, which will allow the future generation of Florida planners to transfer classroom knowledge into real-world experience (under faculty supervision). By the end of the program, which will operate on a semester-by-semester basis, students will provide the participating municipality with a final report on the strengths and weaknesses of its Comprehensive Plan and other planning tools. Ultimately, the report will enable municipalities to better target future planning projects and address any deficiencies in its Comprehensive Plan. The program is currently being finalized. The Town of Campbellton is being considered for the pilot semester of the Jumpstart Program.

USDA Farmers Markets Promotion Program (FMPP) Technical Assistance Grant – APRC staff collaborated with UF/IFAS County Extension staff to apply to the USDA Farmer’s Market Promotion Program. The grant proposal is entitled “Advancing Apalachee Agriculture.” If awarded, the $500,000 grant would provide 3-year funding for ARPC and UF/IFAS staff to provide technical assistance to farmers, cooperatives, ranchers, value-added agricultural producers, and farmers markets throughout the Apalachee Region. The project would serve to advance Hurricane Michael recovery and would allow farmers to explore opportunities for agricultural diversification and agri-tourism. The project would also support development of a regional agritourism campaign and associated website and app. APRC staff is still awaiting award announcements for the FMPP grant.

Franklin County Long Term Recovery Strategy – APRC staff has begun work on the EDA-funded Long-Term Recovery Strategy for Franklin County. The project’s goal is to increase commercial activity and jobs in Franklin County through novel planning policies and business recruitment strategies. A consultant, Retail Strategies, is collaborating on the project to provide in-depth knowledge of business and sales patterns throughout Franklin County. APRC staff is currently
scheduling a workshop with Retail Strategies, during which the consultant will share their business insights for Franklin County and hand over context-specific tools for economic development and resiliency to county staff.

**Grant Resources 101 Workshop** – ARPC staff worked with EDA partners to organize a Grant Resources 101 Workshop on July 23rd in City of Port St. Joe. The event featured speakers from the EDA, SBDC, FDEO, ARPC, USDA, and FEMA. The Grant Resources 101 Workshop welcomed participants from all over the Apalachicola Region to learn about opportunities for grant funding and technical assistance.

**Regional Economic Diversification Summit** – ARPC staff worked with EDA partners to organize a regional economic diversification summit on July 25, entitled “Advancing Apalachee: Housing, Agricultural Diversification, and Workforce Development.” The event brought together regional stakeholders, economic development officials, and federal partners to discuss opportunities for regional diversification and post-Hurricane Michael revitalization.

Federal, state, and regional organizations represented at “Advancing Apalachee” include: U.S. Dept. of Commerce, Economic Development Administration; U.S. Dept. of Agriculture; Federal Emergency Management Agency; International Economic Development Council; Institute for Sustainable Development; FL Dept. of Economic Opportunity; FL Dept. of Agriculture and Consumer Services; North Florida Research and Education Center; Opportunity Florida; CareerSource Chipola; and Chipola College.
URBAN DESIGN

ARPC staff met with Havana Main Street to collaborate on ideas to better utilize ARPC modeling and design skills. There was interest in using SketchUp modeling to create digital renderings of key intersections to better help with creating and maintaining Havana’s design standards. The modeling usage of SketchUp can also assist in keeping historical records of improved lands’ past usage. Community members, leaders and those willing to develop land can get a better understanding of what is to be expected from any improvements that may be occurring. There has also been discussion on using ARPC urban design skills to model key areas for economic development in Panacea as well as for creating potential alternative options to the City of Chattahoochee’s Downtown Improvement Plan.

Figure 3: Model of Havana Main Street *Draft as of Sept. 9th, 2019*
AGENDA ITEM 6 – B – 2
EDA Disaster Recovery Program – Ben Chandler

Program Summary
Support continues to be provided to the four (4) Long-Term Recovery Groups (LTRGs) in the Region (Gadsden Strong, Citizens of Gulf County, Liberty Strong, and North Florida Inland). However, the primary focus has transitioned to identifying viable projects for economic recovery that may be eligible for grant funding under the U.S. Department or Commerce, Economic Development Administration (EDA) disaster relief package, or other potential line items in the $19.1 billion federal disaster relief bill.

Press Release: U.S. Department of Commerce, Office of the Secretary – Notice of Funding Opportunity

U.S. Department of Commerce Announces Availability of $587 Million to Aid Communities Impacted by Natural Disasters
Tuesday, August 13, 2019

WASHINGTON – U.S. Secretary of Commerce Wilbur Ross today announced that the Department’s Economic Development Administration (EDA) has published the Fiscal Year 2019 (FY2019) Disaster Supplemental Notice of Funding Opportunity (NOFO) making $587 million available to eligible grantees in communities impacted by Presidential declared natural disasters in 2018, and floods and tornadoes in 2019.

“The Trump Administration and the Department of Commerce understand the challenges faced by American cities and towns devastated by recent natural disasters and are committed to helping them recover,” said Secretary of Commerce Wilbur Ross. “The funding announced today will help ensure that communities impacted by disaster can rebuild and fuel growth for the future.”

EDA disaster grants are made by its Regional Offices under the agency’s Economic Adjustment Assistance (EAA) Program, which enables EDA to make awards that support a wide range of construction and non-construction activities in areas which experience sudden and prolonged severe economic dislocation. The submission of applications should be based on long-term, regionally-oriented, and collaborative development strategies that foster economic growth and resilience.
Eligible applicants under the EAA program include a(n): (i) District Organization of an EDA-designated Economic Development District (EDD); (ii) Indian Tribe or a consortium of Indian Tribes; (iii) State, county, city, or other political subdivision of a State, including a special purpose unit of a State or local government engaged in economic or infrastructure development activities, or a consortium of political subdivisions; (iv) institution of higher education or a consortium of institutions of higher education; or (v) public or private non-profit organization or association acting in cooperation with officials of a political subdivision of a State. EDA is not authorized to provide EAA grants to individuals or for-profit entities.

There are no application deadlines and the agency will accept proposals on a rolling basis until the publication of a new Disaster Supplemental NOFO, cancellation of this NOFO, or all funds are obligated. Disaster recovery projects must be consistent with the U.S. Department of Commerce Disaster Recovery Investment Priorities.

For more information, please visit the EDA and Disaster Recovery page.

EDA Disaster Relief Funding to the Southeast
From the $587 million released to nationally aid communities impacted by the presidentially declared natural disasters in 2018 and floods and tornadoes in 2019, $140 million has been allocated EDA’s eight (8)-state Atlanta Region. Each of these 8 states have counties that are eligible to apply for the disaster relief funding due to the impacts of Hurricanes Florence and Michael, as well as other areas impacted by floods and tornadoes. In all, over 300 counties are eligible to apply throughout the Atlanta Region, which will make the competition for the disaster relief funding greater than the Administration’s rolling grant program.

Overview of Identified Projects (to date) – by County

**REGIONAL**
- Expansion of ARPC Revolving Loan Fund (RLF) for the 9-County Region
- Regional Agricultural Diversification Study for the 9-County Region

**CALHOUN**
- Calhoun-Liberty Hospital
  - Funding to build a new hospital (non-profit).
- Calhoun County Long Term Recovery Plan
  - Funded by a DEO Community Planning Technical Assistance Grant.

**FRANKLIN**
- Construction of New Seafood Processing Facility in Apalachicola
  - Joint-Franklin County/City of Apalachicola project to construct a new seafood processing facility near the airport.
GADSDEN
- Community-Based Strategic Economic Development Plan
- Intermodal Logistics Center
  - Construction of a water tower and other ancillary structures to support the ILC.
- US 90 Downtown Improvement Streetscape Study – Chattahoochee
  - Funded by a DEO Community Planning Technical Assistance Grant.
  - Project will provide initial support to future planning efforts for a downtown redesign using New Market Tax Credit funding.

GULF
- Skyborne Technologies, Inc. (in partnership with Gulf Coast State College)
  - Located at Costin Airport.
  - Drone technology and manufacturing including automated first-responder communication.
  - Funding for hangar and classroom construction.

JACKSON
- Chipola College – Advanced Manufacturing Workforce Training Facility
  - Workforce training center to house Engineering Tech, Civil Engineering Tech, Welding/Fabrication, and Automotive.
  - Expandable to accommodate diesel mechanic or CNC machining programs.
  - To simulate factory operation and allow for all associated training.
- Sewer System Expansion
  - Project to expand public sewer system from City of Marianna to commercial corridor, FDOT rest stop, and Town of Alford (along US 231 and SR 276).
  - Project will serve to create new jobs and retain existing ones.
- Broadband Project
- Dozier Property

JEFFERSON
- Industrial Park
  - County-owned industrial park needs funding to complete development.

LEON
- Expansion of Innovation Park in Tallahassee
  - Construction of a ‘wet lab’ facility.

LIBERTY
- Liberty County Long Term Recovery Plan
  - Funded by a DEO Community Planning Technical Assistance Grant.
- Economic Development Strategy
  - No-cost technical assistance from the International Economic Development Council (IEDC).
  - Technical assistance will support the long-term recovery plan.
WAKULLA
- Emergency Services Relocation Feasibility Study
  - Study to select optimal sites in Wakulla County for relocation of emergency services and other public safety assets that are currently situated in coastal flood zones.
  - Planning project will increase resiliency of emergency services and improve the county’s ability to respond to future disasters.

Upcoming Events

October 2: 850 Hemp Summit (FSU Turnbull Conference Center)
As directed by the ARPC Board and through the vision of Commissioner Kristin Dozier, the 850 Hemp Summit will bring together farmers, stakeholders, cultivation and production experts, economic development professionals and policymakers to discuss the current status, challenges and opportunities for the emerging industrial hemp market within our Region. The summit will provide a springboard to explore ways to diversify our Region’s agricultural opportunities, create new jobs, and build a thriving economy in our Region (preliminary draft agenda attached).

October (TBA): Economic Development Stakeholder Roundtable (RCC – Blountstown)
The Economic Development Stakeholder Roundtable meeting is designed to be a productive forum for economic development officials representing the nine (9) counties of the Apalachee Region. The intent of the inaugural meeting is to explore opportunities to cross-support regionally significant economic opportunities and to identify projects that have regional benefit. In keeping with the saying, “a rising tide lifts all boats,” the long-term vision for these
roundtable discussions is to conduct them on a quarterly (or other regular) basis to stimulate exchange of ideas and coordinate resources to promote regional economic recovery and resilience.

**November 13: Hemp Agriculture, Research & Cultivation Seminar (Jackson Co. Ag. Center, Marianna)**

On the heels of the 850 Hemp Summit, a follow-up seminar will be held in Jackson County for the benefit of the Region’s agricultural professionals who are interested in diversifying their production to include, or convert to, the cultivation, processing, and marketing of industrial hemp. The programming and agenda for this seminar is currently being developed.
Regional Hazardous Materials Program
The ARPC staffs the Apalachee Local Emergency Planning Committee (LEPC) which is responsible for implementing the federal Emergency Planning and the Community Right-To-Know Act (EPCRA) for the ARPC Region. The four primary activities of the Apalachee LEPC are hazardous materials planning, training, emergency exercises and public outreach.

Quarterly Meetings
ARPC staff held the most recent meeting of the Apalachee LEPC on May 22, 2019 at the Tallahassee Fire Department Training Division. The next meeting of the Apalachee LEPC was scheduled for September 4, 2019 but was postponed due to potential impacts from Hurricane Dorian. The meeting is now scheduled for September 18, 2019 at the Wakulla County EOC. During this meeting the LEPC membership will discuss the activities that occurred during the previous quarter, discuss training and exercise opportunities. Additionally, the LEPC will nominate and vote in a new Chair and Vice Chair during this meeting.

Hazardous Materials Training and Outreach
Staff attended the Liberty County Build-Your-Bucket event on July 26, 2019. Staff gave the citizens a demonstration on how to properly shelter in place in the event of a hazardous materials emergency, as well as passed out informational pamphlets.

The following trainings were held in the Region during the Quarter:

<table>
<thead>
<tr>
<th>Date</th>
<th>Course</th>
<th>Location</th>
<th>Students Trained</th>
</tr>
</thead>
<tbody>
<tr>
<td>July 29 &amp; 30, 2019</td>
<td>8-hour HazMat Tox-Medic</td>
<td>Leon County</td>
<td>22</td>
</tr>
<tr>
<td>August 2, 2019</td>
<td>4-hour HazMat Awareness Course</td>
<td>Leon County</td>
<td>21</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td></td>
<td><strong>43</strong></td>
</tr>
</tbody>
</table>

The following courses are planned for the upcoming quarters:

- HazMat Awareness Course – Date TBD, Leon County, FL.
- HazMat Incident Commander Course – September 24-26, 2019, Jackson County, FL.
- Clandestine Awareness Course – October 16th, 2019, Leon County, FL

All training opportunities and are posted on the ARPC website at [www.thearp.com](http://www.thearp.com).
State Agricultural Response Team
ARPC staff provides planning support to the FL Dept. of Agriculture and Consumer Services’ (FDACS) State Agricultural Response Team (SART). ARPC staff continues to work with SART partners, the University of Florida, the FL Division of Emergency Management (FDEM), and the State Animal Response Coalition (SARC) on the development of an online pet-friendly sheltering course. The course will be an independent study course in which participants can complete the training at their own pace and receive a state certificate upon successful completion. The training will provide participants valuable information on how to set up, run, and take down and pet-friendly shelter. The target audiences are emergency managers, county employees, and shelter volunteers.

Big Bend Healthcare Coalition
The ARPC was recently awarded a contract to staff the Big Bend Healthcare Coalition (BBHCC) for the 2019-20 fiscal year. Healthcare coalitions serve as a multi-agency coordinating group that assists the healthcare community with preparedness, response, and recovery related to healthcare organization disaster operations. The primary function of the healthcare coalition includes sub-state regional, healthcare system emergency preparedness activities involving the member organizations. ARPC staff has begun revamping the BBHCC website, renewing membership and developing a robust training and exercise program. A general membership meeting of the BBHCC was hosted on September 17, 2019 in Tallahassee.

Exercise Planning and Facilitation
ARPC staff facilitated a workshop for the Leon County Schools on the update and usage of its Crisis Management Plan. The plan was updated according to the Marjory Stoneman Douglass Commission, Senate Bill 7026 and Senate Bill 7030. During the workshop, ARPC staff also facilitated a brief tabletop exercise to allow participants the chance to review and evaluate the plan in response to a simulated emergency. Over 120 participants from schools throughout Leon County attended the workshop.
Other Technical Assistance
ARPC Staff worked with the North Florida Regional Domestic Security Task Force to conduct a series of active shooter workshops which built upon the 2018 *Save Life!* workshops. The recent workshops held on July 17th and 18th, named *Plans and Perspectives to an Active Shooter Incident*, discussed the Leon County and City of Tallahassee’s response to the Tallahassee Hot Yoga Shooting. During the workshop, participants were able to hear from multiple disciplines of first responders as they discussed their roles and responsibilities as they responded to the incident. Additionally, the workshops provided attendees an opportunity to respond to a simulated active shooter incident in a tabletop setting. The next workshop is scheduled to take place on October 14, 2019 in Tallahassee.
Transportation Disadvantaged (TD) Program

ARPC staff postponed the first quarter meetings of the Transportation Disadvantaged Program in Calhoun, Franklin, Gulf, Jackson and Liberty counties until the end of September. Leading up to the Labor Day weekend the forecast track for Hurricane Dorian still included parts of the Apalachee Region and to maximize safety, ARPC staff decided it would be in everyone’s best interest to postpone the meetings. Thankfully, Dorian spared the panhandle and the meetings have been rescheduled as outlined below. Items on this agenda include; selecting a Vice-chair, appointing the Administrative, and Complaint & Grievance committees, adopting both the Bylaws, and Complaint & Grievance Procedures. Meetings are open to the public and all are invited to attend. Meeting notices are published in the local county newspaper.

ARPC staff will attend the annual FL Public Transit Association/Commission for the Transportation Disadvantaged Joint Conference Training and Expo in Orlando, September 16-18, and will report on the training at the next ARPC Board Meeting.

Transportation Disadvantaged Coordinating Boards
2019 - 2020 Meeting Calendar

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<tr>
<th>COUNTY</th>
<th>SEPTEMBER 2019</th>
<th>NOVEMBER 2019</th>
<th>FEBRUARY 2020</th>
<th>JUNE 2020</th>
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**General Transportation Planning**
ARPC staff has been working with Commuter Services of North Florida to promote Mobility Week across the Apalachee Region. Mobility Week is an FDOT initiative to promote different types of transportation options around the State. Each Florida county has been asked to participate during the week of October 25th - November 1st. In 2019, the FDOT invites you to “Mix-It-Up” with your transportation choices. Please check with the transportation provider in your respective county to see what initiatives are taking place and how you can partner with the initiative.
AGENDA ITEM 6 – B – 6

ENVIRONMENTAL PLANNING PROGRAM – Josh Adams

Environmental Contractor of Record
ARPC staff recently completed its review of proposals and selected its Environmental Services Contractor of Record: Ecology and Environment, Inc. (E&E). ARPC staff recognized the need for on-hand services to complete existing projects as well as assistance in securing future environmental projects. ARPC staff and E&E are currently negotiating a one-year contract, with an option to renew up-to four additional years.

HWY 98 St. George Sound Living Shoreline

Following-up from the ARPC’s recently completed, Shoreline Habitat and Resilient Coast (SHaRC) project, ARPC staff has secured funding from the FL Dept. of Environmental Protection (FDEP) to conduct interagency and stakeholder meetings and preliminary design of a living shoreline along Highway 98 in Franklin County. Ahead of the stakeholder engagement, ARPC staff has partnered with the Apalachicola National Estuarine Research Reserve (ANERR) to seek permits from FDEP and The Army Corps of Engineers to test various materials that will be considered for reef construction. Franklin’s Promise Coalition has also been engaged as well as the Franklin Conservation Corps for staging and monitoring materials.

Small Quantity Generator Program (SQG)
The ARPC’s SQG program is entering its sixth and final year of a six-year contract. The ARPC has executed the agreement with FDEP and is working on a contract with the Northeast Florida Regional Council for the completion of the SQG Assessments in Baker and Nassau Counties.
ARPC staff has submitted the Wacissa River Park grant package to the Gulf Consortium for review and is awaiting feedback for award. ARPC staff is also working with the US Army Corps of Engineers (USACE) to prepare Franklin County's grant package for the East Point dredge and with Gulf County for its Cape San Blas Erosion Control grant package.

Riparian County Stakeholder Coalition (RCSC) and Apalachicola-Chattahoochee-Flint Stakeholders (ACFS)
Progress has been made toward releasing materials developed by the ACFS, known as the "restricted materials," which had previously only been made available to ACFS members. The materials will provide an in-depth look at various river characteristics that could be used by State and Federal Agencies to make informed decisions related to ACF river flows, and how flows influence the Apalachicola River Basin and Bay.

Florida has requested and been granted a motion for oral arguments in the ongoing water allocation dispute between Florida, Alabama, and Georgia. Oral arguments will take place at the US District Court for the District of New Mexico on October 17, 2019. This will be the first time new arguments have been presented since supplemental briefs were filed January 2019.
AGENDA ITEM 6 – B – 7
GIS Program – Sarah Hibbard

Apalachee Online – Phase 2
ARPC staff has been presenting Apalachee Online at county commission meetings throughout the Region to allow county staff and general public to get a preview of the website and its features. The Apalachee Online Phase 2 contract with the FL Dept. of Economic Opportunity (FDEO) is near completion, and work for the first deliverable will begin shortly.
ARPC staff will be creating a new page in Apalachee Online that will house a long-term recovery planning tool. The tool will focus on housing and will be the result of a post-Hurricane Michael housing needs assessment for the Region. FEMA and ARPC staff have been discussing the project and looking for funding opportunities through the Florida Disaster Fund. Once the tool is completed, it will be an interactive map showing the state of housing by census tract and block group in the Region before and after Hurricane Michael. The primary use of the tool would be to assist planners in prioritizing areas for housing recovery.

Franklin County GIS
Work is being completed by ARPC staff to make to Franklin County’s page on Apalachee Online, and the linked maps, ADA compliant. The webpage and the future land use map are compatible with screen readers and keyboard navigation. Alternative text has been added to the visual elements of the future land use map. The templates used for the other interactive maps on Franklin County’s page did not come with accessibility settings and are mostly visual. To work around this, screen reader friendly data tables will be added to the page to go along with each map. The tables will convey the same information as the original maps but without the visual component. Additionally, tutorials for each map type have been added to the page. The tutorials go over how to navigate the web apps and go into detail about each mapping tool.
AGENDA ITEM 6 – B – 8

CORRESPONDENCE / ITEMS OF INTEREST

1. TCC Welding Technology Laboratory (Leon County)

2. Chris Rietow appointed to the Suncoast Connector Task Force

3. FRCA – Monthly Activity Report – July 2019

4. FRCA – Monthly Activity Report – August 2019
Funding roundup

U.S. Assistant Commerce Secretary John Fleming (center) with Tallahassee Community College President Jim Murdaugh and others from TCC and the community. The college will use a $1.2 million state grant to support its welding technologies laboratory. (Photo: TCC)

BY TABITHA WHISSEMORE  JULY 26, 2019

In Florida, Tallahassee Community College's (TCC) new welding technologies laboratory is closer to becoming a reality thanks to a $1.2 million state grant. The new lab will provide hands-on education for students taking welding courses at TCC’s Kim B. Williams Advanced Manufacturing Training Center (AMTC). The project includes the renovation of nearly 6,000 square feet of space at the center.

The new lab “will help the region’s businesses compete by providing a state-of-the-art facility that will help train students for in-demand jobs,” said U.S. Assistant Secretary of Commerce for Economic Development John Fleming, who visited TCC to announce the grant.
The lab will allow TCC to create a day-time career and technical certificate (CTC) welding technology program, a night CTC advanced welding technology program, and as needed, a stationary American Welding Society (AWS) certified assessment center for CTC students, employees and employers.

"This grant will expand our capacity to provide more individuals with the opportunity to pursue a high-demand career while also addressing our region’s increased need for industry professionals due to the hurricane damage," said TCC President Jim Murdaugh.

Elsewhere in Florida, Northwest Florida State College students will benefit from a new scholarship endowment. Brian and Kim Pennington have pledged $250,000 to establish the endowment through the college’s foundation. The scholarship will help students with financial need and give priority to first-time college students.

Brian Pennington has served on the college’s board of trustees since 2007, serving as chair since 2013.

"Being a part of a community means participating in the community," he said. "Kim and I have long believed in the promise of education and how it can change lives. That’s why we choose to give."

**California**

California’s community colleges are working to develop and strengthen online career education programs. Seventy grants of up to $500,000 each will go to community colleges and college districts through the Improving Online CTE Pathways grant program developed by the California Community Colleges’ California Virtual Campus – Online Education Initiative.

The funding will help community colleges develop online programs that either lead to short-term, industry-valued credentials, or enable students in a career pathway developed by the new California online community college to continue their education in a career pathway offered by a traditional community college.

One-time funding for the program, $35 million in all, came via the 2018-2019 state budget. Grants are administered by the Foothill-De Anza Community College District, which serves as the fiscal agent for the initiative. A full list of grantees is available here.

Among the grant recipients are Chabot and Las Positas colleges. Chabot’s grant, totaling approximately $326,000, will help develop six online CTE certificates, improve online course accessibility, and create and curate zero-cost textbook
August 1, 2019

Mr. Chris Rietow  
Executive Director  
Apalachee Regional Planning Council  
2507 Callaway Road, Suite 200  
Tallahassee, Florida 32303

Dear Mr. Rietow:

Section 338.2278, Florida Statutes, creates the Multi-use Corridors of Regional Economic Significance (M-CORES) program within the Florida Department of Transportation (FDOT). The purpose of the M-CORES program is to revitalize rural communities, encourage job creation, and provide regional connectivity while leveraging technology, enhancing quality of life and public safety, and protecting the environment and natural resources.

Pursuant to statute, FDOT will convene a Task Force for each corridor comprising representatives from state agencies and stakeholders in the proposed study area. Each Task Force will coordinate with and provide recommendations to FDOT on issues and needs identified in statute.

The corridors to be studied include:

- **Southwest-Central Florida Connector**, extending from Collier County to Polk County;
- **Suncoast Connector**, extending from Citrus County to Jefferson County; and
- **Northern Turnpike Connector**, extending from the northern terminus of the Florida Turnpike northwest to the Suncoast Parkway.

A copy of the legislation establishing the M-CORES program can be found online at [www.flstate.gov/Session/Bill/2019/07068](http://www.flstate.gov/Session/Bill/2019/07068).

You are hereby appointed as a member of the Suncoast Connector Task Force. The Task Force will hold its first meeting on August 27, 2019 in Tampa, and meet six additional times through September 2020. The Task Force’s final report is due to the Governor and Legislature by October 1, 2020. We will follow up with details on the first meeting of the Task Force, during which we discuss the schedule and work plan for the Task Force’s activities.
Mr. Chris Rietow  
August 1, 2019  
Page 2

Please respond to Huiwei Shen (contact information listed below) by August 8, 2019 to provide your preferred contact information and a biography of fewer than 100 words. We will publish a press release announcing the Task Force membership before August 27, 2019.

I look forward to working with you on this important and exciting task. If you have any questions, please direct them to Huiwei Shen, Manager of the Systems Implementation Office, at huiwei.shen@dot.state.fl.us, or by phone at 850-414-4911.

Sincerely,

[Signature]

Kevin J. Thibault, P.E.  
Secretary

KJT/hs

cc:  Torey Alston, Chief of Staff, FDOT  
Erik Fenniman, General Counsel, FDOT  
Tom Byron, Assistant Secretary, Strategic Development, FDOT  
Courtney Drummond, Assistant Secretary, Engineering & Operations, FDOT  
Stacy Miller, Assistant Secretary, Finance & Administration, FDOT  
L.K. Nandam, Secretary, District One, FDOT  
Greg Evans, Secretary, District Two, FDOT  
Phillip Gainer, Secretary, District Three, FDOT  
Mike Shannon, Secretary, District Five, FDOT  
David Gwynn, Secretary, District Seven, FDOT  
Paul Wai, Director, Florida Turnpike Enterprise (FTE)  
Jason Peters, District Director of Operations, District Three, FDOT  
Christina Colon, Director of Transportation Development, FTE  
Tracy Hood, District Consultant Project Management Engineer, District Seven, FDOT  
Ryan Asmus, District Consultant Project Management Engineer, District Two, FDOT  
Jennifer Stults, District Planning & Environmental Management Administrator, FTE  
Marlon Bizerra, Planning & Environmental Manager, District One, FDOT  
Will Watts, Chief Engineer, FDOT  
April Blackburn, Chief Technology Officer, FDOT  
Ann Howard, Director of Communications, FDOT  
Jason Watts, Director, Office of Environmental Management, FDOT  
Huiwei Shen, Manager, Systems Implementation Office, FDOT

www.fdot.gov
MONTHLY ACTIVITY REPORT: July 2019

RESOURCE DEVELOPMENT/CAPACITY BUILDING and OUTREACH

- Organized and distributed the June 2019 Florida Regional Councils Association (FRCA) Newsletter, *FRCA Forward*. Began collecting articles and formatting the July 2019 Newsletter. Continued to update the FRCA Facebook page.
- Updated the email lists for newly elected local officials and maintain the email listserv for approximately 2,400 individuals who receive *FRCA Forward*.
- Maintained and enhanced the FRCA website: www.flregionalcouncils.org.
- To enhance partnerships and strengthen the relationship between regional planning councils and their state and federal partners, organized, participated in or attended the following meetings and shared information:
  - Rural Economic Development Initiative
  - Disaster Recovery Coordinators Conference Call with the Economic Development Administration
  - Regional Planning Councils Resilience Meeting

ASSOCIATION MANAGEMENT

- Prepared for the August Executive Directors Advisory Council Meeting being held in conjunction with the Florida League of Cities annual conference in Orlando.
- Finalized preparations for the Summer Policy Board Meetings being held August 16, 2019 in Orlando.
- Coordinated FRCA participation with the following upcoming annual conferences:
  - Florida League of Cities, August 15 – 17th
  - American Planning Association, Florida Chapter, September 10 – 13th
- Coordinated meeting between Disaster Recovery Coordinators and the Economic Development Administration scheduled for August 27, 2019 in Orlando.
- Distributed grant opportunities and information of interest from local, state and national organizations.
Emerald Coast RC Assists in Securing $22 Million in Federal Funds

On July 18, 2019, U.S. Assistant Secretary of Commerce for the Economic Development Administration, Dr. John Fleming, joined the Emerald Coast Regional Council, the City of Pensacola, and Port Panama City to announce the award of more than $22 million in federal funding. The City of Pensacola was awarded $12.2 million for the construction of a 173,000 sq. ft. maintenance, repair, and overhaul (MRO) hanger. Construction costs for this project are an estimated $49 million. When fully operational, ST Engineering Aerospace anticipates creating 400 new high paying jobs in the aviation and aerospace industry. This hanger (known as Hangar 2) is one of 4 hangars anticipated to be built at the Pensacola International Airport. The Panama City Port project was awarded $10 million for the construction of a biomass storage facility with the capacity to store 20,000 tons of biomass products. The creation of additional capacity will allow Enviva Partners, L.P. to increase its bulk cargo exporting capabilities by 200,000 tons per year and generate an estimated $50 million in new export activity per year. The increase in export capabilities will result in the expansion of Enviva’s Cottondale Plant, in Cottondale, Florida (Jackson County). The project serves to diversify the employment base in Bay and Jackson counties, by providing its citizens an opportunity to move beyond poverty and low-wage jobs by creating 172 new jobs.
The announcements took place at the Pensacola International Airport and the Panama City Port in Panama City. The City of Pensacola and the Panama City Port Authority partnered with the Emerald Coast RC, who initially informed the entities of funding availability and subsequently provided the proposal submission services for both grants; as well as providing grant management services and ongoing support. These awards highlight the hard work and dedication of the Emerald Coast RC and the importance of regional planning councils and economic development districts. In attendance, were the EDA Atlanta Regional Director Phil Paradice, EDA Florida State Representative Greg Vaday, Emerald Coast RC Chief Executive Officer Austin Mount as well as representatives from ST Engineering Aerospace and Enviva Partners, LP.

East Central Florida RPC Establishes Regional Resilience Collaborative

The East Central Florida Regional Resilience Collaborative was established on May 15, 2019 by unanimous vote on a Memorandum of Understanding by the East Central Florida Regional Planning Council. The Collaborative developed and identified three pillars under the resilience umbrella: Health + Equity (people), Built Infrastructure + Natural Environment (places), and Economic Resilience (prosperity). Woven throughout these pillars are goals that include reduction of greenhouse gas emissions, identifying risks and vulnerabilities and development of additional sustainability goals throughout the region. The memorandum embodies the framework and lays the foundation for structure and partnership, creating a unified vision toward a more resilient region. Throughout the summer, the Collaborative will continue to build capacity and form partnerships. Formalized agreements have already been established with Orange and Volusia counties, the City of Titusville, the City of Satellite Beach, the City of Rockledge and the City of Indian Harbour Beach. An official signing ceremony will be take place in the fall.

In June, the East Central Florida RPC, the Collaborative and Steve Adams from the Institute for Sustainable Communities, conducted two workshops in the eight-county, 78-city region to engage and inform local staff on the collaborative progress, the national state of the art perspective, and benefits and outcomes. During the workshop participants prioritized topic areas, identified tools, assets and gaps to address prioritized areas and, based on those results, determined what services and outcomes should advance. The workshop results will provide the foundation for a Collaborative Strategic Plan.

For additional information on the East Central Florida Regional Resilience Collaborative please visit the website at https://www.ecfrpc.org/resiliencecollaborative.

Contact: Denise Imbler | 850.487.1426 | flregionalcouncils.org
MONTHLY ACTIVITY REPORT: August 2019

RESOURCE DEVELOPMENT/CAPACITY BUILDING and OUTREACH

- Organized and distributed the July 2019 Florida Regional Councils Association (FRCA) Newsletter, FRCA Forward. Began collecting articles and formatting the August 2019 Newsletter. Continued to update the FRCA Facebook page.
- Updated the email lists for newly elected local officials and maintain the email listserv for approximately 2,400 individuals who receive FRCA Forward.
- Maintained and enhanced the FRCA website: www.frregionalcouncils.org.
- To enhance partnerships and strengthen the relationship between regional planning councils and their state and federal partners, organized, participated in or attended the following meetings and shared information:
  - Florida League of Cities Annual Conference
  - Economic Development Coordination Conference Call

ASSOCIATION MANAGEMENT

- Hosted a conference call for the FRCA Nomination Committee.
- Participated in the August 15, 2019 Executive Directors Advisory Committee Meeting (EDAC) and the August 16, 2019 Policy Board Partners and Business Meetings held in conjunction with the Florida League of Cities Annual Conference.
- Coordinated a meeting for the Executive Directors being held September 30th including developing a meeting agenda and preparing meeting materials.
- Finalized preparations for the Summer Policy Board Meetings being held August 16, 2019 in Orlando.
- Coordinated meeting between Disaster Recovery Coordinators and the Economic Development Administration scheduled for August 27, 2019 in Orlando.
- Developed the 2019 meeting schedule and coordinated logistics for those meetings.
- Distributed grant opportunities and information of interest from local, state and national organizations.
Northeast Florida LEPC Prepares for Hurricane Season

In preparation for the 2019 Hurricane Season, the federal government rolled out a new web-based platform for HURREVAC; an operational decision support tool of the National Hurricane Program. HURREVAC is administered by the Federal Emergency Management Administration, the U.S. Army Corp of Engineers, and the National Oceanic and Atmospheric Administration National Hurricane Center. This web-based system gives emergency managers new tools, allowing them to make better and more informed decisions.

During the training seminars for HURREVAC the Northeast Florida Local Emergency Planning Committee (LEPC) recognized how to upload 'Points of Interest' and how to apply that tool for hazardous materials facilities. As a result, the LEPC was able to pull the Extremely Hazardous Substance (EHS) hazardous materials facility locations for each county in Northeast Florida from the state reporting system, E-Plan, and arrange the data so it can be uploaded to HURREVAC as points of interest. This gives emergency managers in Northeast Florida the ability to see all facilities storing EHSs, along with the hurricane forecast and information, in one system. Additionally, the LEPC has been working with the Florida Division of Emergency Management to make this data accessible statewide.
Apalachee RPC Assists with Statewide Hurricane Exercise

Apalachee RPC staff worked with the Florida Division of Emergency Management to assist in the planning, design and evaluation of the 2019 Statewide Hurricane Exercise on May 4-6 of 2019. Staff collaborated with state partners to create a Master Scenario and Events List to ensure all 18 Emergency Support Functions were able to exercise their respective capabilities in response to a major hurricane impacting the State of Florida.

Additionally, Apalachee RPC staff provided evaluators at the State Emergency Operations Center to document strengths and areas for improvement identified during the exercise. This information was used to develop an After-Action Report and Improvement Plan. Implementation of the report’s recommendations aid in fine tuning the State’s response capabilities.

South Florida RPC Assists with Transit Study

The Southeast Florida Transit-Oriented Development (SFTOD) Study was completed in June of this year, with the invaluable collaboration and contributions of South Florida Regional Planning Council partners and advisory group members. As part of the SFTOD Study, the South Florida RPC undertook the development of:

- TOD Fund Business Plan
- Affordable Housing Study
- Station area bicycle pedestrian planning
- Corridor-wide water and wastewater analysis

The SFTOD study is the result of a partnership between the South Florida Regional Transportation Authority and the South Florida and Treasure Coast Regional Planning Councils Regional Planning Councils to undertake TOD planning work for the Tri-Coastal Link along the FEC corridor in Miami-Dade, Broward, and Palm Beach Counties. This work was funded by the Federal Transit Administration Transit-Oriented Development Planning Pilot Program.

The SFTOD Study reports can be found on the South Florida RPC website at:
http://sfregionalcouncil.org/portfolio-items/transit-oriented-development/

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