

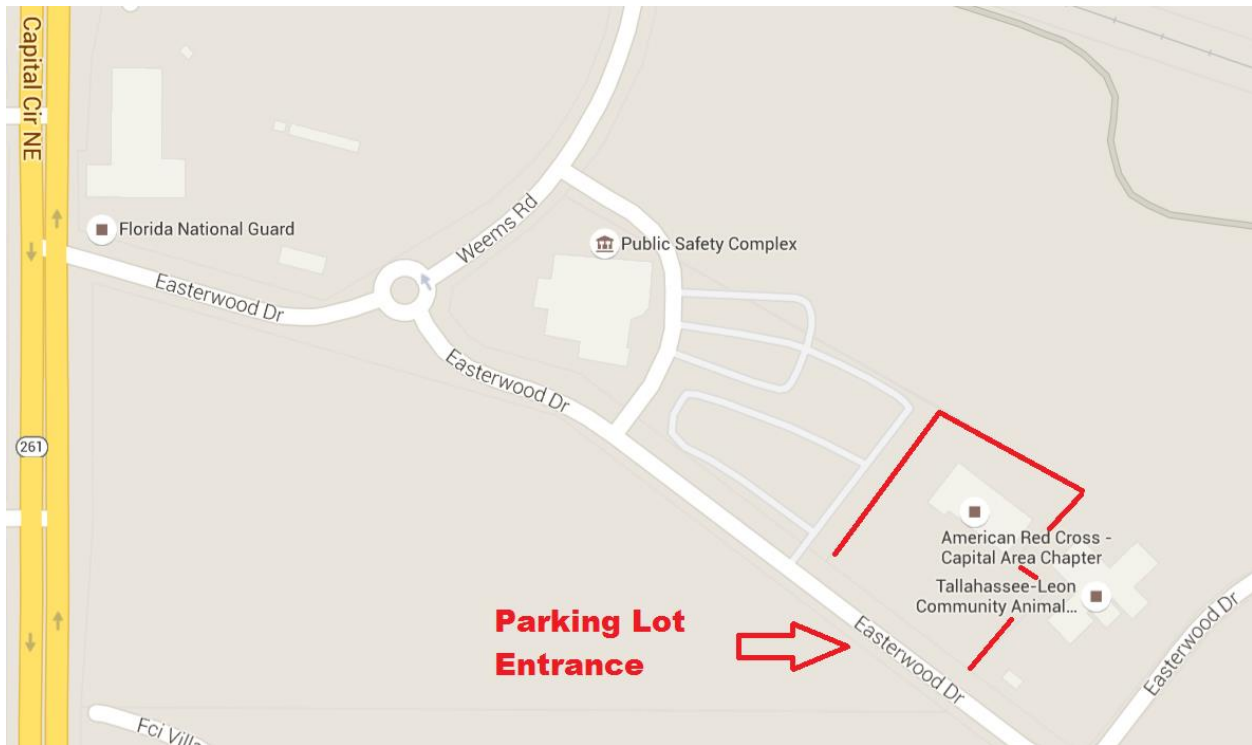


Apalachee Local Emergency Planning Committee

Quarter 3 Meeting

February 21, 2018 @ 10 AM ET

**Capital Area Chapter of the American Red Cross
1115 Easterwood Drive
Tallahassee, FL 32311**



The Capital Area Chapter of the American Red Cross is located adjacent to the Tallahassee/Leon Public Safety Complex. The parking lot entrance is on Easterwood Drive. You are not required to sign in upon entering the facility

APALACHEE LOCAL EMERGENCY PLANNING COMMITTEE

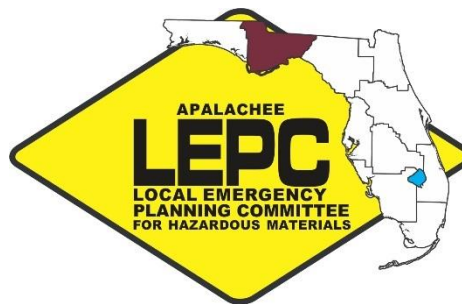
2507 Callaway Road, Suite 200, Tallahassee, Florida 32303
Office (850) 488-6211 ext. 107 Fax: (850) 488-1616

Chairman: Kevin Peters

Vice Chairwoman: Gail Stewart

Training Task Force Member: Melissa Woehle

Staff to the Committee: Apalachee Regional Planning Council



Apalachee Local Emergency Planning Committee Meeting
Wednesday, February 21, 2018
10:00 AM Eastern

AGENDA

1. **Call to Order, Roll Call, and Introductions**
2. **Approval of Minutes*** - See pages 7-12
3. **Chairman's Report – Kevin Peters**
 - a. *Recap of State Emergency Response Commission (SERC); LEPC Chairs and Staff; and SERC Training Task Force (TTF) Meetings*
 - b. *Domestic Security Update: North Florida Regional Domestic Security Task Force (NFRDSTF)*
4. **Staff Updates – Zach Annett**
 - a. *New Member Updates and Introductions – See page 13*
 - b. *HMEP Planning Project – Comprehensive Tabletop*
 - c. *HMEP Trainings*
 - i. *HMEP 2016-17 Training Overview*
 - ii. *Upcoming Trainings*

Course	Date & Location
4-hour Awareness Course	February 17 @ Franklin County EOC

<i>4-hour Awareness Course (2 Offerings)</i>	<i>March 1 @ Leon County Public Safety Complex</i>
<i>4-Hour Awareness Course (2 Offerings)</i>	<i>March 7 @ Leon County Public Safety Complex</i>
<i>8-Hour Tech Refresher Course</i>	<i>March 29 @ Purdom Power Plant</i>
<i>8-Hour Tech Refresher Course</i>	<i>April 3 @ Purdom Power Plant</i>
<i>3-hour Gasoline Tanker Response Course (3 offerings)</i>	<i>April 9, 10, 11 @ TFD Training Division</i>
<i>8-hour Tech Refresher</i>	<i>April 18 @ Hopkins Power Plant</i>
<i>8-Hour Tech Refresher</i>	<i>April 30 @ Hopkins Power Plant</i>

d. Future Training Needs

- i. 40-Hour Technician Level Course*
- ii. 160-hour Hybrid Course*
- iii. Hazardous Material Shipper Course*

e. Outreach Activities and Opportunities

- i. LEPC/EPCRA Presentation at SAFE meeting – January 12, 2018*
- ii. Shelter-in-place / Evacuation presentations*
- iii. FSU IAEM Chapter*
- iv. City of Tallahassee Build-a-Bucket – June 2, 2018*

f. FSU Magnet Lab Tabletop

- i. Exercise date: April 24, 2018*

g. LEPC Website

i. Resource Page - See pages 14-15*

ii. Training Page

5. Other Business

a. Gadsden County Train Derailment Response – *Major Shawn Wood, Gadsden Co. Sheriff's Office – See pages 16-17*

b. 2018 FEPA Overview – *Eve Rainey, FEPA*

6. Public Comment

7. Next Meeting Date - TBD

8. Adjournment*

* = Action Item

Supporting Documents

Apalachee Local Emergency Planning Committee

Capital Area Chapter of the American Red Cross
1115 Easterwood Drive
Tallahassee, FL 32311

November 29, 2017 – 10:00 AM Eastern
DRAFT Meeting Minutes

1. Call to order, Roll Call, and Introductions

Chairman Peters called the meeting to order, welcomed those in attendance, thanked those who traveled to the meeting at the Capital Area Chapter of the American Red Cross, and asked for self-introductions from those individuals present. Staff indicated a quorum was present. Chairman Peters reminded all present to sign the attendance roster that has been passed out. The follow members were present:

Members and Alternates:

Andreasen, Rodney	Jackson County Emergency Management
Brownell, Pam	Franklin County Emergency Management
Chad Abrams	Leon County EMS
Dameron, Tress	Franklin County Emergency Management
David Odom	Tallahassee Police Department
Davison, Judi	Tallahassee Fire Department
Ellerbe, Carol	Jefferson County Emergency Management
Lara, Jonathan	Florida Department of Environmental Protection
Leiva, Nancy	Florida Department of Health
Lupton, G.W.	Tallahassee Community College
Nagy, Jennifer	Leon County Emergency Management
Nelson, Scott	St. Marks Powder
Peters, Kevin	Leon County Emergency Management
Stewart, Gail	Florida Department of Health
Taylor, Randall	Wakulla County Emergency Management
Whoele, Melissa	Florida Department of Environmental Protection
Younger, Michael	Tallahassee Community College

Guests:

Batts, Howell	Florida Department of Health
Bradshaw, Brian	Florida Division of Emergency Management
Briley, Kevin	Leon County EMS
Daniels, Jennifer	Franklin County Emergency Management
Hall, Darryl	Leon County EMS
Imbler, Denise	Apalachee Regional Planning Council

MacDonell, Sam
Martin, Brad
Sullivan, Gloria
Thomas, Sara
Ziegmont, Chuck

Florida Department of Health
Sunshine 811
American Red Cross
Apalachee Regional Planning Council
City of Tallahassee

Staff:

Annett, Zachary

Apalachee Regional Planning Council

2. Approval of the Minutes

Gail Stewart motioned to approve the minutes for the August 24, 2017 Apalachee Local Emergency Planning Committee Meeting. David Odom seconded the motion and the minutes were passed unanimously.

3. Chairman's Report

a. SERC Training Task Force (TTF) and LEPC Chairs and Staff Meeting Recap, Destin, FL – October 26-27, 2017.

i. Training Task Force Meeting Summary (Melissa Woehle)

1. White Paper Recommendations for First Responders
 - a. The Interagency Board (IAB) publication was approved for distribution during the TTF Conference calls and sent out on Sept 25th. It can now be distributed with the TTF Cover Letter.
*Matt Marshall requested ideas for a TTF Logo to put on our Letterhead
 - b. DOH pointed out a reference in the paper to send samples to State Labs and advised the 3 DOH State Labs do not run opioid samples. TTF is checking with FDLE to see if they would run opioid samples for confirmation.
2. Project Boxes and SharePoint Updates
 - a. Notification of access to the new SharePoint and project boxes was sent out. It will be resent to those people who are on the project boxes and active boxes will be discussed during the next teleconference.
3. HazMat Team Assessments
 - a. Scott Chappell expressed appreciation for help with self-assessments and site visits. Much more was accomplished than what he and Matt could have done alone.
 - b. Over next three months he plans to collect the documents, analyze and post the results for everyone to review. Now is time to bring up ideas for edits and process changes. The

documents and processes will be reviewed and edited and plans for 2018 presented at the January SERC.

- c. It was noted that all HazMat Teams do Type I assessments while WMD Regional Teams do Type II assessments.
 - d. State Funding is not based on the Hazmat Assessments, but they can be used as documentation along with after action reports to help demonstrate needs when applying for funding.
 - e. TTF is working on a train the trainer class for people performing hazmat assessments. Plan to offer it as a one-hour course during the 2019 HazMat Symposium. There was also discussion of offering preliminary training on how to conduct assessments in conjunction with the 2018 SERC Meetings.
4. Updates from Florida Fire Chiefs Associations / Florida Association of Hazardous Materials Responders
- a. A request to open Rule 472 & 473 for Hazmat & USAR Training was advanced by FLAR, by request of the State Fire Marshal's Office, during the July FFCA meeting. The intent is to remove the class syllabus (if left in it would be required, not optional) and clean up Rule language. Also, will be updating awareness/ops level training documents put out by the SERT in 2006. The Rule requires these documents meet NFPA 2/2013.
5. A concern about decontamination of bunker gear with an emphasis on pesticides was advanced from the floor. Preliminary discussion will be followed up during next teleconference to determine if existing SOPs and guidance are sufficient.
6. DEM is looking at Legislative Budget Requests for the first time to make up for lost Federal funding. Good documentation identifying needs to maintain capabilities is needed to find potential funding sources.

ii. LEPC Chairs and Staff Meeting

- 1. An overview from the TTF meeting was given for those who may have missed the initial meeting.
- 2. HA Working Group
 - a. The creation of a simple PowerPoint slide listing all relevant HA information such as site verification forms, evacuation and vulnerability zones and site maps was discussed. This slide would be uploaded into CAMEO as a quick reference for first responders.
 - b. FDEM mentioned their ability to host free How to Comply trainings for facilities required to submit Tier II forms.
 - c. It was noted that E-Plan incorrectly lists facilities that carry hydrogen peroxide under the threshold level as EHS facilities. If the amount is under the threshold but the facility is still listed as

an EHS site on E-Plan they do not need to be visited under the HA contract.

3. FDEM Grant Section Changes

- a. It was stated that Donna Ray is now in charge of all contracts relevant to the LEPCs, such as the HMEP, LEPC and HA Contracts.
- b. These changes will help to reduce unnecessary documentation in future. This will also allow for more consistent reporting requirements when submitting documentation to FDEM.

4. HMEP Contract

- a. The LEPCs are still waiting to receive the new HMEP contract for FY 17-18. The contract for this FY will be a 12-month contract.
- b. FDEM stated they would like the LEPCs to submit a list of training classes previously approved by the agency. This will make it easier for the LEPCs and interested parties to know which classes are available to be held throughout the State.

iii. SERC Meetings

1. An overview of both the TTF and LEPC Chairs and Staff meetings was given for those who were unable to attend the initial meetings.
2. It was stated that the next SERC Meetings will take place in Daytona Beach, FL on January 16-17, 2018.

b. Domestic Security Update

- i. The NFRDSTF is currently in the process of acquiring new funding as they try to develop new projects to increase capabilities. These projects will also help to bring in more funding for the NFRDSTF.

4. Staff Updates

a. New Member Updates

- i. Kevin announced the newly approved members and asked them to introduce themselves to the committee. Staff also mentioned the need for existing members to update their alternates information if necessary. Staff provided membership forms for anyone interested in becoming a member.

b. HMEP Planning Project – Updating SOPs for Hazardous Materials

- i. Staff completed the planning project for the FY 16-17 and submitted it to Donna at FDEM for approval. Once the project is approved staff will distribute the completed SOPs to their respective counties, so they can be implemented into their CEMPs.
- ii. Staff has selected the planning project for the FY 17-18 and has decided to facilitate a comprehensive tabletop exercise. The exercise will be regional in scale and staff will begin facilitating meetings in 2018. Ideally, this tabletop exercise will lead into a full-scale exercise in 2019.

c. HMEP Contract FY 17-18

- i. Staff is still waiting to receive the new HMEP Contract for the FY 17-18. FDEM stated they are in the final revision process and hopefully that contract will be distributed to the LEPCs soon.

d. HMEP Training

- i. Trainings that were to be held in September were rescheduled to later dates due to Hurricane Irma. The following courses being offered are listed below with their rescheduled dates.
- ii. Staff announced that the following trainings are currently available to interested parties:
 1. 8-hour Technician Level Refresher Course – December 4th, 2017
 2. 24-hour Operations Level Course – December 5-7th, 2017
 3. 40-hour Technician Level Course – November 13-17th, 2017
 - a. Staff announced that this training was canceled due to a lack of registrations. It was stressed that for these trainings to be successful there needs to be enough interest when they are advertised.
 4. 3-hour Gasoline Tanker Response Course – December 14th and 15th, 2017
 - a. Staff announced there will be two offerings of this course, which will be held at the Jackson County EOC. The courses are three hours each and held on consecutive days to allow for the different shifts of first responders to attend.
 - b. Staff will evaluate the trainings after they are held and depending on future interest, will begin planning to hold more of these classes throughout the region.
- iii. 4-Hour Awareness Courses
 1. Staff identified an instructor and a curriculum is being put together for future classes. There is a need for 140+ responders with Leon County EMS to receive this training. Staff will begin working with Leon County EMS and the instructor to plan multiple offerings, so all responders can get the training. These courses will be held in 2018.
 2. Additionally, staff will begin coordinating multiple 4-hour classes to take place throughout the region as desired.

e. Future Training Needs and Desires

- i. There is a need for a 40-hour Technician class to be held within the region. Staff will work to reschedule the canceled class in 2018 in hopes there will be sufficient attendance next time around.
- ii. Hazardous Materials Symposium – Jan 16-18th – Daytona Beach
 1. The 6th annual Hazardous Materials Symposium is taking place in Daytona Beach from January 16-18 of 2018. There will be 196 total hours of trainings being held during this time frame.
 2. Staff will be sponsoring individuals to attend the Symposium and will be submitting that paperwork to FDEM once individuals register.

f. FSU Magnet Lab TTX – Date TBD

- i. The LEPC is currently working with the FSU Magnet Lab to facilitate a tabletop exercise. Laymon Gray with FSU mentioned the need for evaluators to attend and provided details on the exercise.
- ii. The exercise was postponed to due to Hurricane Irma and has been tentatively rescheduled for late March or early April.

5. Other Business

- a. FEPA – Kevin Peters (on behalf of Eve Rainey)
 - i. The Intermediate Academy will take place in the first week of March at Camp Blanding.
 - ii. Annual FEPA Meeting will take place Feb 2-5th in St Augustine. Visit FEPA.org to register and find hotel information. Early registration ends December 8th for the discounted rate.
- b. Website Updates
 - i. Staff discussed the option of adding a resource page to the LEPC website. This page will have various links that might be associated with hazardous materials response and awareness. It will serve as quick reference for individuals looking for information regarding reporting requirements, important contact information, etc.
 - ii. Staff will reach out to the LEPC members to see what content they would find useful to have on this page.

6. Public Comment

7. Next Meeting Date -TBD

- a. Potential meeting date set for the week of February 12th, 2018.

8. Adjournment

- a. The meeting was adjourned at 11:00 AM.

Signed:

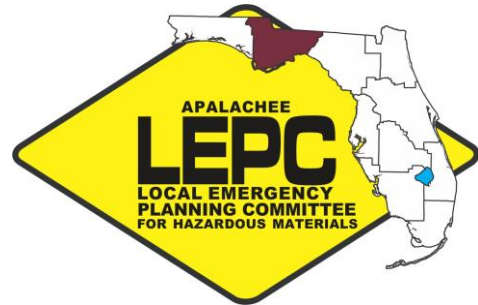
Attest:

Kevin Peters

Zachary Annett

APALACHEE LOCAL EMERGENCY PLANNING COMMITTEE

2507 Callaway Road, Suite 200, Tallahassee, FL 32303
Office (850) 488-6211 ext. 107 Fax: (850) 488-1616



*Chairman: Kevin Peters
Vice Chairwoman: Gail Stewart
Training Task Force Member: Melissa Woehle*

Staff to the Committee: Apalachee Regional Planning Council

December 18, 2017

Anhar Al-Asadi
Contract Specialist and SERC/LEPC Liaison
Bureau of Response, Technological Hazards
Florida Division of Emergency Management
2555 Shumard Oak Blvd.
Tallahassee, Florida 32399

Dear Ms. Al-Asadi

On behalf of the Apalachee LEPC, I would like to make the following changes and recommendations regarding the individuals applications for membership:

Please add the following alternate members:

- Paula Carroll – Emergency Management Category – Alternate to Carol Ellerbe

Please remove the following members or alternates:

- Robert Hall – Alternate to Carol Ellerbe – No longer active

If there are any issues or concerns with this or future membership nominations and category expansions, please feel free to contact myself or the LEPC Coordinator, Zachary Annett.

Sincerely,

Kevin Peters
Apalachee LEPC Chairman

LEPC Website - Resource Page

Local Resources

Leon County EM

<https://cms.leoncountyfl.gov/Home/County-Administrator/Administration/Assistant-to-the-County-Administrator-for-Community-Relations-and-Resilience/Emergency-Management>

Franklin County EM

<https://www.franklinemergencymanagement.com/>

Gadsden County EM

http://gadsdensheriff.org/emergency_mgmt.html

Wakulla EM

<http://www.wcso.org/emergency-management/>

Liberty County EM

<http://www.libertycountyfl.com/>

Calhoun County EM

<http://calhounflorida.org/>

Jackson County EM

<http://www.jacksoncountyfl.net/emergency-management>

Gulf County EM

http://www.gulfcounty-fl.gov/county_government/emergency_management

Jefferson County EM

<http://www.jeffersoncountyfl.gov/p/county-departments/emergency-management>

American Red Cross

<http://www.redcross.org/local/florida/north-florida>

City of Tallahassee Public Safety

<http://www.talgov.com/publicsafety/tfd.aspx>

Educational Resources

FSU EM

<https://emergency.fsu.edu/>

Tallahassee Community College EM

<http://www.tcc.fl.edu/about/college/administrative-services/campus-police/emergency-management/>

Health Resources

FDOH Radiation Control

<http://www.floridahealth.gov/environmental-health/radiation-control/index.html>

FDOH

<http://www.floridahealth.gov/>

Tallahassee Memorial Hospital

<https://www.tmh.org/>

State Resources

FDEP

<https://floridadep.gov/>

FDEM EPCRA/Tier II Compliance

<https://www.floridadisaster.org/dem/response/technological-hazards/epcra/>

FDEM State Emergency Response Commission

<https://www.floridadisaster.org/dem/response/technological-hazards/serc/>

Florida Emergency Preparedness Association

<https://www.fepa.org/>

National Resources

National Fire Protection Association

<https://www.nfpa.org/>

Pipeline and Hazardous Materials Safety Administration

<https://www.phmsa.dot.gov/>

2016 Emergency Response Guidebook

<https://www.phmsa.dot.gov/sites/phmsa.dot.gov/files/docs/ERG2016.pdf>

CSX Hazardous Materials

<https://www.csx.com/index.cfm/about-us/safety/hazardous-materials1/>

Quincy Train Derailment – SWO Report

Main Information

Report #: 2018-683

Status: Open

Reported to SWO on: 1/30/2018 07:41 ET

Severity: Local Incident

Description: Train Derailment w/ Hazmat Release

This situation involves: Hazardous Materials, Rail Incident, Road Closure or DOT Issue

Affected Sectors: DEP District - Northwest, DEP OER Tallahassee - Day

Initial Report:

FDEM Region 2 reports a rail derailment of 4 hopper cars in Quincy due to unknown causes at this time. Seven 50 gallon drums of a solid Environmentally Hazardous Substance are leaking from four cars and are contained. No waterways are being affected. No injuries were reported for the two crew members on board. There are no evacuations reported. Pat Thomas Parkway (SR-267) is currently closed due to the incident. Quincy PD and FR are on scene. Quincy PD stated that a HazMat team from Pensacola was en-route. There are no unmet needs.

Injuries: No

Fatalities (Unconfirmed by State Medical Examiner): No

Environmental impact: Yes

DEP callback requested: Unknown

Incident Occurred: 1/30/2018 07:41 ET

Most Recent Update Date/Time: 01/30/2018-08:23 ET

Most Recent Update: N/A

Affected Counties: Gadsden

Facility Name or Description:

Incident Location: *Street 1:* Live oak street *Street 2:* Pat thomas parkway *City:* quincy

Coordinates: *Lat:* 30.582369, *Long:* -84.59143

Contact Information

Reporting Party: *Name:* Brian Bradshaw, FDEM Region 2 |*Call Back Number 1:* 850-519-8639 |*Address:*

Responsible Party: Unknown

On-Scene Contact: Unknown

Road Closure or DOT Issue

Sub-Type: DOT Road Closure (State/US/Interstate Hwy.)

This situation is: Active

Description: Road Closure

Roadway Name and/or number: SR-267 (Pat Thomas Parkway)

At: Incident Address

What department/agency directed the closure: Quincy PD

Hazardous Materials

Sub-Type: Toxic Industrial Chemical

Situation: Active, release contained

Description: Hazardous Materials

Chemical Name: ENVIRONMENTALLY HAZARDOUS SUBSTANCE

Chemical State: Solid

Source / Container: Rail Car

Quantity released: Seven 50 gallon drums

Released: Outside environment

Cause of release: train derailment

Storm drains affected: No

Waterways affected: No

Major roadways closed: Yes

Rail Incident

Sub-Type: Rail Accident

Situation: Active

Description: Rail Incident

Train Type: Cargo

Name of company operating train: CSX

Train number: Q60229

Number of people onboard: 2- crew

Derailment: Yes

Hazardous materials onboard: Yes

Hazardous materials released: Yes

Fuel or Petroleum Spills: No