Apalachee Regional Planning Council

FULL COUNCIL BOARD MEETING

Thursday – January 17, 2019
10:00 a.m. ET / 9:00 a.m. CT

308th Public Meeting

UF IFAS / North FL Research & Education Center
155 Research Road
Quincy, Florida 32351
www.thearpc.com

The Apalachee Regional Planning Council serves its citizens and local governments by providing technical assistance and a forum for communication and collaboration, to preserve and enhance the economic, natural, and social environments of the Apalachee Region.
### APALACHEE REGIONAL PLANNING COUNCIL BOARD

**EXECUTIVE COMMITTEE**

- Randy Merritt, Chairman (Wakulla) • John Jones, Past Chairman (Monticello) • Vacant, Vice-Chairman (Tallahassee) • Vacant, Secretary/Treasurer (Altha)
- FRCA Policy Board Members: Kristin Dozier, Lisa Miller and Gene Wright

### FULL COUNCIL

<table>
<thead>
<tr>
<th>County</th>
<th>Name</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Calhoun County</td>
<td>Gene Bailey</td>
<td>County Commissioner</td>
</tr>
<tr>
<td></td>
<td>Vacant</td>
<td>Municipal Representative</td>
</tr>
<tr>
<td></td>
<td>Don Stephens</td>
<td>Governor’s Appointee</td>
</tr>
<tr>
<td>Franklin County</td>
<td>Ricky Jones</td>
<td>County Commissioner</td>
</tr>
<tr>
<td></td>
<td>Brenda La Paz</td>
<td>Mayor, City of Carrabelle</td>
</tr>
<tr>
<td></td>
<td>Vacant</td>
<td>Governor’s Appointee</td>
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<tr>
<td>Gadsden County</td>
<td>Brenda Holt</td>
<td>County Commissioner</td>
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<td></td>
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<td>Municipal Representative</td>
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<tr>
<td></td>
<td>Henry Grant</td>
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<tr>
<td>Gulf County</td>
<td>Ward McDaniel</td>
<td>County Commissioner</td>
</tr>
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<td></td>
<td>Johnny Paul</td>
<td>Commissioner, City of Wewahitchka</td>
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<tr>
<td></td>
<td>Michael Hammond</td>
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<td>Jim Peacock</td>
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<td></td>
<td>Gene Wright</td>
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<td></td>
<td>John Jones</td>
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<td>Kristin Dozier</td>
<td>County Commissioner</td>
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<td>Dianne Williams-Cox</td>
<td>Commissioner, City of Tallahassee</td>
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<td></td>
<td>Woody Stewart</td>
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<tr>
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<td>Davis Stoutamire</td>
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<td>Wakulla County</td>
<td>Randy Merritt</td>
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<tr>
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<td>Gail Gilman</td>
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<tr>
<td>Ex-Officio Members</td>
<td>Michael Fuller</td>
<td>FL Dept. of Environmental Protection</td>
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<tr>
<td></td>
<td>Christina Coger</td>
<td>NW FL Water Management District</td>
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<td>Maria Showalter</td>
<td>FL Dept. of Transportation</td>
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<td></td>
<td>Diane Scholz</td>
<td>Enterprise Florida</td>
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APALACHEE REGIONAL PLANNING COUNCIL
BOARD MEETING

UF/IFAS North FL Research & Education Center
155 Research Road – Quincy, FL

THURSDAY – JANUARY 17, 2019
10:00 AM Eastern Time / 9:00 AM Central Time

DRAFT AGENDA

1. Call to Order, Pledge of Allegiance and Introductions

2. *Approval of Agenda

3. *Approval of Minutes – November 15, 2018 Regular Board Meeting

4. *ARPC Officer Elections

5. Long-term Recovery Presentation – De’an Bass, FEMA

6. Opportunity Zones Overview – Richard Fetchick, ARPC

7. Executive Director’s Report
   Chris Rietow, ARPC Executive Director
   A. *Financial Report
   B. Staff Program Reports
      1. Economic Development & Community Planning
      2. Emergency Planning
      3. Revolving Loan Fund
      4. Transportation Planning
      5. Environmental Planning
      6. GIS Program
      7. Correspondence and Items of Interest
   C. FRCA Policy Board Recap
   D. *ARPC Rules Repeal
   E. *2018 ARPC Goals Evaluation & Proposed 2019 Goals

8. Board Member Reports / Local & Regional Issues Discussion

9. Ex-Officio Member Updates

10. Public Comment

11. Adjournment

12. Next ARPC Board Meeting – March 28, 2019

*Items Requiring Board Action
APALACHEE REGIONAL PLANNING COUNCIL
UF IFAS - North Florida Research & Education Center
155 Research Road – Quincy, FL

BOARD MEETING MINUTES – November 15, 2018

Item 1: Call to Order and Roll Call
Chairman Merritt called the meeting to order at 10:00 am. He led the Board in the Pledge of Allegiance and asked all in attendance to introduce themselves for the Roll Call.

ARPC Board Members in Attendance:
- Calhoun County: Gene Bailey, County Commissioner
- Calhoun County: Wes Johnston, Mayor, Town of Altha
- Franklin County: Ricky Jones, County Commissioner
- Gadsden County: Brenda Holt, County Commissioner
- Gulf County: Ward McDaniel, County Commissioner
- Jefferson County: Stephen Walker, County Commissioner
- Leon County: Kristin Dozier, County Commissioner
- Leon County: Nancy Miller, Commissioner, City of Tallahassee
- Liberty County: Davis Stoutamire, Governor’s Appointee
- Wakulla County: Randy Merritt, County Commissioner
- Wakulla County: Gail Gilman, Mayor, City of St. Marks

Ex-Officio Members in Attendance
- Maria Showalter, FL Dept. of Transportation
- Beth Hollister, NW FL Water Management District
- Diane Scholz, FL Institute of Government

ARPC Staff in Attendance
- Chris Rietow, Executive Director
- Zach Annett, LEPC Coordinator
- Kwentin Eastberg, Regional Planner / Transportation
- Richard Fetchick, Economic Development Director
- Elise Fisher, Regional Planner / Emergency Planning
- Janice Watson, Finance Director/ Loan Coordinator

Others in Attendance
- Mary Louise Hester – Senator Bill Nelson
- Landon Hoffman – Representative Neal Dunn
- Shannon Metty – Jefferson Co. Planning
- Warren Yeager – Gulf County EDC
- Beth Kirkland – Gadsden Development Council
- Ricky Fitzgerald – FL Dept. of Transportation
- Rudy Maloy – Representative Al Lawson
- Cristina Paredes – Leon County OEV
- David Pollard – Tallahassee Int. Airport
- Antonio Jefferson – Opportunity Florida
- Greg Slay – Capital Region TPA
- Doug Coward – Solar Energy Loan Fund
Chairman Merritt welcomed the ARPC guests and asked that the records show an executive quorum of the Apalachee Regional Planning Council (ARPC) was in attendance.

Item 2: Approval of the Agenda
A motion was made by Ward McDaniel to approve the Agenda. The motion was seconded by Davis Stoutamire. A vote was taken, and the motion carried unanimously.

Item 3: Approval of the Minutes
A motion was made by Ricky Jones to approve the Minutes of the September 13, 2018 ARPC Full Council Board Meeting as presented. The motion was seconded by Wes Johnston. A vote was taken, and the motion carried unanimously.

Item 4: Regional Economic Development Initiatives Panel
Chris Rietow introduced Beth Kirkland of the Gadsden County Development Council who moderated a panel on Regional Economic Development Initiatives. Presenters included:

- **Antonio Jefferson**, Chairman of Opportunity Florida, discussed major initiatives of Opportunity Florida including: the VisionFirst Regional Study, the Job Growth Grant Fund award, and the Gulf to Gadsden Freight Logistics Zone;
- **Warren Yeager**, Director of the Gulf County Economic Development Council, discussed plans for the Port of Port St. Joe, and the Triumph Gulf Coast initiative;
- **Diane Scholz**, of the FL Institute of Government, gave an update on the North FL Economic Development Partnership initiative and the value of a unified North Florida Corridor brand;
- **David Pollard**, Tallahassee International Airport Director of Aviation, discussed planned expansions at the airport and the proposed Foreign Trade Zone.

Chairman Merritt thanked the presenters for their informative presentations and asked them to keep the Board informed on any new developments on the initiatives discussed. Chairman Merritt offered a special thank you to Beth Kirkland for her work in coordinating the panel discussion.

Item 5: Solar Energy Loan Fund (SELF) Presentation
Mr. Rietow introduced Doug Coward, Executive Director of SELF. Mr. Coward explained that SELF was a funding tool to assist low to moderate income (LMI) homeowners in completing repairs from Hurricane Michael by providing small, unsecured loans at 5-7% with a 5-year term. He stated that SELF was a 501(c)(3) non-profit organization and was certified as a Community Development Financial Institution (CDFI) by the US Treasury Department. Mr. Coward noted that the average SELF loan was $8,500 and explained that SELF’s lending standards were less stringent than traditional financing and focused more on the applicant’s disposable income and ability to repay, rather than credit scores. He explained the following additional specifics of the SELF program:

- SELF provides unsecured personal loans that do not require a tax lien on the property or collection by the local governments;

ARPC Board Meeting Minutes
November 15, 2018
• SELF assumes all risk associated with these loans. No taxpayer funds are put at risk;
• SELF can serve as a small economic engine that helps put local contractors to work and helps them gain access to more LMI markets.

Commissioner Dozier suggested that an official email from the ARPC should be sent to the ARPC’s local governments and interested parties informing them of the availability of the SELF program. Chairman Merritt thanked Mr. Coward for his presentation and asked Mr. Rietow to continue the dialogue with Mr. Coward to explore opportunities for the ARPC to partner with the SELF program.

**Item 6: Executive Director’s Report**

**6A – Financial Report:** Mr. Rietow reviewed with the Board the Budget Reports and the Reconciled Check Registers as of September 30, 2018 and October 31, 2018, and the ARPC’s current list of accounts payable and accounts receivable as of October 31, 2018.

A motion was made by Commissioner Brenda Holt to approve the financial reports for September 2018 and October 2018 as presented. The motion was seconded by Commissioner Kristin Dozier. A vote was taken, and the motion carried unanimously.

**6B – Staff Reports:** Mr. Rietow highlighted the following ARPC Program Reports prepared by staff and included in the Board Package beginning on page 13. He asked the Board for any questions in reference to the reports listed below and briefly updated the Board on additions to the reports included in the package.

1. Economic Development & Community Planning – Richard Fetchick
2. Emergency Planning – Zach Annett & Elise Fisher
3. Revolving Loan Fund – Janice Watson
4. Transportation Planning – Kwentin Eastberg
5. Environmental Planning – Joe Crozier
6. GIS Program – Sarah Hilbbard
7. Misc. Correspondence & Items of Interest

**6.B.1 – Economic and Community Development Update:** Mr. Rietow reported that ARPC staff had submitted an application to the US Economic Development Administration (EDA) to fund a 24-month Disaster Resiliency Coordinator position which would serve as a boots-on-the-ground resource to work with local governments to aid in the long-term recovery of Hurricane Michael. He explained in detail what the position would mean to the Region and noted that he expected to hear final determination from EDA by the end of the December.

**6.B.3 – Revolving Loan Fund Report:** Mr. Rietow reported that ARPC staff had met with the Tallahassee-Leon County Office of Economic Vitality about the possibility of partnering together in the establishment of an EDA funded Revolving Loan Fund for Leon County. He also reported that as suggested by Michael Hammond at the previous meeting, ARPC staff had reached out to
Triumph, Inc. about applying for funding to expand the ARPC Revolving Loan Fund, for the purpose of assisting businesses in job creation and retention post Hurricane Michael.

Mr. Rietow noted that since the last meeting two new loans had been approved by the ARPC Executive Committee:

- Angelcare With A Vision (Gadsden County) Working capital loan for a new assisted living facility near Chattahoochee;
- Malone IGA (Jackson County) Emergency working capital bridge loan which allowed the store to reopen and restock with inventory after Hurricane Michael and an extended power outage. Equal benefits from the loan were the eight jobs saved and the immediate availability of much needed supplies for the community.

5.B.4 – Transportation Planning Update: Mr. Rietow reported that he had appointed the following members to the Transportation Disadvantaged (TD) Local Coordinating Boards effective July 1, 2018.

<table>
<thead>
<tr>
<th>COUNTY</th>
<th>MEMBER</th>
<th>POSITION</th>
<th>TERM ENDING</th>
</tr>
</thead>
<tbody>
<tr>
<td>Calhoun</td>
<td>Peggy Sullivan</td>
<td>Community Action</td>
<td>6/30/21</td>
</tr>
<tr>
<td>Calhoun</td>
<td>Darlene Boykin</td>
<td>Vocational Rehab</td>
<td>6/30/21</td>
</tr>
<tr>
<td>Franklin</td>
<td>Peggy Sullivan</td>
<td>Community Action</td>
<td>6/30/21</td>
</tr>
<tr>
<td>Gulf</td>
<td>Peggy Sullivan</td>
<td>Community Action</td>
<td>6/30/21</td>
</tr>
<tr>
<td>Gulf</td>
<td>Tony Gaines</td>
<td>Department of Elder Affairs</td>
<td>6/30/21</td>
</tr>
<tr>
<td>Jackson</td>
<td>Deborah Peters</td>
<td>Vocation Rehab</td>
<td>6/30/21</td>
</tr>
<tr>
<td>Jefferson</td>
<td>Everlena White</td>
<td>Citizen Advocate/User</td>
<td>6/30/21</td>
</tr>
<tr>
<td>Liberty</td>
<td>Darlene Boykin</td>
<td>Vocational Rehab</td>
<td>6/30/21</td>
</tr>
<tr>
<td>Wakulla</td>
<td>Ida Moore</td>
<td>Elderly</td>
<td>6/30/21</td>
</tr>
<tr>
<td>Wakulla</td>
<td>Diane Thompson</td>
<td>Disabled</td>
<td>6/30/21</td>
</tr>
<tr>
<td>Wakulla</td>
<td>Johnny Coggins III</td>
<td>Citizen Advocate</td>
<td>6/30/21</td>
</tr>
</tbody>
</table>

A motion was made by Commissioner Brenda Holt to approve the Executive Director's appointments to the designated TD Local Coordinating Boards. The motion was seconded by Commissioner Nancy Miller. A vote was taken, and the motion carried unanimously.

6.B.6 – GIS Program: Mr. Rietow directed the Board to the newest staff report from ARPC GIS Specialist Sarah Hibbard. He explained that Sarah had interned with the ARPC while finishing her masters' degree in GIS at FSU and had been promoted into full-time status following the ARPC's award of the Technical Assistance grant for Apalachee Online from the FL Dept. of Economic Opportunity. Chairman Merritt commended ARPC staff for its continued work in the development of the ARPC GIS Program.
6C – Executive Committee Report: Mr. Rietow reported that the ARPC Executive Committee met on October 8, 2018, on November 8, 2018 and had taken the following actions on behalf of the ARPC:

- Approved the Final Budget Amendment for the Fiscal Year 2017/2018 Budget;
- Approved the Budget for Fiscal Year 2018/2019 Budget;
- Reviewed and approved Revolving Loan Applications from Angelcare With A Vision (Gadsden County) and Malone IGA (Jackson County).

A motion was made by Commissioner Brenda Holt to ratify the actions of the ARPC Executive Committee as presented. The motion was seconded by Commissioner Kristin Dozier. A vote was taken, and the motion carried unanimously.

Item 6: Board Member Reports / Local & Regional Issues Discussion
Commissioner Nancy Miller thanked the Board for its continued support and dedication to the counties and municipalities of the ARPC region. Commissioner Miller strongly encouraged the Board to stay engaged in the many programs and activities of the ARPC and stressed the positive benefits for everyone by working as a region. She emphasized how important it is to have the opportunity to sit at a table and discuss regional issues with elected officials from nine counties and their municipalities. Commissioner Miller reported that she recently met with City of Tallahassee staff to also encourage them to remain engaged with the ARPC explaining to them how very important the outlying rural region is to the City of Tallahassee. In closing, Commissioner Miller stated that she counted it a privilege to have served on the ARPC Board and Executive Committee. Chairman Merritt along with the rest of the Board thanked Commissioner Miller for her tireless service on behalf of the ARPC. Chairman Merritt wished her well in her upcoming retirement and assured her that the Board would not be the same without her.

Mr. Rietow reminded the Board that the bi-annual ARPC Board appointment letters would be mailed to the counties before the end of the month. He encouraged the Board to make the new appointments and re-appointments at their respective commission meetings before the January ARPC meeting.

Chairman Merritt reported that at that January meeting, the Board would need to hold the bi-annual election for ARPC Officers. He noted that with the retirement of Commissioner Miller, the office of Vice-Chairman was vacant and directed anyone willing to serve as an ARPC Officer to contact Mr. Rietow to let him know their willingness to serve before the end of the month. Chairman Merritt explained that once the list of officer candidates had been assembled, ARPC staff would mail anonymous ballots to the Board in time to be returned before the January meeting, when they would be officially counted.

Commissioner Kristin Dozier discussed the possibility of the ARPC developing a task force to coordinate regional disaster response with a special emphasis on coordinating the volunteer efforts. She stated that equally important were the continually evolving needs of the long-term
recovery process. Commissioner Gene Bailey suggested that a volunteer coordination effort could be mirrored after the coordination of the electrical lineman coming from all over the country that had worked very effectively in serving Calhoun County following the storm.

Chairman Merritt asked for any further Board or public comments and there were none. He announced that the next ARPC Board meeting would be held on January 17, 2019 at the same location.

There being no further business the meeting was adjourned at 12:30 pm.

APPROVED BY: THE APALACHEE REGIONAL PLANNING COUNCIL
MEETING IN REGULAR SESSION ON JANUARY 17, 2019

SIGNED: ATTEST:

Randy Merritt
Chairman

Chris Rietow
Executive Director
AGENDA ITEM 7

EXECUTIVE DIRECTOR REPORT – Chris Rietow

The following items will be reported and discussed with the Board:

A. **Financial Report:** On the following pages are the following financial reports.
   - Budget Report for the month ending November 30, 2018
   - Budget Report for the month ending December 31, 2018

B. **Staff Reports:** Staff program reports are included on the following pages. Staff will be present at the meeting to answer any questions and report on any additional program updates.

C. **FRCA Policy Board Recap:** Staff and Policy Board members will report on substantive issues from the January 11, 2010 FRCA Policy Board Meeting.

D. **ARPC Rules Repeal:** Staff will provide a background overview on the Florida Administrative Code as it pertains to the ARPC’s rule making authority.

E. **ARPC Goals Report and Review:** On the following pages is an analysis of the 2018 ARPC Goals as well the proposed 2019 ARPC Goals.

**ACTIONS NEEDED**

*Motion to accept Financial Reports for the periods ending November 30, 2018 and December 31, 2018.

*Motion to repeal ARPC rules from the Florida Administrative Code.

*Motion to approve the proposed 2019 ARPC Goals.
<table>
<thead>
<tr>
<th>LINE-ITEM</th>
<th>FY 18/19 Budget</th>
<th>November 2018</th>
<th>FY-To-Date as of 11/30/18</th>
<th>Budget Balance</th>
<th>Used</th>
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<td>FDEP SHArc</td>
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<tr>
<td>FDOE - SOPHOPHegy Competitive FL</td>
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<td>-</td>
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<tr>
<td>Big Bend Continuum of Care</td>
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<td>-</td>
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<td>Misc. Small TA Contracts</td>
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<td>-</td>
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<td>CTD - Transportation Disadvantaged</td>
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<td>37,384.54</td>
<td>147,565.46</td>
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<td><strong>TOTAL REVENUE</strong></td>
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<td><strong>96,751.01</strong></td>
<td><strong>122,851.01</strong></td>
<td><strong>784,223.99</strong></td>
<td>14%</td>
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**General Expenses**

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<th>Account</th>
<th>FY 18/19 Budget</th>
<th>November 2018</th>
<th>FY-To-Date as of 11/30/18</th>
<th>Budget Balance</th>
<th>Used</th>
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<td>Accounting</td>
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<td>Advertising</td>
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<td>152.24</td>
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<td>Audit</td>
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<td>Board Meeting Expenses</td>
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<td>Dues (FRCA, NAD, SERDI &amp; Other)</td>
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<td>5,375.00</td>
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<td>Fringe Benefits (FICA, CHP &amp; FRS)</td>
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<tr>
<td>Insurance (Work Comp, Liability)</td>
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<td>-</td>
<td>2,636.25</td>
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<td>IT Tech Support</td>
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<td>447.44</td>
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<tr>
<td>Legal</td>
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<td>-</td>
<td>-</td>
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<td>0%</td>
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<tr>
<td>Licenses (REMI)</td>
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<td>-</td>
<td>-</td>
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<td>500</td>
<td>-</td>
<td>-</td>
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<td>Office Supplies</td>
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<td>221.62</td>
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<td>Subscriptions &amp; Publications</td>
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<td>-</td>
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<tr>
<td>Telephone &amp; Internet</td>
<td>8,500</td>
<td>963.29</td>
<td>1,540.39</td>
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<td>Travel - ARPC Fleet Vehicle</td>
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<tr>
<td>Travel</td>
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<td>699.94</td>
<td>4,632.65</td>
<td>45,367.35</td>
<td>9%</td>
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**TOTAL EXPENSES** | **907,075** | **71,094.27** | **133,662.64** | **773,412.36** | 15%  |
<table>
<thead>
<tr>
<th>LINE-ITEM</th>
<th>FY 18/19 Budget</th>
<th>December 2018</th>
<th>FY-To-Date as of 12/31/18</th>
<th>Budget Balance</th>
<th>Balance Percent</th>
</tr>
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<tbody>
<tr>
<td>EDA Planning Grant</td>
<td>70,000</td>
<td>-</td>
<td>17,500.00</td>
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<td>25%</td>
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<td>Revolving Loan Fund - Admin</td>
<td>15,000</td>
<td>-</td>
<td>-</td>
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<td>Misc. Small ED Contracts</td>
<td>1,500</td>
<td>-</td>
<td>-</td>
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<tr>
<td>FDACS - Animal Safety Planner</td>
<td>30,000</td>
<td>3,000.00</td>
<td>5,250.00</td>
<td>24,750.00</td>
<td>18%</td>
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<tr>
<td>FDEM - Hazards Analyses</td>
<td>22,000</td>
<td>-</td>
<td>-</td>
<td>22,000.00</td>
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<tr>
<td>FDEM - HMEP Planning</td>
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<td>20,797.24</td>
<td>20,797.24</td>
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<td>FDEM - HMEP Training</td>
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<td>0%</td>
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<tr>
<td>FDEM - RDSTF Exercise 2019</td>
<td>15,000</td>
<td>-</td>
<td>-</td>
<td>15,000.00</td>
<td>0%</td>
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<tr>
<td>FDEM - LEPC Support Staff</td>
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<td>9,800.00</td>
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<td>FDOH - Leon POD Exercise</td>
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<td>EPA - Brownfield</td>
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<td>-</td>
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<tr>
<td>FDEP SHaRC</td>
<td>15,000</td>
<td>-</td>
<td>4,500.00</td>
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<tr>
<td>FDEP - FRCP</td>
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<td>-</td>
<td>8,860.72</td>
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</tr>
<tr>
<td>FDEP - SQG</td>
<td>40,000</td>
<td>-</td>
<td>-</td>
<td>40,000.00</td>
<td>0%</td>
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<tr>
<td>RCSC - Admin</td>
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<td>-</td>
<td>-</td>
<td>10,000.00</td>
<td>0%</td>
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<tr>
<td>ARPC County Dues</td>
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<td>1,250.00</td>
<td>15,557.75</td>
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<td>FRCA - Admin</td>
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<td>5,000.00</td>
<td>14,750.00</td>
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<td>QGAA - Admin</td>
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<td>3,200.00</td>
<td>7,600.00</td>
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</tr>
<tr>
<td>FDEO - Apalachee Online</td>
<td>63,450</td>
<td>-</td>
<td>-</td>
<td>63,450.00</td>
<td>0%</td>
</tr>
<tr>
<td>FDEO - Sophoscopy Competitive FL</td>
<td>20,000</td>
<td>-</td>
<td>-</td>
<td>20,000.00</td>
<td>0%</td>
</tr>
<tr>
<td>Big Bend Continuum of Care</td>
<td>30,000</td>
<td>-</td>
<td>-</td>
<td>30,000.00</td>
<td>0%</td>
</tr>
<tr>
<td>Misc. Small TA Contracts</td>
<td>27,000</td>
<td>-</td>
<td>-</td>
<td>27,000.00</td>
<td>0%</td>
</tr>
<tr>
<td>CTD - Transportation Disadvantaged</td>
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<td>5,529.94</td>
<td>42,914.48</td>
<td>142,035.52</td>
<td>23%</td>
</tr>
</tbody>
</table>

**TOTAL REVENUE** 907,075 38,777.18 161,628.19 745,446.81 18%

**General Expenses**
- Accounting 1,000 26.00 74.00 926.00 7%
- Advertising 2,400 188.70 340.94 2,059.06 14%
- Audit 15,000 - - 15,000.00 0%
- Board Meeting Expenses 4,000 436.64 586.64 3,413.36 15%
- Contingency & Project Pass-Thru 10,675 293.82 1,361.16 9,313.84 13%
- Consultants (HMEP-T CDBG HurrEx) 30,000 9,160.00 22,260.00 7,740.00 7%
- Dues (FRCA, NADO, SERDI & Other) 27,500 800.00 6,175.00 21,325.00 22%
- Equipment Lease - Copiers 14,500 696.35 2,270.84 12,229.16 16%
- Fringe Benefits (FICA, CHIP & FRS) 131,000 10,628.57 30,399.55 100,600.45 23%
- Insurance (Work Comp, Liability) 12,000 2,636.25 5,272.50 6,727.50 44%
- IT Tech Support 12,000 592.50 1,039.94 10,960.06 9%
- Legal 2,000 - - 2,000.00 0%
- Licenses (REMI) 6,500 - - 6,500.00 0%
- Miscellaneous 500 - - 500.00 0%
- Office Supplies 4,000 339.60 561.22 3,438.78 14%
- Postage 3,000 180.02 641.26 2,358.74 21%
- Rent 40,000 4,302.50 11,257.50 28,742.50 28%
- Salaries 517,000 39,130.00 114,660.00 402,340.00 22%
- Subscriptions & Publications 500 34.65 34.65 465.35 7%
- Telephone & Internet 8,500 829.25 2,369.64 6,130.36 28%
- Travel - ARPC Fleet Vehicle 15,000 - - 15,000.00 0%
- Travel 50,000 2,282.35 6,915.00 43,085.00 14%

**TOTAL EXPENSES** 907,075 72,557.20 206,219.84 700,855.16 23%

**Bal. 12/31/18** 17,600.63 17,600.63 17,600.63 17,600.63 17,600.63 17,600.63 17,600.63

Savings Acct Close out 3,196.10

Operating Acct. Balance 12/31/18 20,796.73
AGENDA ITEM 7 – B – 1

ECONOMIC AND COMMUNITY DEVELOPMENT UPDATE
Richard Fetchick

2018-2022 Comprehensive Economic Development Strategy (CEDS) Update:
ARPC staff is working to coordinate with regional partners and implement objectives from the
Regional Economic Strategy.

CEDS 2019 Update – The streamlined 2019 CEDS is
submitted and awaiting EDA approval.
Communities are encouraged to explore grant
opportunities such as Economic Adjustment
Assistance and Public Works, drawing from the
Apalachee CEDS for project ideas and justification.
See the executive summary at this link:

http://thearpc.com/wp-
content/uploads/2019/01/2019-CEDS-
REGION_Executive-Summary_VF-1.pdf

- **Objective 1.4 Promote the Apalachee Region as a multi-faceted tourism destination**
  ARPC staff have been working with Legacy Communities of North Florida to provide
technical assistance toward a project that would target underserved rural African
American communities in the Region and build their capacity to market their assets and
businesses to tourists seeking authentic, historically significant, artisanal experiences.
Initial collaboration led toward a possible pivot away from an EDA planning grant
toward a USDA planning grant.

**ARPC Economic Development Staff:** ARPC Assistant Planner and GIS Specialist have continued
to provide value to ARPC counties and cities since the last board meeting.

- **GIS** – GIS Specialist Sarah Hibbard supplied mapping services and products in support of
The RPC’s coastal resilience project and Sophchoppy PLACE project. She is the lead on
the Apalachee Online project, additional information on the Apalachee Online project is
included in the GIS report.

- **Planning** – Assistant Planner Caroline Smith will be providing staff support throughout
2019 toward completion of the Franklin County Long Term Recovery Strategy,
Sophchoppy Competitive Florida, and Florida Resistant Coastlines Program Year 2
activities.

**Northwest Florida Forward:** ARPC staff will coordinate with Florida’s Great Northwest in 2019
to re-calibrate priorities and determine new needs for the regional strategic plan.
Other Technical Assistance: ARPC staff continues to assist regional partners with Comprehensive Planning, Intergovernmental Coordination and other tasks.

- **City of Sopchappy, Competitive Florida** – Based on an application developed by the RPC on behalf of Sopchappy, DEO awarded $25,000 to the city for asset-based economic development planning. ARPC staff will be assisting the City of Sopchappy with project deliverables in 2019.

- **FL Dept. of Environmental Protection / Florida Resilient Coastlines Program (FRCP)**
  - **Year 1:** ARPC staff is nearing completion of its current project, *Apalachee Community Resilience*. This project engaged government stakeholders in Franklin, Gulf, and City of Carrabelle to define sea level rise threats and compose new Comprehensive Plan policies.
  - **Year 2:** The City of Carrabelle was awarded funding to pursue follow-up activities to the FRCP Year 1 vulnerability analyses. ARPC staff will be assisting the City to accomplish public information seminars and targeted resilience strategy creation.

- **Comprehensive Planning** – ARPC staff continues to work with City of Carrabelle in order to bring the City’s Comprehensive Plan and associated activities into compliance with FL Dept. of Economic Opportunity (FDEO) scheduling. This entailed the revival and review of 2014 Comprehensive Planning outputs, as well as integration of courtesy review comments and new mapping products. ARPC staff has prepared submission documents on behalf of the City and are awaiting local government meeting outcomes to help submit.

- **Rural Broadband** – Following 2018 NADO conference activities, ARPC staff began exploring the status of high-speed internet priorities and planning in the Region. ARPC staff organized a conference call between county economic development staff and consultants at several Washington DC-based firms to explore best practices and current needs. The ARPC is poised to assist communities as they work toward 2019 USDA ReConnect grant applications.

- **Franklin County Long Term Recovery Strategy** – The ARPC received a “Further Consideration” letter from EDA regarding this project, developed in early-to-mid 2018. Once funded, the ARPC will work with Franklin County and commercial partners to develop an innovative approach to economic development for Franklin County.
• **Economic Development Planning** – Panacea (Wakulla County) requested ARPC staff to present at a Waterfronts Florida Partnership meeting regarding the Competitive Florida grant program on January 8, 2019. ARPC staff will be working with the community of Panacea to develop a 2019 proposal.

• **Census Participant Statistical Areas (PSA) Program** – The PSA Program helps to define census boundaries (e.g. tract, block, etc.) for every county in the United States. ARPC staff is acting as Primary and Technical Participant on behalf of Calhoun and Gadsden counties.

**Regional Coordination:** ARPC staff participated in the following events –

• **Opportunity Zones Conference** – ARPC staff participated in the December Opportunity Zones conference, hosted jointly by FDEO and Community Development Finance Association (CDFA), to gather in-depth insights about these census-tract economic development tools. A presentation on the conference will be given at the Board meeting.

• **Opportunity Florida** – ARPC staff attended the December board meeting for Opportunity Florida, featuring a presentation on tax incentives and programs that can fuel affordable/attainable housing initiatives.
Richard/Caroline -

Just wanted to take a moment to thank you for your support as the Authority applied for a $250,000 federal grant in hopes of establishing a business incubator here at Innovation Park. We are hoping for a favorable response before yearend.

Your counsel and guidance for gathering required data was a tremendous assistance and added value to our effort.

We appreciate you!  

Dave Ramsey  
Chair
Regional Hazardous Materials Program

The ARPC staffs the Apalachee Local Emergency Planning Committee (LEPC) which is responsible for implementing the federal Emergency Planning and the Community Right-To-Know Act (EPCRA) for the ARPC Region. The four primary activities of the Apalachee LEPC are hazardous materials planning, training, emergency exercises and public outreach.

Quarterly Meetings
ARPC staff held the most recent meeting of the Apalachee LEPC on December 5, 2018 at the Tallahassee Fire Department Training Division. Kristina Holliday with the FL Dept. of Law Enforcement (FDLE) gave a presentation outlining the “Save Life!” workshops held in the summer of 2018. The presentation gave insight to what actions are taking place within the Region to prepare for active shooter incidents. Additionally, ARPC staff gave a presentation on the Hazard Analyses for Leon County. This presentation included an overview of the types of facilities that carry hazardous chemicals within the county and the software used to document these chemicals.

Hazardous Materials Training
ARPC staff is working with the Interagency Modeling and Atmospheric Assessment Center (IMAAC) to plan a workshop for the 2019 annual meetings of the FL Emergency Preparedness Association (FEPA). The workshop will outline the US Dept. of Transportation’s Hazardous Materials Emergency Planning Program by showing what LEPCs throughout the state have funded through the grant, in addition to showcasing the services IMAAC is able to provide. The workshop will also have a tabletop exercise reflecting a large-scale hazardous materials incident. The meetings will be held from February 4-8, 2019 in Destin, FL.

ARPC staff coordinated the following courses during the quarter to train first responders and officials who play a role in hazardous materials incidents:

<table>
<thead>
<tr>
<th>Date</th>
<th>Class</th>
<th>Location</th>
<th>Students</th>
</tr>
</thead>
<tbody>
<tr>
<td>11/1/18 - 11/10/18</td>
<td>24-Hour Operations Level Course</td>
<td>Leon County</td>
<td>14</td>
</tr>
<tr>
<td>12/10/18</td>
<td>8-Hour Technician Level Course</td>
<td>Leon County</td>
<td>17</td>
</tr>
<tr>
<td></td>
<td><strong>TOTAL</strong></td>
<td></td>
<td><strong>31</strong></td>
</tr>
</tbody>
</table>

Additionally, staff has coordinated the following trainings for the upcoming quarter:

- Annual HazMat Training Symposium – January 23-25 in Volusia County
- HazMat Tox-Medic Course – Date and Location TBD
- HazMat Incident Commander Course – Date and Location TBD

All training opportunities and are posted on the ARPC website at www.thearpc.com.

State Agricultural Response Team

ARPC staff provides planning support to the FL Dept. of Agriculture and Consumer Services (FDACS) State Agricultural Response Team (SART). Staff is working with SART partners, the University of Florida, the FL Division of Emergency Management (FDEM), and the State Animal Response Coalition (SARC) on developing an online pet-friendly sheltering course. This course will be an independent study course in which participants can complete the training at their own pace and receive a state certificate upon successful completion. The training will provide participants valuable information on how to set up, run, and take down and pet-friendly shelter. The target audience are emergency managers, county employees, and shelter volunteers. ARPC staff continues to assist with updating the training material on the SART website.

Exercise Planning and Facilitation
ARPC staff is partnering with the FL Dept. of Health (FDOH) in Leon County and the FDLE to potentially design and conduct a full-scale active shooter exercise in Leon County. The exercise will focus on the use of Rescue Task Force Teams to respond to an active shooter incident and begin life saving actions to save as many victims as possible upon their initial response. The timeframe for the exercise is summer 2019.

Hazards Analysis (HA) of Extremely Hazardous Substances Inventory
ARPC staff has submitted the first deliverable for the 2018/2019 Hazards Analysis contract to FDEM. An extension was requested to allow additional time for municipalities to recover from Hurricane Michael before requesting facility visits. The submitted first deliverable has been approved by FDEM staff. Staff is now completing the remaining visits by coordinating with local municipalities, businesses and entities such as the Eastpoint Water and Sewer District, Georgia Pacific, the FL Dept. of Corrections and others.

Other Technical Assistance
On November 16, 2018, ARPC staff facilitated the Hot Wash for Emergency Operations Center (EOC) ESF-8 and Special Needs Shelter Operations for the FDOH in Leon County. The discussions consisted of input from FDOH Leon nurses and staff and outlined the areas of improvement identified during their response to Hurricane Michael. ARPC staff is developing an After-Action Report (AAR) for the EOC and Special Needs Shelter Operations to deliver to FDOH Leon to incorporate into their AAR/Improvement Plan for Hurricane Michael.
AGENDA ITEM 7 – B – 3

REVOLVING LOAN FUND REPORT – Janice Watson

New Loan Updates
On Nov. 20, 2018, the new loan to Angelcare With A Vision was closed. ARPC staff participated in the businesses’ Grand Opening hosted by the Gadsden County Development Council (GCDC) on December 11, 2018. Below is a press release from the GCDC.

GADSDEN COUNTY WELCOMES A NEW BUSINESS

Angelcare With a Vision – An Assisted Living Facility opened December 11, 2018, in Chattahoochee, Florida. Angelcare operates in three buildings on five acres and is located at 3577 Flat Creek Road. Owned by Tammy C easor, it employs a staff of five and boards six clients. Angelcare provides the services residents need while allowing them to remain close to home in the beautiful rural setting of Chattahoochee. The Apalachee Regional Planning Council (ARPC) provided a working capital loan to Angelcare through its Revolving Loan Fund (RLF). The ARPC RLF was originally funded by the U.S. Department of Commerce’s Economic Development Administration and continually provides a source of capital for businesses in the Apalachee Region.

The Gadsden County Development Council (GCDC) hosted a holiday reception and open house on December 11th at Angelcare’s facility. ARPC presented Angelcare with a check at the reception/open house. In addition, the Gadsden Technical Institute (GTI) donated six electric medical beds to Angelcare.

Tammy C easor said “I am thrilled to be opening this new facility in Chattahoochee. I am very thankful for all the help I received from the GCDC, Apalachee Regional Planning Council, GTI, and Life Changing Faith Church. I am appreciative of the warm welcome from Chattahoochee and I look forward to a long and mutually beneficial relationship.”

Gadsden County Chairman, Dr. Anthony Viegbe ssie, said “Congratulations to Ms. C easor on the opening of her assisted living facility in Chattahoochee. I am very impressed with her hard work and dedication. I am pleased the Apalachee Regional Planning Council, the Gadsden Technical
Institute, and the GCDC were able to help her achieve her dream. Entrepreneurs such as Ms. Ceasar are the backbone of our community.”

Chris Rietow, Executive Director of the ARPC said, “The goal of the Apalachee Revolving Loan Fund is to create jobs and expand economic output. The ARPC is delighted we were able to provide a working capital loan to Angelcare and play a small part in helping Ms. Ceasar create jobs in Chattahoochee. This is an excellent example of how providing a source of capital for small businesses can result in jobs for Florida.”

“Job creation is a priority for our town,” said Christopher Moultry, Mayor of Chattahoochee. “I am very happy to welcome Angelcare to Chattahoochee. We are grateful Ms. Ceasar chose to locate her facility here. Chattahoochee wishes her a long and prosperous future.”

Antonio Jefferson, Chairman of the Gadsden County Development Council, said, “The GCDC is especially pleased to see a hard-working entrepreneur such as Ms. Ceasar open her facility in Chattahoochee. Special thanks to the ARPC and GTI for all their assistance. Every job created in Gadsden County is important and the GCDC is dedicated to fostering economic development and job growth.”

ARPC staff continues to work with several other applicants on preparing business plans and loan applications that would be eligible for the ARPC RLF in the future.
Transportation Disadvantaged (TD) Program
ARPC staff completed the second quarter meetings of the Transportation Disadvantaged Program following initial postponement due to Hurricane Michael. Meetings for all nine counties were rescheduled and held during the months of November and December. Despite several counties still being in full-recovery mode, there was tremendous turnout by Local Coordinating Board members. Understandably, there was one county without a quorum to conduct business. All in all it was great to see the resiliency of the residents in ARPC communities coming together, especially seeing how important transportation has been, and will continue to be, for recovery efforts. Meeting times and locations for the third quarter meetings are listed below. A reminder that all meeting are public meetings, and anyone is welcome to attend.

Other Transportation items of Interest
ARPC staff, continues to explore areas of growth for the Transportation Program, and has been involved in several discussions for ideas involving service development grant opportunities to increase public transportation in the ARPC region. Staff has also began talks to investigate the possibility of Better Utilizing Investments to Leverage Development (BUILD) grant program funding for next year. The BUILD grant program sets aside 40% of its national funding specifically for rural county infrastructure. The BUILD grant money would be particularly useful for applying for funding involving Freight Logistics Zone projects, among others.
## 2018-2019 TD-Local Coordinating Board Meetings

### Transportation Disadvantaged Coordinating Boards
#### 2018 - 2019 Meeting Calendar

<table>
<thead>
<tr>
<th>COUNTY</th>
<th>FEBRUARY 2019</th>
<th>JUNE 2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>Calhoun</td>
<td>5 Tuesday</td>
<td>4 Tuesday</td>
</tr>
<tr>
<td>Franklin</td>
<td>6 Wednesday</td>
<td>5 Wednesday</td>
</tr>
<tr>
<td>Gadsden</td>
<td>14 Thursday</td>
<td>13 Thursday <em>New Location</em> Havana Public Library 203 5th Ave E, Havana, FL</td>
</tr>
<tr>
<td>Gulf</td>
<td>6 Wednesday</td>
<td>5 Wednesday</td>
</tr>
<tr>
<td>Jackson</td>
<td>5 Tuesday</td>
<td>4 Tuesday</td>
</tr>
<tr>
<td>Jefferson</td>
<td>14 Thursday</td>
<td>13 Thursday</td>
</tr>
<tr>
<td>Leon</td>
<td>13 Wednesday</td>
<td>12 Wednesday</td>
</tr>
<tr>
<td>Liberty</td>
<td>5 Tuesday</td>
<td>4 Tuesday</td>
</tr>
<tr>
<td>Wakulla</td>
<td>13 Wednesday</td>
<td>12 Wednesday</td>
</tr>
</tbody>
</table>
AGENDA ITEM 7 – B – 5

ENVIRONMENTAL PLANNING PROGRAM – Joe Crozier

Shoreline Habitats and Resilient Coasts (SHaRC)
ARPC staff was sponsored to attend the Restore America’s Estuaries 9th National Summit in Long Beach, California last month. The Summit focused on a wide variety of topics including shoreline resilience to natural system restoration. The event was planned in order to: bring together the coastal restoration and management communities for an integrated discussion to explore issues, solutions, and lessons learned in their work. The Summit provided timely and much-needed attention to the challenges and opportunities for coastal and estuarine restoration and management.

ARPC staff is confident in obtaining additional future sponsorship to this biennial event through presentations of the results of the SHaRC project.

RESTORE Pot 3 Grant Administration, Monitoring and Implementation Support
The ARPC has been selected by Franklin, Gulf, and Jefferson County Commissions to serve as the Resources and Ecosystems Sustainability, Tourist Opportunities, and Revived Economies of the Gulf Coast States Act of 2012 (RESTORE Act) grant consultant regarding Pot 3 funds for the respective counties. ARPC staff will conduct the administration, monitoring and implementation of the various components for the three counties’ continuing RESTORE Act Grant program and to provide general program guidance, grant writing and application services, administration, and monitoring.

Pot 3 is also known as Florida’s Spill Impact Component. This funding is distributed equally amongst the 23 Florida member coastal counties. It is to be implemented through a “county-driven” approach whereby each of the counties have self-determined their priority projects. There is a 15-year payout period with projects approved through the State Expenditure Plan (SEP). Each county has been awarded approximately $12 million to be spent over the 15-year period.

Although RESTORE Act funds are divided among the five Gulf Coast states, Florida is unique in that the Gulf Coast counties are the lead entities for two of the five RESTORE Act components—the Direct Component and this, the Spill Impact Component. For Spill Impact Component
funds, the 23 counties and the gubernatorial appointees have worked together as the Gulf Consortium to develop the Florida SEP.

**Riparian County Stakeholder Coalition (RCSC)**
ARPC staff serves at the Coordinator of the RCSC and the Vice Chair of the Apalachicola-Chattahoochee-Flint Stakeholders, Inc. (ACFS). As the Vice Chair, ARPC staff has worked as the Education and Outreach Committee Chair and redeveloped the ACFS website. ARPC staff is next up to be the Chairperson of the ACFS at a very important time for the organization.

A focus of the ACFS is to develop a “drought dashboard.” The ACFS has been invited to participate with NOAA/National Integration Drought Information System (NIDIS) Drought Early Warning System (DEWS), a part of which is to develop a Drought Dashboard for the ACF Basin. NIDIS will fund the development work with other partners such as Auburn University Water Resource Center (Auburn) and the National Center for Environment Information (NCEI). The ACFS is working to fundraise $250,000 with the support of the RCSC and many other members and partners.

The overarching goal of the dashboard is focused to:
- Develop a resource to communicate drought status
- Provide information to mitigate the impact of droughts
- Educate diverse water users on ways to lessen impact of droughts
- Bring Alabama, Florida and Georgia into a project beneficial to each

While other drought dashboards exist around the country, NIDIS views the ACFS as uniquely able to create a national model for how these dashboards can extend beyond climate and weather-related information by incorporating drought impact information for diverse water interests and geographically separated regions. Droughts impact agriculture differently than water utilities, than recreation, than environment, than seafood, etc. The drought dashboard will provide information to assist each water interest relevant to their own needs.

**Water Wars Update**
Currently, a new Special Master is managing the litigation between Florida and Georgia. Paul J. Kelly, a senior judge on the 10th U.S. Circuit Court of Appeals who is serving as special master, set a January 31, 2019 deadline for the initial briefs and a February 28, 2019 deadline for reply briefs. Kelly denied Florida’s request for additional evidence-gathering in the case, which focuses on Florida’s assertion that Georgia’s overconsumption of water in the Apalachicola-Chattahoochee-Flint river system is harming the Apalachicola region.

**Small Quantity Generator Program (SQG)**
ARPC staff has reached an agreement with the FL Dept. of Environmental Protection (FDEP) for the fifth service year agreement of the program. Over the course of the five years, this program has saved a total of $184,215 for eight of the nine ARPC member counties. ARPC staff is currently in discussions with FDEP to add additional periods of service outside of the initial five-year scope of the agreement. ARPC staff is optimistic that an additional five years of funding can be added to the program.
AGENDA ITEM 7 – B – 6

GIS Program – Sarah Hibbard

Apalachee Online
ARPC staff has completed the first round of online coordination meetings with each county. Map creation is moving on to second phase development which includes organizing and consolidating shapefile data for online hosting. Examples of specific tasks associated with some map products in development include: georeferencing historic aerial photos of Gadsden County, digitizing utility infrastructure maps, preparing interactive future land use maps with associated narrative for each county, organizing shapefiles data with associated media for the history and culture map of the Region, and developing an immersive sea turtle map for Gulf County. ARPC staff will be working with county contacts to create first drafts of each online map within the next two months.

Florida Resilient Coastlines Program (FRCP)

ARPC staff is providing planning services to Franklin County, Gulf County and the City of Carrabelle to create potential long-term coastal management policies for the Coastal Management Elements of their Comprehensive Plans based on projected sea level rise scenarios. GIS tasks for the program include: creating reference maps for proposed policies, identifying potential areas of concern in regards to coastal flooding using NOAA’s sea level rise data and creating sea level rise scenario maps. Other factors that went into policy and map production were impacts from past storms and areas of frequent freshwater flooding.

Gadsden GIS Technical Services
ARPC GIS staff continues to provide services to Gadsden County, including remote and on-site visits. During this reporting period, ARPC staff produced a roadway service areas map to serve hurricane response efforts, a Hurricane Michael structural damage assessment map and database, and provided updates to the voting districts map. Staff also continued to optimize planning maps for county planners to assist the permitting process.
AGENDA ITEM 7 – B – 7

CORRESPONDENCE / ITEMS OF INTEREST

1. Governor DeSantis Press Release – Major Water Reforms
2. FL Regional Councils Association Newsletter & Activity Report – October 2018
3. FL Regional Councils Association Newsletter & Activity Report – November 2018
4. FL Regional Councils Association Newsletter & Activity Report – December 2018
Governor Ron DeSantis Announces Major Water Policy Reforms

Tallahassee, Fla. – Today, Governor Ron DeSantis signed Executive Order 19-12 (Achieving More Now for Florida’s Environment), implementing major reforms to ensure the protection of Florida's environment and water quality.

“Our water and natural resources are the foundation of our economy and our way of life in Florida,” said Governor Ron DeSantis. "The protection of water resources is one of the most pressing issues facing our state. That's why today I'm taking immediate action to combat the threats which have devastated our local economies and threatened the health of our communities."

The order calls for:

- $2.5 Billion over the next four years for Everglades restoration and protection of water resources (a $1 Billion increase in spending over the previous four years and the highest level of funding for restoration in Florida's history).

- The Establishment of a Blue-Green Algae Task Force, charged with focusing on expediting progress toward reducing the adverse impacts of blue-green algae blooms now and over the next five years.

- Instruction to the South Florida Water Management District to immediately start the next phase of the Everglades Agricultural Area Storage Reservoir Project design and ensure the U.S. Army Corps of Engineers approves the project according to schedule.

- The Creation of the Office of Environmental Accountability and Transparency charged with organizing and directing integrated scientific research and analysis to ensure that all agency actions are aligned with key environmental priorities.

- The Appointment of a Chief Science Officer to coordinate and prioritize scientific data, research, monitoring and analysis needs to ensure alignment with current and emerging environmental concerns most pressing to Floridians.
Executive Order 19-12: Achieving More Now For Florida’s Environment

Section 1: Focus on Rapid Improvement for Water Quality, Quantity and Supply

I hereby direct the Department of Environmental Protection (DEP), the Department of Health (DOH) as provided in paragraph J below, and Visit Florida and the Department of Economic Opportunity (DEO) as provided in paragraph L below, to take the following actions to enhance Florida’s water quality and preserve its natural resources:

A. Secure $2.5 billion over the next four years to invest in Everglades restoration and protecting our water resources.

B. Establish a Blue-Green Algae Task Force, charged with focusing on expediting progress toward reducing the adverse impacts of blue-green algae blooms now and over the next five years. This task force should support key funding and restoration initiatives to expedite nutrient reductions in Lake Okeechobee and the downstream estuaries. This task force should identify priority projects for funding that are based on scientific-data and build upon Basin Management Action Plans to provide the largest and most meaningful nutrient reductions in key waterbodies, as well as make recommendations for regulatory changes.

C. Update and secure all restoration plans, within one year, for waterbodies impacting South Florida communities, including Lake Okeechobee and the Caloosahatchee and St. Lucie Estuaries. These updates will ensure that the Blue-Green Algae Task Force has the necessary information to provide guidance to DEP on maximizing the investments in water quality improvements.

D. Instruct the South Florida Water Management District to immediately start the next phase of the Everglades Agricultural Area Storage Reservoir Project design and ensure the U.S. Army Corps of Engineers approves the project according to schedule.

E. Expedite key Everglades projects including the C-44 reservoir and stormwater treatment area, C-43 reservoir, Tamiami Trail and additional projects necessary to protect our waterways and natural resources.

F. Work with the South Florida Water Management District to add stormwater treatment to the C-43 Reservoir to provide additional treatment and improve the quality of water leaving this important storage component.

G. Expedite projects with the U.S. Army Corps of Engineers to improve management of Lake Okeechobee, including updating the Lake Okeechobee Regulation Schedule and identifying water quality treatment technologies to install near water control structures in Lake Okeechobee.

H. Direct DEP to establish a septic conversion and remediation grant program with a local government match requirement.
I. Instruct all five water management districts to increase transparency and accountability by providing data and information to DEP to support key water quality restoration efforts. Instruct all water management districts to review budgets and prioritize available funding to focus on projects that will help address harmful algae blooms and maximize nutrient reductions.

J. Participate in Florida Fish and Wildlife Conservation Commission’s (FWC) Harmful Algal Bloom Task Force to provide technical expertise and assistance studying causes and impacts of red tide. The DOH is also directed to participate in FWC’s Task Force to help study air quality and human health impacts of red tide.

K. Continue DEP’s red tide emergency grant program to support local governments to clean up their beaches and coastal areas to minimize the impacts of red tide to residents and visitors.

L. Partner with Visit Florida and DEO to identify opportunities within communities and recommend investments in green infrastructure, such as wetland treatment systems, that benefit our natural resources and local economies by increasing recreational and tourism opportunities, while improving water quality.

M. Engage local governments, industry, universities and water management districts to identify and research all viable alternative water supply sources and provide an assessment of funding needs critical to supporting Florida’s growing economy. DEP should take all necessary steps to establish recurring funding for an alternative water supply grant program to help communities plan for and implement vital conservation, reuse and other alternative water supply projects.

N. Engage local governments, industry, citizens and other stakeholders through a targeted education and outreach campaign that will focus on the importance of conservation and reuse efforts and encourage Floridians to implement essential conservation and reuse efforts in their homes, businesses and communities throughout Florida.

O. Continue to explore every option to stop Georgia’s harmful upstream water use from causing further adverse impacts to the Apalachicola River and Bay.

Section 2: Restructuring to Focus on Accountability, Transparency, and Science to Achieve More Now for Florida’s Environment

I hereby direct DEP to implement the following actions to ensure the agency is making sound decisions based on the best available science and providing for accountability and transparency:
A. Create the Office of Environmental Accountability and Transparency charged with organizing and directing integrated scientific research and analysis to ensure that all agency actions are aligned with key environmental priorities.

B. Appoint a Chief Science Officer to coordinate and prioritize scientific data, research, monitoring and analysis needs to ensure alignment with current and emerging environmental concerns most pressing to Floridians.

C. Take all necessary actions to move the Environmental Crimes Enforcement Unit from FWC to DEP to align resources focused on environmental protection and ensure strong enforcement of Florida’s environmental laws.

Section 3: Ensure Florida’s Valuable and Vulnerable Coastlines and Natural Resources are Protected

I hereby direct DEP to implement the following actions to protect Florida’s coastlines and natural resources:

A. Create the Office of Resilience and Coastal Protection to help prepare Florida’s coastal communities and habitats for impacts from sea level rise by providing funding, technical assistance and coordination among state, regional and local entities.

B. Take necessary actions to adamantly oppose all off-shore oil and gas activities off every coast in Florida and hydraulic fracturing in Florida.

###
West Florida RPC Assists with Hurricane Recovery

Hurricane Michael was the most devastating storm to impact Florida's Panhandle, leaving previously unknown destruction in a large portion of the West Florida RPC region. The RPC has been active in the hurricane recovery efforts, finding many ways to help those who are hurting in the region. Staff assisted in establishing and managing operations of a host shelter in Okaloosa County, serving as a point of contact for the dissemination of updated information online while arranging and facilitating meals and sorting incoming donations. The West Florida RPC's State Housing Initiative Program's staff initiated enacting revisions in Holmes and Washington counties' disaster strategies within their respective Local Housing Assistance Plans to assist communities affected by the storm.

Staff continues to reach out and respond to requests for assistance as this part of the region struggles to rebuild, restore, and return to normalcy. The West Florida RPC pledges to move forward with concern and compassion for all those affected by this disaster as we uphold our mission to preserve and enhance the quality of life in northwest Florida.
West Florida RPC staff also provided relief staffing support at the Bay County Emergency Operations Center. Additionally, members of the transportation, GIS, economic development, and public involvement staff conducted an initial assessment of the Bay Town Trolley transit routes. They provided an interactive status report which helped to determine a feasible plan for route reinstatement in the early stages of the recovery process. Initial assessment of transit stops (shown above) revealed moderate to extensive damage at most locations.

Tampa Bay RPC Creates Regional Resiliency Coalition

What does it take to get five county commissions and nearly 20 cities across the Tampa Bay region to agree upon controversial topics like sea-level rise and climate change? Created by the Tampa Bay Regional Planning Council, the Tampa Bay Regional Resiliency Coalition is a natural outgrowth, said Regional Planning Council Executive Director Sean Sullivan. "As one of our members from the City of Clearwater told us, 'preparing for sea-level rise really is a no-brainer.' Charter members of the Tampa Bay Regional Resiliency Coalition include Pinellas, Hillsborough, Citrus, Hernando and Manatee counties and the cities of Palmetto, St. Petersburg, Tampa, Sarasota, Clearwater, Dunedin, Gulfport, Indian Rocks Beach, Indian Shores, Largo, Madeira Beach, New Port Richey, Oldsmar, Redington Beach, Safety Harbor, Seminole, South Pasadena, St. Pete Beach, Tarpon Springs and Treasure Island. On October 8th, these local governments came together to sign a historic Memorandum of Understanding, agreeing to address the economic and environmental impacts of climate change.

The Coalition’s future efforts will be based on scientific data and lead by a technical advisory committee which includes some of the nation’s most respected researchers and local experts. These efforts are further fueled by the collective realization that a regional coalition could accomplish far more than an individual city or initiative. Congressman Charlie Crist, whose Pinellas district encompasses many beach communities, attended the standing-room-only ceremony where 24 governments signed the Agreement. Along with counties and cities, the coalition includes a remarkable group of stakeholders from local and state colleges and cities, business leaders and church groups concerned about leaving a livable state for their children.
North Florida RPC Director Elected President of National Association

Scott Koons, Executive Director of the North Central Florida RPC was elected as President of the National Association of Development Organizations (NADO) in October at NADO's Annual Training Conference held in Charlotte, North Carolina. As President, Director Koons will work with the NADO Board of Directors which oversees the association's budget and operations and develops policy on issues affecting regional development organizations. NADO was founded in 1967 to provide training, information, and representation for regional development organizations throughout the United States. Today, NADO member organizations serve local governments and the public within their regions through various programs focused on diversifying local economies, assisting businesses, creating jobs, and providing vital community services.

"We are honored to have Scott Koons serve as President of our national association. Scott brings a wealth of expertise, knowledge, and leadership on regional community and economic development issues to the national level," stated Joe McKinney, NADO Executive Director. "Most importantly, he is focused on helping our nation's local communities pursue comprehensive regional strategies for remaining economically competitive in today's rapidly changing global environment."

Contact: Denise Imbler | 850.487.1426 | flregionalcouncils.org
MONTHLY ACTIVITY REPORT: October 2018

RESOURCE DEVELOPMENT/CAPACITY BUILDING and OUTREACH

- Organized and distributed the September 2018 Florida Regional Councils Association (FRCA) Newsletter, *FRCA Forward*. Began collecting articles and formatting the October 2018 Newsletter. Continued to update the FRCA Facebook page.
- Updated and maintained the email listserv for approximately 2,500 individuals who receive *FRCA Forward*.
- Continued to work with the Florida Association of Counties to maintain and enhance the FRCA website: www.flregionalcouncils.org.
- Supported the RPC Department of Economic Opportunity Metrics Update Working Group by hosting three conference calls held throughout October and drafting updated reporting metrics.
- Assisted coordinating regional planning councils and various state agencies and associations with on issues related to recovery from Hurricane Michael.

ASSOCIATION MANAGEMENT

- Prepared for the December FRCA Executive Directors Advisory Committee and Partners meetings.
- Began preparations for the January 2019 Policy Board meetings.
- Assisted with the development of the 2017-18 FRCA Annual Report
- Continue to coordinate logistics for the 2019 meeting and conference schedule.
- Distributed grant opportunities and information of interest from local, state and national organizations.
South Florida RPC Partners on Solar Initiative

The South Florida RPC recently received a grant to host the SolSmart national technical assistance and designation program. The program, funded by the U.S. Department of Energy’s Solar Energy Technology Office, recognizes local governments for making it faster, easier, and more affordable for residents and businesses to use solar. As a host for the SolSmart program, the South Florida RPC will work with a SolSmart Advisor to provide no-cost technical assistance to municipalities and counties to become “open for solar businesses.” The SolSmart program will be available to the following communities in the South Florida RPC region:

- Miami Dade County
- City of Miami
- City of Miami Lakes
- City of Coral Gables
- Miami Shores Village
- Village of El Portal
- City of Sunny Isles Beach
- City of Hallandale Beach
- City of Pompano Beach
- City of Weston
- City of Deerfield Beach
- City of Fort Lauderdale
- City of Miramar
- City of Key West

These communities will receive information and best practices to incorporate efficiencies like simplified permitting and inspection and solar-friendly ordinances in order to make it easier for homeowners and businesses to “go solar”. The technical assistance provided spans permitting, planning, zoning, and development regulations; inspections; solar rights; utility engagement; community engagement; and market development and finance. The SolSmart Advisor consults with planners, building services, sustainability managers, inspectors and plan examiners in order to evaluate existing local government policies and processes and apply industry-leading best practices to help these communities achieve designation. The SolSmart program is funded through July 2019.
Apalachee RPC was recently awarded a Community Planning Technical Assistance grant by the Department of Economic Opportunity to create a regional online mapping resource for Calhoun, Franklin, Gadsden, Gulf, Jackson, Jefferson, Liberty, and Wakulla counties. The website will host interactive culture, environmental, planning, and demographic maps.

This user-friendly resource will provide planning, tourism, economic development and coastal hazard online maps that can be accessed by residents, businesses and visitors. As many of the counties within the Apalachee RPC Region don't have GIS capabilities, staff is working with county planners, Tourism Development Councils and other stakeholders to understand needs and priorities. The ultimate goal will be to improve regional GIS capabilities through the creation and maintenance of the Apalachee Online mapping resource.

Tampa Bay RPC Hosts U.S. Army Corps of Engineers

The Tampa Bay RPC hosted the USACE, Jacksonville district to hold a NEPA Scoping Meeting for the Pinellas County Coastal Storm Risk Management Study on November 15, 2018. The Pinellas County Beach erosion control project was authorized in 1966 for a 50-year period. Federal participation for segments begin to expire in 2025 and this feasibility study is required for continued federal participation. The purpose of the meeting was to present information about the study and solicit comments from the public. The study will evaluate coastal storm risk management measures and structure implementation currently not authorized as part of the project. The Jacksonville District will complete a three-year feasibility study that evaluates a new 50-year life and evaluation of measures for coastal storm risk management for the entire Pinellas county shoreline.

Contact: Denise Imbler | 850.487.1426 | flregionalcouncils.org
MONTHLY ACTIVITY REPORT: November 2018

RESOURCE DEVELOPMENT/CAPACITY BUILDING and OUTREACH

- Organized and distributed the October 2018 Florida Regional Councils Association (FRCA) Newsletter, "FRCA Forward". Began collecting articles and formatting the November 2018 Newsletter. Continued to update the FRCA Facebook page.
- Updated and maintained the email listserv for approximately 2,500 individuals who receive "FRCA Forward".
- Continued to work with the Florida Association of Counties to maintain and enhance the FRCA website: www.flregionalcouncils.org.
- Supported the RPC Department of Economic Opportunity Metrics Update Working Group by hosting one conference call and finalizing updated reporting metrics.
- Assisted coordinating regional planning councils and various state agencies and associations with issues related to recovery from Hurricane Michael.
- Supported the Economic Development Administration by hosting two conference calls with economic development planners and disaster recovery coordinators.
- Attended the quarterly meeting of the Florida Coastal Resilience Forum held on November 14th.
- Was invited and will participate on the Health Equity Economic Stability Workgroup coordinated by the Florida Department of Economic Opportunity.

ASSOCIATION MANAGEMENT

- Prepared for the December FRCA Executive Directors Advisory Committee and Partners meetings.
- Continued preparations for the January 2019 Policy Board meetings.
- Assisted with the development of the 2017-18 FRCA Annual Report
- Continued to coordinate logistics for the 2019 meeting and conference schedule.
- Distributed grant opportunities and information of interest from local, state and national organizations.
North Central Florida RPC Appoints County Commissioners to Withlacoochee River Task Force

The North Central Florida RPC recently established the Middle and Lower Suwannee River and Withlacoochee River Task Force comprised of county commissioners from each of the 12 counties in the north central Florida region. The Council formed the Task Force to address the issue of raw sewage spills by the City of Valdosta, Georgia into the Withlacoochee River and Mud Creek which flow into the Suwannee River and travels through the north central Florida region to the Gulf of Mexico. A strategic action plan to address the raw sewage spills and restore the reputation of the Middle and Lower Suwannee River and Withlacoochee River as a tourist destination will be developed by the Task Force.

The Task Force held its first meeting on December 12, 2018 in Madison, Florida. Also, in attendance at the meeting were representatives of the Suwannee River Water Management District, Florida Department of Health; Madison County Chamber of Commerce and Tourism; Our Santa Fe River, Suwannee and St. Johns Sierra Club; Withlacoochee, Willacoochee, Alapaha, Little and Suwannee River (WWALS) Watershed Coalition; and citizens. The Task Force received a presentation from Council staff concerning the issue and identified public health, environmental, economic development and tourism as negative impacts of the spills and discussed several strategies to address the issue.
St. Augustine City Commissioner and FRCA President Roxanne Horvath worked over the holiday season to secure donations and created "Bears and Blankets" for children impacted by Hurricane Michael. These delightful bundles of warmth and love were distributed to several rural areas within the Apalachee and West Florida Regional Planning Council regions. Much of the panhandle community is still reeling from the destruction caused by the catastrophic surge and damaging winds of the hurricane. It will be a long road to recovery for the majority of the region. Please consider donating to the recovery effort by visiting www.rebuild850.org.

Central Florida RPC Facilitates Update of Land Development Regulations

The City of Davenport partnered with the Central Florida RPC to update the Land Development Regulations (LDRs) for the City, which will strengthen the City's ability to remove barriers to viable growth. As part of the LDR Update, the RPC is addressing inconsistencies and development and planning trends, while utilizing innovative zoning and land use practices. The creation of information guides, checklists, and updated applications will facilitate a better understanding of the development approval process. Located in northeast Polk County, Davenport is a municipality of approximately 3.5 square miles. Since 2008, the population has more than doubled to 5,802 full-time residents. and the Davenport area continues to be one of the fastest growing areas in Central Florida. The updated LDRs will ensure the feasibility of proposed new standards through a collaborative process with staff and the community. In 2018, seven public workshops were held to gather input and inform the public and elected officials about the LDR Update. Public hearings and adoption of the LDR Update are anticipated in early 2019.
Tampa Bay RPC Hosts Floodplain Course

On December 4th and 5th, the Tampa Bay RPC hosted the Florida Floodplain Managers Association to conduct a Certified Floodplain Manager Review Course and exam. The one-day course covered the fundamentals of floodplain management. The course was intended to supplement a solid base of experience in the field of floodplain management; however, the course can also be beneficial to individuals new to floodplain management. The full class and exam were attended by local government officials and private sector employees from across the state of Florida with expertise in floodplain management.

Contact: Denise Imbler | 850.487.1426 | firegionalcouncils.org
MONTHLY ACTIVITY REPORT: December 2018

RESOURCE DEVELOPMENT/CAPACITY BUILDING and OUTREACH

- Organized and distributed the November 2018 Florida Regional Councils Association (FRCA) Newsletter, FRCA Forward. Began collecting articles and formatting the December 2018 Newsletter. Continued to update the FRCA Facebook page.

- Worked with the Florida Association of Counties to update the email lists for newly elected local officials and maintain the email listserv for approximately 2,500 individuals who receive FRCA Forward.

- Continued to work with the Florida Association of Counties to maintain and enhance the FRCA website: www.firegionalcouncils.org.

- Hosted and participated with two conference calls regarding potential statewide projects for 2019.

- To enhance partnerships and strengthen the relationship between regional planning councils and their state and federal partners, participated in or attended the following meetings and shared information:
  - Health Equity Economic Stability Workgroup, Florida Department of Economic Opportunity
  - Florida 2030 Regional Roll Out, Florida Chamber Foundation
  - Resiliency Florida Board Meeting

ASSOCIATION MANAGEMENT

- Participated with the December FRCA Executive Directors Advisory Committee and Partners meetings held in Tallahassee.

- Continued preparations for the January 2019 Policy Board meetings.

- Assisted with the completion of the 2017-18 FRCA Annual Report

- Continued to coordinate logistics for the 2019 meeting and conference schedule.

- Distributed grant opportunities and information of interest from local, state and national organizations.
### EVALUATION OF 2018 ARPC GOALS

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<thead>
<tr>
<th>I. Return financial stability to the Council</th>
<th>Not Achieved</th>
<th>Partially Achieved</th>
<th>Achieved</th>
<th>Notes</th>
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<tbody>
<tr>
<td>a. Restore the Operating Budget to the historical level of $60,000 in reserves.</td>
<td>X</td>
<td></td>
<td></td>
<td>Began FY 2018-19 with $60,000 in reserves while paying down line of credit balance.</td>
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<thead>
<tr>
<th>II. Educate and market the Council's services and capabilities to member counties and municipalities</th>
<th>Not Achieved</th>
<th>Partially Achieved</th>
<th>Achieved</th>
<th>Notes</th>
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<tbody>
<tr>
<td>a. Create an annual report that summarizes the programs and the accomplishments of the Council</td>
<td>X</td>
<td></td>
<td></td>
<td>Lack of available ARPC staff time to work on the task.</td>
</tr>
<tr>
<td>b. Prepare and distribute a Regional Directory which includes all of the Region’s local governments and other regional partners</td>
<td>X</td>
<td></td>
<td></td>
<td>Lack of available ARPC staff time to work on the task.</td>
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<thead>
<tr>
<th>III. Grow and expand the capabilities of the Council</th>
<th>Not Achieved</th>
<th>Partially Achieved</th>
<th>Achieved</th>
<th>Notes</th>
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<tbody>
<tr>
<td>a. Establish a Rural Transportation Planning Organization for the rural counties within the Region not represented by the CRTPA</td>
<td>X</td>
<td></td>
<td></td>
<td>Participated in the 2018 FDOT Peer Exchange that focused on how RTPOs function in other states</td>
</tr>
<tr>
<td>b. Expand the RLF Program by increasing the principal base with USDA funds</td>
<td>X</td>
<td></td>
<td></td>
<td>Continuing efforts with USDA, OEV and Triumph</td>
</tr>
<tr>
<td>c. Expand the Council’s Geographic Information Systems (GIS) capabilities to better serve member local governments</td>
<td>X</td>
<td></td>
<td></td>
<td>Hire full-time GIS Specialist via DEO Grant and implementing Apalachee Online</td>
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</table>
2019 Apalachee Regional Planning Council Goals

I. Return financial stability to the Council
   a. Continue to restore the operating budget by adding an additional $20,000 in reserves.

II. Educate and market the Council’s services and capabilities to member counties and municipalities
    a. Create an annual report that summarizes the programs and the accomplishments of the Council.
    b. Hire a communications position to assist with press releases, social media, annual report, board package, website maintenance and other administrative duties.

III. Grow and expand the capabilities of the Council
    a. Establish a Rural Transportation Planning Organization for the rural counties within the Region not represented by the CRTPA.
    b. Expand the RLF Program by increasing the principal base with USDA funds.
    c. Assist with the long-term recovery of the Region from the impacts of Hurricane Michael through planning and economic development technical assistance.
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