

Apalachee Regional Planning Council

BOARD OF DIRECTORS MEETING

Thursday – September 15, 2016

10:30 a.m. ET / 9:30 a.m. CT



294th Public Meeting

WAKULLA SPRINGS LODGE

550 Wakulla Park Drive

Wakulla Springs, Florida

www.thearpc.com

The Apalachee Regional Planning Council serves its citizens and local governments by providing technical assistance and a forum for communication and collaboration, to preserve and enhance the economic, natural, and social environments of the Apalachee Region.

APALACHEE REGIONAL PLANNING COUNCIL

EXECUTIVE COMMITTEE

RANDY MERRITT, CHAIRMAN (WAKULLA) - JOHN JONES, PAST CHAIRMAN (JEFFERSON)
STEVE CUTSHAW, VICE-CHAIRMAN (LIBERTY) - JANE SAULS, SECRETARY/TREASURER (LEON)
FRCA POLICY BOARD MEMBERS: JANE SAULS, WOODY STEWART AND LISA MILLER

FULL COUNCIL BOARD OF DIRECTORS

Calhoun County

Darrell McDougald	County Commissioner
Wes Johnston	Mayor, Town of Altha
Don Stephens	Governor's Appointee

Franklin County

William Massey	County Commissioner
Brenda Ash	Commissioner, City of Apalachicola
<i>Vacant</i>	<i>Governor's Appointee</i>

Gadsden County

Brenda Holt	County Commissioner
Karen Bass	Councilwoman, Town of Havana
Henry Grant	Governor's Appointee

Gulf County

Ward McDaniel	County Commissioner
Tony Justice	Commissioner, City of Wewahitchka
Michael Hammond	Governor's Appointee

Jackson County

Eric Hill	County Commissioner
Gene Wright	Mayor, Town of Malone
<i>Vacant</i>	<i>Governor's Appointee</i>

Jefferson County

Stephen Walker	County Commissioner
John Jones	Commissioner, City of Monticello
<i>Vacant</i>	<i>Governor's Appointee</i>

Leon County

Jane G. Sauls	County Commissioner
Nancy Miller	Commissioner, City of Tallahassee
Lisa Miller	Governor's Appointee

Liberty County

Dexter Barber	County Commissioner
Woody Stewart	Councilman, City of Bristol
Steve Cutshaw	Governor's Appointee

Wakulla County

Randy Merritt	County Commissioner
Gail Gilman	Commissioner, City of St. Marks
Ed Brimner	Governor's Appointee

Ex-Officio Members

Charles Harp	FL Dept. of Environmental Protection
Christina Coger	NW FL Water Management District
Virgie Bowen	FL Dept. of Transportation
Diane Scholz	Enterprise Florida

**APALACHEE REGIONAL PLANNING COUNCIL
BOARD MEETING**

WAKULLA SPRINGS LODGE
550 Wakulla Park Drive
Wakulla Springs, Florida

THURSDAY – SEPTEMBER 15, 2016
10:30 AM Eastern Time / 9:30 AM Central Time

DRAFT AGENDA

1. Call to Order, Pledge of Allegiance and Introductions
2. *Approval of Agenda
3. *Approval of Minutes – July 21, 2016 Regular Board Meeting
4. Wakulla County Welcome and Overview – Wakulla County EDC and Chamber
5. Wakulla County Oyster Aquaculture – Bob Ballard, Executive Director WEI
6. Executive Director’s Report – Chris Rietow
 - A. *Financial Report
 - B. Staff Program Reports
 1. Economic Development Planning.
 2. Emergency Planning
 3. Revolving Loan Fund
 4. Transportation Planning
 5. Environmental Planning
 6. Correspondence / Items of Interest
 - C. 911 Regionalization Project Presentation
 - D. Zika Funding Resolution Update
 - E. Executive Committee Meeting Report
7. Council Attorney Report – Ed Blanton
8. Board Member Reports / Local & Regional Issues Discussion
9. Ex-Officio Member Updates
10. Public Comment
11. Adjournment

****Items Requiring Board Action***

**APALACHEE REGIONAL PLANNING COUNCIL
Conservation Centre Conference Room
2507 Callaway Road - Tallahassee, Florida**

MINUTES – July 21, 2016

Item 1: Call to Order, Pledge of Allegiance and Roll Call

Chairman Merritt called the meeting to order at 10:30 am, led the Board in the Pledge of Allegiance and asked all in attendance to introduce themselves for the Roll Call.

ARPC Board Members in Attendance:

Calhoun County	Darrell McDougald	Calhoun County Commissioner
	Wes Johnston	Mayor, Town of Altha
	Don Stephens	Governor's Appointee
Gadsden County	Karen Bass	Havana Town Councilwoman
	Henry Grant	Governor's Appointee
Gulf County	Ward McDaniel	Gulf County Commissioner
Jefferson County	John Jones	Monticello City Councilman
Leon County	Nancy Miller	Tallahassee City Commissioner
	Lisa Miller	Governor's Appointee
Liberty County	Woody Stewart	Bristol City Councilman
Wakulla County	Randy Merritt	Wakulla County Commissioner
	Gail Gilman	St. Marks City Commissioner

Ex-Officio Members in Attendance

Christina Coger	Northwest FL Water Management District
Virgie Bowen	FL Dept. of Transportation (FDOT)
Charles Harp	FL Dept. of Environmental Protection (FDEP)

ARPC Staff in Attendance

Chris Rietow	Executive Director
Bruce Ballister	Senior Planner/ Economic Development
Joe Crozier	Regional Planner / Environmental
Kwentin Eastberg	Transportation Planner / TD Coordinator
Denise Imbler	Director Emergency Planning
Gina Mendicino	Apalachee LEPC Coordinator
Janice Watson	Finance Director/ Loan Coordinator

Others in Attendance

Mary Louise Hester – Sen. Bill Nelson's Office	Linda Little – FL Dept. of Transportation
Brian Mimbs – Sen. Marco Rubio's Office	Ben Pingree – Tallahassee/Leon PLACE
Kent Watson – Rep. Gwen Graham's Office	Keith Burnsed – Tallahassee Growth Mgmt.
SheNeena Forbes – USDA Rural Development	Walt Dickson – Saucey Lady Oyster Co.
Loria Phillips – USDA Rural Development	Tim Jordan – Saucey Lady Oyster Co.

Chairman Merritt welcomed ARPC guests and asked that the records show a quorum of the Apalachee Regional Planning Council (ARPC) was in attendance.

Item 2: Approval of the Agenda

A motion was made by Wes Johnston to approve the agenda. The motion was seconded by John Jones. A vote was taken and the motion carried unanimously.

Item 3: Approval of the Minutes

A motion was made by Henry Grant to approve the Minutes of the May 19, 2016 ARPC Full Council Meeting as presented. The motion was seconded by Nancy Miller. A vote was taken and the motion carried unanimously.

Item 4: Zika Virus Florida Update

Gina Mendicino, ARPC LEPC Coordinator shared with the Board an informative presentation on the status of the Zika virus in Florida. Ms. Mendicino shared current statistics of Zika virus cases in Florida with comparisons to statistics across the nation. She reviewed the methods of transmission, explaining the hard to detect symptoms as well as the alarming results if a mother is infected early in her pregnancy. Ms. Mendicino strongly encouraged the Board to educate their respective communities on eliminating breeding areas for mosquitoes. She closed by reporting that after the federal government offered only \$1 million in aid to Florida for Zika preparedness, Governor Scott had allocated \$26.2 million of State funding to be used by Florida's local governments on an as needed basis.

Ward McDaniel stated that he had recently attended a Zika virus educational class and noted that the virus was primarily transmitted by mosquitoes in the daylight and it has not been determined how long the incubation period is. Nancy Miller questioned what the process was for local governments to access the State funding if needed and if the funding was available for general mosquito abatement. Denise Imbler answered that the FL Dept. of Agriculture & Consumer Services (FDACS) had reported that the majority of the funding had been targeted for South Florida, also explaining that the FDACS had determined that abatement was not necessarily the most effective treatment for the type of mosquito that carry the virus. Chairman Merritt directed staff to draft a resolution in support of the state funding being made available to north Florida. Mary Louise Hester of Senator Nelson's office added that Senator Nelson, Senator Rubio and the rest of the Florida Delegation had been working for additional federal funding to be allocated to Florida to assist in Zika virus preparedness and response. Chairman Merritt thanked Ms. Mendicino for her presentation and encouraged to report back to the Board as updated information in reference to the Zika virus is available.

Item 5: Executive Director's Report

A. Financial Report: Chris Rietow reviewed with the Board the Budget Reports and the Reconciled Check Registers as of May 31, 2016 and June 30, 2016, included in the Board

package beginning on page 12. He also reviewed with the Board the ARPC's current list of accounts payable and accounts receivable and a proposed FY 15/16 Budget Amendment.

A motion was made by John Jones to approve the financial reports for May 2016 and June 2016, and the FY 15/16 Budget Amendment as presented. The motion was seconded by Gail Gilman. A vote was taken and the motion carried unanimously.

A copy of the FY 15/16 Budget Amendment is included with these Minutes as Attachment "A".

B. Staff Reports: Mr. Rietow highlighted the following ARPC Program Reports prepared by ARPC staff and included in the Board Package beginning on page 21. He asked the Board for any questions in reference to the Staff Program Reports listed below and requested ARPC staff to briefly update the Board on any additions to their printed reports.

1. Economic Development Planning – Bruce Ballister
2. Emergency Planning – Denise Imbler, Gina Mendicino & Chris Rietow
3. Revolving Loan Fund – Janice Watson
4. Transportation Planning – Kwentin Eastberg
5. Environmental Planning – Joe Crozier
6. Misc. Correspondence & Items of Interest

B-1. Economic Development: Mr. Rietow reported that he had met with the EPA Brownfield delegation during the Brownfields Redevelopment Forum and explained that the ARPC's Brownfield Assessment application although unfunded was very competitive and the EPA representatives strongly encouraged the ARPC to re-submit the application with minimal changes next year. Chairman Merritt asked Mr. Ballister to explain to the Board what the Brownfield Assessment Grant would accomplish if funded. Mr. Ballister summarized the project which would catalog and identify either actual or presumed Brownfield sites in the Region to target them for future site assessment and/or clean-up funding from the EPA.

Chairman Merritt reminded the Board that ARPC staff was qualified and able to assist local governments with many comprehensive planning processes, emphasizing that a local government does not have to go through the RFP process when contracting directly with the ARPC for services.

B-2. Emergency Planning: Mr. Rietow shared with the Board, a short video presentation prepared by The Florida Channel outlining the Capitol Crisis Exercise held on May 16, 2016. He explained that as the lead planning agency, ARPC staff had worked with the FL Division of Emergency Management (FDEM) and the North FL Regional Domestic Security Task Force (RDSTF) response agencies to design and conduct the full-scale terrorism exercise.

B-3. Revolving Loan Fund: Janice Watson briefly reviewed the Revolving Loan Fund (RLF) report beginning on page 29 of the Board Package and noted that the renovations to the new Pretty Girlz location had been completed and the grand opening was scheduled for July 22nd. Ms.

Watson noted the letter from the US Economic Development Administration (EDA) approving the ARPC RLF Plan approved by the Board at the last ARPC meeting.

B-4. Transportation: Mr. Rietow reported that ARPC staff had been working closely with the West Florida RPC and the FDOT on a proposal for a pilot Rural Transportation Planning Organization (RTPO) in District 3. He explained that a RTPO was similar in structure to the Metropolitan Planning Organizations (MPOs) used in urban areas, but allows rural counties to collectively collaborate and vet transportation priorities in coordination with the FDOT. Mr. Rietow noted that along with, West Florida RPC Director Austin Mount and Chairman Merritt, he had met with FDOT District 3 Secretary, Tommy Barfield to discuss the project. He added the RTPO would be an enhanced version of the Rural Liaison Project that the WFRPC and ARPC previously managed and stressed that it would strengthen FDOT's relationship with the rural counties. He noted that Mr. Mount had been a great resource in the development of the project proposal as he has extensive experience in RTPO set-up and management during his previous tenure with a regional organization in Missouri. Mr. Rietow also noted that Alabama and Georgia are already successfully using similar RTPO models.

Mr. Rietow also reported that ARPC staff had met with the new Capital Regional Transportation Planning Agency (CRTPA) Director, Greg Slay to discuss potential program areas that the ARPC could partner with the CRTPA. He stated that Mr. Slay had shown interest in the ARPC resuming the Transportation Disadvantaged Planning functions for Gadsden, Jefferson and Wakulla Counties.

B-5. Environmental: Mr. Rietow reported that the contract for ARPC staff to update the Apalachicola River and Bay Surface Water Improvement and Management (SWIM) Plan had been executed by all parties since the last meeting. He noted that the SWIM plan could be foundational for expanded assistance by the ARPC as many of the RESTORE projects move forward throughout the Region.

Mr. Rietow reported that the ARPC had been awarded a Technical Assistance Grant from the FL Dept. of Economic Opportunity (FDEO) to prepare a feasibility study of the proposed Chattahoochee to Bristol (C2B) Trail, which will involve identification of trail options along the eastern edge of the Apalachicola River working through a number of state, federal and private landowners.

Mr. Rietow reported that ARPC staff had met with representatives of The Nature Conservancy about the EPA's interest of potentially housing the administration of a coastal estuary program at the ARPC. He noted that a similar estuary program had been very successful in the Tampa Bay Region. Mr. Rietow stated that ARPC staff would be working with the coastal counties of the Region in developing support resolutions for housing the estuary programs in neutral locations such as the Regional Planning Councils.

Mr. Rietow reported that ARPC staff had met recently with Gulf County officials to discuss the potential of ARPC staff providing technical assistance with Gulf County's annual RESTORE

application and administration process. He noted that the project had the potential of providing recurring funding for the ARPC over the next 15 years. Ward McDaniel stated that if the arrangements worked well for Gulf County, it might be a good option for other neighboring counties, especially Franklin and Wakulla.

B-6. Correspondence: Mr. Rietow reviewed items of correspondence included in the Board package beginning on page 45.

C. FRCA Policy Board Summary: Mr. Rietow reviewed briefly the May and June Newsletters from the FL Regional Councils Association (FRCA). He also discussed the July 8th Policy Board Agenda and Meeting and reviewed with the Board the role of the FRCA Policy Board. Mr. Rietow reported that during the Policy Board Meeting, FRCA Executive Director Ron Book advised based on the RPC appropriation being vetoed for the last 6 years, that any legislative requests be project specific and outside the realm of economic development. Mr. Rietow reported that the FRCA Policy Board had also approved a part-time position for the FRCA Coordinator and would be contracting that service from the ARPC. He announced that Denise Imbler would be serving as the FRCA Coordinator.

D. ARPC Regional RFP Discussion: Chris Rietow reported that during the work with Calhoun County on their Debris Management plan, he was asked if the ARPC would be willing to do a region wide RFP for debris removal vendors. This would allow other counties or municipalities to use the ARPC's RFP therefore saving time and effort. Mr. Rietow noted that regional development organizations in other states have successfully used this strategy or included a rider clause in the contract. Nancy Miller inquired about the level of debris removal and Mr. Rietow explained that in this instance, it would need to be a declared disaster. There was a general consensus that there weren't any obvious disadvantages of the region wide RFP strategy, but that the rider clause would likely be the easiest method. Chairman Merritt offered to provide Wakulla County's Debris Management contact to staff for review.

E. Proposed 2017 ARPC Board Meeting Schedule: Mr. Rietow reviewed a 2017 Proposed Meeting Schedule for ARPC Board Meetings and by general consensus the Board approved the meeting schedule as proposed.

Item 6: Council Attorney's Report

Council Attorney Ed Blanton reported that there were no legal issues or litigation to report on at this time.

Item 7: Board Member Reports / Local & Regional Issues Discussion

Bruce Ballister reminded everyone that the Rural Economic Development Summit would be held in September and stressed the importance of every County being represented at the conference, especially elected officials. Mr. Ballister encouraged anyone that needed conference information to contact ARPC staff. Mr. Rietow added that he and Mr. Ballister

would be attending on behalf of the ARPC and Lisa Miller noted that she would be attending as well.

Chairman Merritt and Gail Gilman announced that the City of St. Marks held a successful grand opening for its commercial boat dock. Ms. Gilman encouraged the Board to not be intimidated by the often complex Brownfield grant process, as it can fund very successful projects in the fiscally constrained rural areas throughout the Region.

Chairman Merritt asked for any further public comments and there were none. He announced that the next ARPC Board meeting would be held on September 15, 2016 at 10:30 am ET. He suggested that in the future the ARPC meetings might move around the Region from time to time to highlight special features of the individual counties. Chairman Merritt offered to start the practice by holding the September 15th meeting in Wakulla County. The Board unanimously agreed to hold the September 15th Board Meeting in Wakulla County. Chairman Merritt thanked the Board for their attendance and directed staff to follow up with the Board in reference to the logistics of the September meeting and also with the absentees from today's meeting.

There being no further business the meeting was adjourned at 12:30 pm.

APPROVED BY THE APALACHEE REGIONAL PLANNING COUNCIL, MEETING IN REGULAR SESSION
ON SEPTEMBER 15, 2016.

SIGNED:

ATTEST:

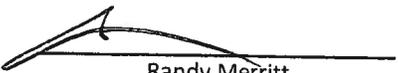
Randy Merritt
Chairman

Chris Rietow
Executive Director

ATTACHMENT "A"

APALACHEE REGIONAL PLANNING COUNCIL FY 2015 / 2016 BUDGET - As Amended 7/21/16

INCOME/REVENUES:	Income Sub-Total by Category		
EDA Planning Grant 15/16	63,000		
EDA Planning Grant 14/15	15,750		
Revolving Loan Fund - Admin	26,500		
Misc. Small ED Contracts	<u>1,000</u>	106,250	Economic Development 14%
FDACS - Rapid Response Team	40,000		
FDACS - Animal Safety Planner	58,000		
FDEM - Hazards Analyses	22,497		
FDEM - HMEP Planning	24,000		
FDEM - HMEP Training 15/16	34,400		
FDEM - HMEP Training 14/15	12,286		
FDEM - LEPC Support Staff	48,000		
FDEM - RDSTF Exercise 2016	32,950		
FDEM - RDSTF COOP Evaluate	22,500		
FDEM - RES Update	20,000		
FDOH - N FL MRC Admin	25,500		
GOMA - Franklin Resilience	17,000		
Jackson County LMS	6,500		
Small Quantity Generator Insp.	37,000		
SFRPC - Climate Change Project	10,000		
Misc. Small EM Contracts	<u>13,880</u>	424,513	Emergency Planning 56%
ARPC County Dues	68,410		
FL Regional Councils Association	32,302		
RCSC - Admin	10,000		
TCC - Wakulla Enviro. Institute	15,000		
Misc. Small TA Contracts	<u>3,175</u>	128,887	Technical Assistance 17%
CTD - Transportation Disadvantaged	<u>96,000</u>	96,000	Transportation Planning 13%
TOTAL INCOME/REVENUES	755,650	755,650	100%
EXPENSES:			
Accounting	1,000		
Advertising	600		
Audit	30,000		
Board Meeting Expenses	2,000		
Contingency	18,850		
Consultants (Contract Required)	41,500		
Contract Required Expenses	20,000		
Dues (FRCA, NADO, SERDI)	21,600		
Equipment Lease - Copiers	13,700		
Fringe Benefits	92,700		
Insurance (Work Comp, Liability)	8,400		
IT Tech Support	2,400		
Legal	6,000		
Licenses (REMI)	9,000		
Miscellaneous	1,000		
Office Supplies	2,400		
Postage	2,900		
Rent	36,500		
Salaries	402,800		
Subscriptions & Publications	300		
Telephone	6,000		
Travel	<u>36,000</u>		
TOTAL EXPENSES:	755,650		


 Randy Merritt
 ARPC Chairman

AGENDA ITEM 6

EXECUTIVE DIRECTOR REPORT – Chris Rietow

The following items will be reported and discussed with the Board:

- A. ***Financial Report:** On the following pages are the following financial reports.
- Check Register and Budget Report for the month ending July 31, 2016
 - Check Register and Budget Report for the month ending August 31, 2016
 - Accounts Payable & Receivable Registers as of August 31, 2016
 - FY 2016/2017 Draft Budget
- B. **Staff Reports:** Detailed staff reports are included in the Board Package. Council staff will be available for questions.
- C. **911 Regionalization Project:** Overview of a project that focuses on regional collaboration among our counties to implement advanced 911 technologies.
- D. **Zika Funding Resolution:** Update on the development of a resolution in support of funding for North Florida for Zika preparedness.
- E. **Executive Committee Report:** Summary of the Executive Committee Meeting held on September 7, 2016.

ACTIONS NEEDED

*Motion to accept Financial Reports for the periods ending July 31, 2016 and August 31, 2016.

*Motion to approve the FY 2016/17 Budget.

**Apalachee Regional Planning Council
Budget Report as of 7/31/16**

Bal. 6/30/16

Bal. 9/30/15

15,420.79

1,814.96

LINE-ITEM	FY 15/16	July	FY-To-Date	Budget
General Revenue	Budget	2016	as of 7/31/16	Balance
EDA Planning Grant 15/16	63,000	15,750.00	63,000.00	-
EDA Planning Grant 14/15	15,750	-	15,750.00	-
Revolving Loan Fund - Admin	26,500	-	16,500.00	10,000.00
Misc. Small ED Contracts	1,000	-	750.00	250.00
FDACS - Rapid Response Team	40,000	-	40,000.00	-
FDACS - Animal Safety Planner	58,000	10,777.96	48,855.23	9,144.77
FDEM - Hazards Analyses	22,497	-	22,497.00	-
FDEM - HMEP Planning	24,000	-	-	24,000.00
FDEM - HMEP Training 15/16	34,400	13,308.40	39,151.92	(4,751.92)
FDEM - HMEP Training 14/15	12,286	-	12,286.43	(0.43)
FDEM - LEPC Support Staff	48,000	12,000.00	48,000.00	-
FDEM - RDSTF Exercise 2016	32,950	-	21,300.00	11,650.00
FDEM - RDSTF COOP Evalutate	22,500	-	17,500.00	5,000.00
FDEM - RES Update	20,000	-	-	-
FDOH - N FL MRC Admin	25,500	-	19,350.00	6,150.00
GOMA - Franklin Resilience	17,000	-	17,000.00	-
Jackson County LMS	6,500	-	6,500.00	-
SQG Inspections	37,000	36,279.89	36,279.89	720.11
SFRPC - Climate Change Project	10,000	-	-	10,000.00
Misc. Small EP Contracts	13,880	1,780.00	13,859.50	20.50
ARPC County Dues	68,410	-	68,410.00	-
FRCA - Admin	32,302	1,450.60	20,226.96	12,075.04
RCSC - Admin	10,000	-	6,500.00	3,500.00
TCC - Wakulla Enviro. Institute	15,000	-	15,000.00	-
Misc. Small TA Contracts	3,175	-	3,175.00	-
CTD - Transportation Disadvantaged	96,000	-	69,010.56	26,989.44
TOTAL REVENUE	755,650	91,346.85	620,902.49	114,747.51
General Expenses				
Accounting	1,000	14.00	729.98	270.02
Advertising	600	90.72	496.83	103.17
Audit	30,000	-	15,000.00	15,000.00
Board Meeting Expenses	2,000	409.38	1,888.51	111.49
Contingency	18,850	-	1,913.59	16,936.41
Consultants (HMEP Training)	41,500	12,442.80	42,042.92	(542.92)
Contract Expenses (New contracts)	20,000	-	10,754.36	9,245.64
Dues (FRCA, NADO, SERDI)	21,600	4,467.25	13,234.50	8,365.50
Equipment Lease - Copiers	13,700	1,113.91	11,054.16	2,645.84
Fringe Benefits	92,700	8,634.76	74,159.45	18,540.55
Insurance (Work Comp, Liability)	8,400	2,190.50	8,384.00	16.00
IT Tech Support	2,400	168.00	1,642.12	757.88
Legal	6,000	500.00	5,000.00	1,000.00
Licenses (REMI)	9,000	-	4,500.00	4,500.00
Miscellaneous	1,000	55.28	714.76	285.24
Office Supplies	2,400	142.18	1,626.90	773.10
Postage	2,900	100.00	2,492.42	407.58
Rent	36,500	3,039.75	30,397.50	6,102.50
Salaries	402,800	31,982.40	322,835.91	79,964.09
Subscriptions & Publications	300	-	282.80	17.20
Telephone & Internet	6,000	583.42	5,356.82	643.18
Travel	36,000	1,405.24	28,781.87	7,218.13
TOTAL EXPENSES	755,650	67,339.59	583,289.40	172,360.60
	Bal. 7/31/16	39,428.05	39,428.05	Bal. 7/31/16
	Regions Bank Balance 7/31/16		39,428.05	

**Apalachee Regional Planning Council
Budget Report as of 8/31/16**

Bal. 7/31/16
39,428.05

Bal. 9/30/15
1,814.96

LINE-ITEM	FY 15/16 Budget	August 2016	FY-To-Date as of 8/31/16	Budget Balance
General Revenue				
EDA Planning Grant 15/16	63,000	-	63,000.00	-
EDA Planning Grant 14/15	15,750	-	15,750.00	-
Revolving Loan Fund - Admin	26,500	-	16,500.00	10,000.00
Misc. Small ED Contracts	1,000	-	750.00	250.00
FDACS - Rapid Response Team	40,000	-	40,000.00	-
FDACS - Animal Safety Planner	58,000	4,552.86	53,408.09	4,591.91
FDEM - Hazards Analyses	22,497	-	22,497.00	-
FDEM - HMEP Planning	24,000	-	-	24,000.00
FDEM - HMEP Training 15/16	34,400	-	39,151.92	(4,751.92)
FDEM - HMEP Training 14/15	12,286	-	12,286.43	(0.43)
FDEM - LEPC Support Staff	48,000	-	48,000.00	-
FDEM - RDSTF Exercise 2016	32,950	11,641.86	32,941.86	8.14
FDEM - RDSTF COOP Evalutate	22,500	5,000.00	22,500.00	-
FDEM - RES Update	20,000	20,000.00	20,000.00	-
FDOH - N FL MRC Admin	25,500	7,837.50	27,187.50	(1,687.50)
GOMA - Franklin Resilience	17,000	-	17,000.00	-
Jackson County LMS	6,500	-	6,500.00	-
SQG Inspections	37,000	-	36,279.89	720.11
SFRPC - Coastal Resiliency	10,000	5,000.00	5,000.00	5,000.00
Misc. Small EP Contracts	13,880	-	13,859.50	20.50
ARPC County Dues	68,410	-	68,410.00	-
FRCA - Admin	32,302	4,758.32	24,985.28	7,316.72
RCSC - Admin	10,000	1,000.00	7,500.00	2,500.00
TCC - Wakulla Enviro. Institute	15,000	-	15,000.00	-
Misc. Small TA Contracts	3,175	-	3,175.00	-
CTD - Transportation Disadvantaged	96,000	26,837.44	95,848.00	152.00
TOTAL REVENUE	755,650	86,627.98	707,530.47	48,119.53
General Expenses				
Accounting	1,000	14.00	743.98	256.02
Advertising	600	-	496.83	103.17
Audit	30,000	5,000.00	20,000.00	10,000.00
Board Meeting Expenses	2,000	-	1,888.51	111.49
Contingency	18,850	-	1,913.59	16,936.41
Consultants (HMEP Training)	41,500	422.20	42,465.12	(965.12)
Contract Expenses (New contracts)	20,000	9,581.50	20,335.86	(335.86)
Dues (FRCA, NADO, SERDI)	21,600	4,167.25	17,401.75	4,198.25
Equipment Lease - Copiers	13,700	1,071.26	12,125.42	1,574.58
Fringe Benefits	92,700	9,515.67	83,675.12	9,024.88
Insurance (Work Comp, Liability)	8,400	-	8,384.00	16.00
IT Tech Support	2,400	460.34	2,102.46	297.54
Legal	6,000	500.00	5,500.00	500.00
Licenses (REMI)	9,000	4,500.00	9,000.00	0.00
Miscellaneous	1,000	133.47	848.23	151.77
Office Supplies	2,400	183.72	1,810.62	589.38
Postage	2,900	361.00	2,853.42	46.58
Rent	36,500	3,110.55	33,508.05	2,991.95
Salaries	402,800	31,982.40	354,818.31	47,981.69
Subscriptions & Publications	300	-	282.80	17.20
Telephone & Internet	6,000	603.18	5,960.00	40.00
Travel	36,000	4,303.15	33,085.02	2,914.98
TOTAL EXPENSES	755,650	75,909.69	659,199.09	96,450.91
	Bal. 8/31/16	50,146.34	50,146.34	Bal. 8/31/16
	Regions Bank Balance 8/31/16		50,146.34	

APALACHEE REGIONAL PLANNING COUNCIL FY 2016 / 2017 DRAFT BUDGET SUMMARY

INCOME/REVENUES:		Income Sub-Total by Category		
EDA Planning Grant	63,000			
Revolving Loan Fund - Admin	<u>25,000</u>	88,000	Economic Development	12%
FDACS - Animal Safety Planner	59,500			
FDEM - Hazards Analyses	21,700			
FDEM - HMEP Planning	25,000			
FDEM - HMEP Training	25,000			
FDEM - Local Emergency Planning	59,000			
FDOT - N FL MRC Admin	26,000			
FDEP - Small Quantity Generators	40,000			
SFRC - Coastal Resiliency	5,000		Emergency Planning	
Leon County - PSCPlan	<u>5,000</u>	266,200		37%
NWFWMD - SWIM Plan	60,000		Environmental Planning	
FDEO - C2B Trail Feasibility Study	<u>30,000</u>	90,000		13%
ARPC County Dues	68,000		Technical Assistance	
FL Regional Councils Association	60,000			
City of Port St. Joe - CDBG	32,000			
RCSC - Admin	<u>10,000</u>	170,000		23%
CTD - Transportation Disadvantaged	95,800		Transportation	
FDEO - Gulf County Freight Logistics	<u>15,000</u>	<u>110,800</u>		<u>15%</u>
TOTAL INCOME/REVENUES	725,000	725,000		100%
OPERATING EXPENSES:				
Accounting	1,000			
Advertising	600			
Audit	15,000			
Board Meeting Expenses	3,000			
Contingency	51,250			
Consultants (Contract Required)	57,000			
Dues (FRCA, NADO, SERDI)	21,000			
Equipment Lease - Copiers	14,400			
Fringe Benefits	92,400			
Insurance (Work Comp, Liability)	9,750			
IT Tech Support	2,400			
Legal	2,000			
Licenses (REMI)	4,500			
Miscellaneous	500			
Office Supplies	2,400			
Postage	2,900			
Rent	37,200			
Salaries	365,400			
Subscriptions & Publications	300			
Telephone	6,000			
Travel	<u>36,000</u>			
TOTAL OPERATING EXPENSES:	725,000			

AGENDA ITEM 6 – B – 1

ECONOMIC AND COMMUNITY DEVELOPMENT UPDATE – Bruce Ballister

Port St. Joe – North Port St. Joe Water II: ARPC staff originally received notice from the FDEO that the project's score was in the fundable range for this Cycle, however a glitch in the application resulted in the loss of 100 points and the potential total loss of funding. ARPC staff has assisted the City of Port St. Joe in filing a protest on the severity of the penalty for a fairly minor error in the application package. The FDEO CDBG contract manager has since notified the City to prepare for a CDBG site visit on 9/7/16 to demonstrate readiness to move forward with the project.

Jefferson County CDBG: The Game Changer project has been significantly impacted by public disapproval. The recent public referendum was against the proposal by approximately 7 to 3. Additionally, at the first September public hearing, the applicants did not submit a new proposal. At the second September meeting, ARPC staff will be requesting authorization to proceed with an application on the Kundra property south of I-10 as was originally proposed in November 2015.

Jackson County Planning Services: In addition to "on-call" services for the Town of Havana, ARPC has been requested to provide advice and technical support to the Jackson County Planning Department. Based on a meeting with the Jackson County School Board Staff and County Planning Department, ARPC staff has been requested to draft a "from scratch" Interlocal Agreement that will focus on a process of mutual cooperation and shared information on developments and siting, rather than the development restrictive elements of the present Interlocal Agreement.

Campbellton Land Development Regulation (LDR): Campbellton is the nearest community to the proposed Mega-Site in Jackson County. While the County is proceeding with a large-scale land use amendment and adjustments to its Comprehensive Plan, the Town of Campbellton has no recorded Land Development Regulations on file. Any projects that may possibly spin off the Mega-Site have a good potential of directly affecting properties within the Town's jurisdiction. ARPC staff is working with the Town of Campbellton on the development of a functional LDR.

Gulf County FDEO TA Grant: Chris Holley, Gulf County Economic Development Coalition (EDC) Director contacted the ARPC about assisting in the development of a Proposal for a Transportation Logistics Zone Designation for the Port of Port St. Joe. The project has been awarded a FY 16/17 FDEO Technical Assistance (TA) grant. ARPC staff met with Mr. Holley, the Gulf County Planning Consultant and a previously contracted Site Finder Consultant who assisted in preparing the initial FDEO TA grant application. It was determined at the meeting for the ARPC to be the funded agency in contract with Gulf County. The ARPC will administer the grant which includes contracting with specialized consultants to prepare the technical documents needed to complete the contract deliverables as outlined in the grant.

AGENDA ITEM 6 – B – 2

EMERGENCY PLANNING PROGRAM

Denise Imbler and Gina Mendicino

Emergency Planning Program

ARPC staff has partnered with ER Assist – Disaster Grant Services on a pilot project to develop a FEMA-approved Debris Management Plan for one of the Region’s local governments at no cost. If this project is successful, the ARPC will attempt to provide the service to other interested members for a fixed fee. Calhoun County has confirmed that they will participate as part of the pilot project. Staff has held two meetings with Calhoun County Emergency Management to date.



Franklin County SLR 2080

The ARPC received funding from NOAA to develop a vulnerability analysis (VA) addressing the impacts of Sea Level Rise (SLR) on the regional transportation network in the coastal communities of Franklin, Gulf and Wakulla counties. The VA is complete and a training workshop will be held in Pensacola on October 27, 2016 to demonstrate the online tool used to complete the VA.

The ARPC continues to work with the Florida Department of Agriculture and Consumer Services (FDACS) on developing grant documents for the upcoming State Homeland Security Grant Program funded by the Federal Emergency Management Agency. Staff will be providing planning services to FDACS in the coming fiscal year.

Regional Hazardous Materials Program

The ARPC staffs the Apalachee Local Emergency Planning Committee (LEPC) which is responsible for implementing the federal Emergency Planning and the Community Right-To-Know Act (EPCRA) for the Council’s nine-county district. The four primary activities of the Apalachee LEPC are hazardous materials planning, training, emergency exercises and public outreach.



Quarterly Meetings

The most recent quarterly meeting of the Apalachee LEPC was held on July 26, 2016 at the Capital Area Chapter of the American Red Cross. Staff is currently preparing for the next LEPC meeting which is tentatively scheduled for November 3, 2016 at the same location. ARPC staff attended the quarterly meetings of the State Emergency Response Commission (SERC) for Hazardous Materials that were held in St. Augustine, Florida on July 14-15, 2016. The next quarterly SERC meetings will be held in Destin, Florida on October 13-14, 2016.

Hazardous Materials Training

Staff is working to coordinate an 8-hour Technician Level Refresher course in October and is developing the training schedule for the upcoming year. All training opportunities are posted on the ARPC website at www.thearpc.com.

Planning Project – Hazardous Materials Commodity Flow Study

ARPC staff has completed the 2015-16 Hazardous Materials Emergency Preparedness Planning (HMEP) project. Over the span of six months, staff conducted a Hazardous Materials Commodity Flow Study that involved roadside surveys on US 90, US 19, US 319, US 231, and I-10. This highway placard survey is intended to provide information to first responders on which categories of hazardous materials are being transported throughout the Region. The survey was complimented with data from local railway. The completed report was completed and sent to Florida Division of Emergency Management on August 26, 2016 for approval.

Biennial Exercise

Every other year, the LEPC is required to exercise the Apalachee LEPC Emergency Plan. This year's LEPC exercise was combined with the North Florida RDSTF Specialty Team exercise which was held on May 16, 2016 at the Florida State Capitol. Staff worked to include a scenario that involves a hazardous materials release on the 6th floor of the Capitol Building. The After Action Report/Improvement Plan was submitted to the Florida Division of Emergency Management on June 30, 2016 for approval.

Public Outreach

ARPC staff participated in Tallahassee Community College's annual Safety Day on August 24, 2016. Staff presented a shelter-in-place demonstration for students and staff, distributed educational handouts, and answered questions from observers concerning shelter-in-place and EPCRA legislation.



North Florida Medical Reserve Corps

Staff continues to serve as the Coordinator for the North Florida Medical Reserve Corps (MRC) which includes an eight-county region in the Big Bend. The North Florida MRC will be participating with the Leon County Special Needs Shelter Exercise being held on June 7th. The North Florida MRC membership includes more than 50 licensed medical volunteers from around the Region.

AGENDA ITEM 6 – B – 3

REVOLVING LOAN FUND REPORT – Janice Watson

Attached are the following Revolving Loan Fund (RLF) updates for Board information and review.

FY 15/16 Loan Payments & Loan Fund Balances

The loan payment worksheet summarizes the RLF loan payments from October 1, 2015 – August 31, 2016. The bottom of the worksheet describes in detail the current balances in the RLF Loan Principal and Interest Bank Accounts as of 8/31/16 and cumulative activity in the bank accounts since 10/1/15. These amounts correspond exactly to the data which is semi-annually reported by ARPC staff to the US Economic Development Administration (EDA).

RLF Loan Portfolio Re-Cap

The portfolio worksheet gives specific details of all the outstanding loans of the RLF Program. It lists both the EDA-RLF loans and the Small Business RLF Loans.

New Loan Applications

Pretty Girlz – (Calhoun): Following a site visit to the property by Ms. Jones' insurance company, the company requested that the business' half concrete half gravel parking lot be paved in order to avoid cancellation of her property insurance. After the purchase of the building financed by the ARPC RLF, Ms. Jones invested \$21,500 of the company's cash on hand to upgrade and renovate the building to ready it for housing the relocated the business. The business is now open and operating very successfully in its new location; however the business did not have the necessary funds to pave the parking area as required by the insurance company. An additional loan of \$6,000 to Emily Jones was approved at the Executive Committee Meeting on 9/7/16. Below are pictures of the completed business renovations and the parking area to be paved. The ARPC retains a 1st mortgage on the business property.



Saucey Lady Oyster Co. – (Wakulla County): Tim Jordan and Walt Dickson of the Panacea based company requested a \$50,000 loan from the ARPC RLF to purchase additional oyster seed, equipment, fuel, maintenance and labor to expand the capacity and production of farm raised oysters in their Wakulla County Apalachee Bay leases from the FDACS. Mr. Jordan and Mr. Dickson participated in the Wakulla Environmental Institute's inaugural oyster farming program. The company has 3 full-time and 4 part-time employees. The ARPC RLF investment will enable the

company to increase oyster production from 100,000 oysters in 2016, to 400,000 oysters in 2017. The ARPC will be taking a first position lien on a Deere 644H Loader appraised by Beard Equipment at \$65,000 as collateral for loan. The loan was approved by the Executive Committee on 9/7/16.



Watson Baled Straw – (Calhoun & Jackson): Leon Watson of Altha, Florida has requested a renewal of his \$40,000 line of credit with the ARPC. As in the past, the line of credit enables Mr. Watson to keep workers employed during the winter months preparing the Watson Farm and other land leases in Calhoun and Jackson County for the pine straw harvest season in the spring. The Executive Committee approved the renewal of the line of credit for Mr. Watson with the same annual pay-back terms as in previous years. The ARPC retains a 1st position lien on 9 of the company's farm tractors.

AGENDA ITEM 6 – B – 4

TRANSPORTATION PLANNING PROGRAM – Kwentin Eastberg

Introduction: The Transportation Planning Program at the ARPC continues to stay actively engaged within the Region. The Transportation Disadvantaged (TD) Program began the 2016-2017 Fiscal year with its first quarterly meetings in the first full week of September. ARPC staff is also preparing for the Commission for Transportation Disadvantaged (CTD) Board Meeting scheduled on September 9th as there is an agenda item from our Region scheduled for that meeting. Outlined below is a brief description of the Transportation Program since the last ARPC Board Meeting.

Transportation Disadvantaged (TD) Program

Franklin County Community Transportation Coordinator Designation Status: Since the last meeting ARPC staff has forwarded the Board's recommendation that Gulf ARC and Transportation should remain the Franklin County Community Transportation Coordinator (CTC). Gulf County ARC and Transportation was assigned the duties through an emergency designation by the CTD in December 2015, however its one-year special designation will conclude on November 30, 2016. The CTD is set to have a board meeting on September 9th to approve this recommendation. ARPC staff will be participating in the conference call in case the CTD Board has any questions concerning the ARPC Board recommendation.

TD FY 2016-2017 – 1st Quarter Update: Earlier this month the TD Local Coordinating Boards (LCBs) met with the Community Transportation Coordinators (CTCs) for the first quarterly meeting of the fiscal year. Items of interest of these meetings included the updating and accepting of the LCB Bylaws, Complainant and Grievance Procedures and reviewing the Annual Operating Reports (AOR). The AORs are simply the previous fiscal year final report and are due to the Commission by the 15th of September. As such, not all CTC's had finished compiling their numbers as auditors were working on it, but they will be reviewed by the LCBs at the next round of meetings in November.

ARPC staff is now compiling all first quarter deliverables to send to the CTD by the end of the month. These deliverables include the Annual Expenditure Report (AER), which is simply the final numbers for local and direct federal funding that was allocated for TD. The AER was also due to the CTD by the 15th of September. However, as CTC's are still waiting on auditors, the document will be completed next week once all the numbers have been compiled. A copy of the TD LCB Calendar is attached for anyone who is interested in attending these public meetings.

The TD LCB meetings this quarter also included guest speakers from the West Florida Regional Planning Council and staff of the RideOn program. In essence, RideOn helps provide employers with transportation options for their employees, including vanpool, carpool and ride sharing. RideOn representatives spoke at the Jackson, Calhoun and Gulf meetings and

were well received by the LCB as the RideON and TD programs complement each other very nicely.

**Transportation Disadvantaged Coordinating Boards
2016-2017 Meeting Schedule**

Meeting locations, dates and times may change.
Contact ARPC staff for current information regarding the meetings.

***Transportation Disadvantaged Coordinating Boards
2016 - 2017 Meeting Calendar***

COUNTY	SEPTEMBER 2016	NOVEMBER 2016	FEBRUARY 2017	JUNE 2017
Calhoun 1:00 PM CT Senior Center, 16859 NE Cayson Street, Blountstown	6 Tuesday	8 Tuesday	7 Tuesday	6 Tuesday
Franklin 10 AM ET Courthouse Annex, 33 Market Street, Apalachicola	7 Wednesday	9 Wednesday	8 Wednesday	7 Wednesday
Gulf 1 PM ET Gulf Transp. Office, 122 Water Plant Road, Port St. Joe	7 Wednesday	9 Wednesday	8 Wednesday	7 Wednesday
Jackson 10:00 AM CT JTrans, 3988 Old Cottondale Road, Marianna	6 Tuesday	8 Tuesday	7 Tuesday	6 Tuesday
Liberty 3:30 PM ET Civic Center, 10405 NW Theo Jacobs Way, Bristol	6 Tuesday	8 Tuesday	7 Tuesday	6 Tuesday
PROPOSED TOPICS Please notify Kwentin of additional agenda topics. Topics may change pending the availability of the item. Committee meetings will be scheduled as needed.	Public Hearing AER (due 9/15) AOR (due 9/15) Review Bylaws Review Griev/Complaint Proc Organizational Meeting New Members CTD Conference ***** CTC Quarterly Report ARPC Quarterly Report CTD Report Minutes	CTC Evaluation Review Op/Coord Contracts Regional APR ***** CTC Quarterly Report ARPC Quarterly Report CTD Report Minutes	Rate Worksheets FTA App (due Feb) Legislative Reports Member Nominations Evaluation Corrective Action TD Day information ***** CTC Quarterly Report ARPC Quarterly Report CTD Report Minutes	TDSP Meeting Calendar New Members Certification Member Nominations Training Registration ***** CTC Quarterly Report ARPC Quarterly Report CTD Report Minutes

TD Meeting with the Jackson County Health Department

Last month ARPC Staff and the Jackson County CTC JTrans Staff met with interim director of the Jackson County Health Department, Sandon Speedling. The meeting purpose was to discuss ways that JTrans and the Jackson County Health Department can work together to better serve the Transportation Disadvantaged population in Jackson County. It was evident after the second meeting last month that there is a breakdown in communication and understanding of what the TD program has to offer.

The second meeting included heads of the departments for Women, Infants and Children (WIC), women's health and pediatric entities of the Jackson County Health Department. At the meeting ARPC and JTrans staff were able to provide information on how the CTC would be able to help those with transportation issues and the Health Department would in turn promote the use of this service as a viable option for those in need of transportation assistance. To date, the Jackson County Health Department has already added an online link directly to the JTrans Transportation Disadvantaged Eligibility application and is looking to partner with JTrans on other marketing and outreach. ARPC staff has offered to assist JTrans in the development of a Facebook page to aid in outreach and plans are to have the page up and running in the near future.

Other Items of Interest

ARPC staff continues effort to remain updated in the activities and current issues of the local governments of the Apalachee Region. Staff regularly attends County Commission meetings in several counties in order to better understand the needs of the local communities and to offer technical assistance when possible. ARPC staff hopes to be able to expand this outreach on a more consistent basis to the entire Region as the new fiscal year progresses.

AGENDA ITEM 6 – B – 5

ENVIRONMENTAL PLANNING PROGRAM – Joe Crozier

Surface Water Improvement and Management (SWIM) Plan

ARPC staff has been working to update the 20-year-old SWIM Plan with modern data, new maps, and a fresh outlook on the basin's current circumstances. ARPC staff has submitted the first task order requested by the NFWFMD involved in the first assigned deliverable. The final task order for Deliverable 1 will be submitted prior to September 23rd. NFWFMD and ARPC staff have deferred any public meetings until after the Supreme Court case involving the ACF Basin which will be held on October 31, 2016.

Chattahoochee to Bristol Trail

ARPC staff awaits the completed contract from the FDEO however, staff has met with FDOT staff and critical private land holders thus far and the project is moving along with strong support from stakeholders and other citizens. Additionally, staff returned to The Nature Conservancy's Apalachicola Bluffs and Ravines Preserve in Bristol to continue planning trail opportunities through the property.



Hazards Analysis (HA) Program

Staff has commenced work on the HA program for 2016/17. Staff has conducted all site visits for Franklin and Calhoun counties, including the new utility plant on St. George Island. Several new facilities have come on line or increased their onsite chemical amount this year throughout the Region. The image to the right was taken at Eastpoint's Wastewater Treatment Plant and corresponding well site.



Riparian County Stakeholder Coalition (RCSC)

ARPC staff continues to provide coordination and administrative support for the RCSC. ARPC staff attended Calhoun County's most recent BOCC meeting with RCSC chairman, Chad Taylor. Staff has begun working on an Amicus Brief on behalf of the six riparian counties to be sent to the Supreme Court portraying the perspective of the Riparian Counties prior to the October hearing.

AGENDA ITEM 6 – B – 6

CORRESPONDENCE / ITEMS OF INTEREST

1. Florida Regional Councils Association Newsletters
 - July 2016
 - August 2016
2. Press Release
 - Leon County Commissioner Bryan Desloge elected President of the National Association of Counties
3. Letter from US Representative Gwen Graham urging the expedience of federal aid in response to damage in North Florida from Hurricane Hermine.
4. Port of Port St. Joe Article – Gulf County
5. Foley Cellulose Article – Wakulla County



July 2016 - RPC News from Around the State

Central Florida RPC Receives National Award for Excellence

East Central Florida RPC Completes Economic Impact Analysis

Southwest Florida Region Designated as a USDA Promise Zone

Recent RPC Awards

About FRCA

FRCA Calendar

Excellence in Regional Transportation Award Received by CFRPC/Heartland Regional TPO

Recognized for the development of the Public Participation Plan for the Heartland Regional Transportation Planning Organization (HRTPO), the CFRPC received an Excellence in Regional Transportation Award at the Rural Planning Organizations of America's 2016 National Regional Transportation Conference. The awards program recognized 30 noteworthy projects from around the country that help meet regional needs in innovative ways, through cooperation with partners, increasing system and community resilience, and in many cases, using creative funding. These award-winning projects serve as models for many different transportation program areas that involve regional planning and problem solving.



Public Participation Plan

Adopted August 26, 2015

The Public Participation Plan (PPP) provides guidelines used by the HRTPO, (the newest MPO/TPO in Florida) to inform and gather input from residents, communities, and interest groups throughout the six counties it serves in order to expand the information available for planning. The PPP also outlines organizational structure and work products, describes HRTPO public communication tools, prescribes public comment periods, and offers opportunities for public involvement. Since the adoption of the plan in August of 2015, the organization has had over 5,800 website visits, hosted a workshop on transportation needs in the Heartland with 44 participants from 9 zip codes, reached over 10,000 through their Facebook page, engaged with 48 focus group participants in three counties, and formed both the 24-member Technical Advisory Committee and 13-member Citizen Advisory Committee. For more information about the plan please visit

www.heartlandregionaltpo.org or contact Marybeth Soderstrom, Community Engagement Manager at 863-534-7130 x 134 or msoderstrom@cfRPC.org.

International Drive Resort Area Economic Impact Analysis

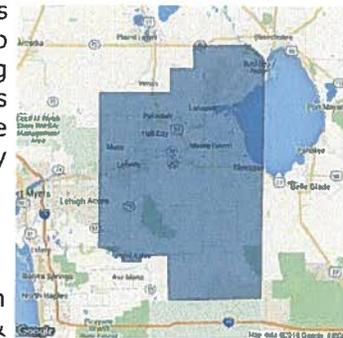
Home to the nation's second largest convention center and six of the world's most visited theme parks, the International Drive Resort Area (I-Drive) is one of the country's premiere tourist destinations. The I-Drive Improvement District commissioned the ECFRPC to calculate the economic impact that this area has on both Orange County and Metro Orlando. As part of this project, the ECFRPC completed an existing conditions analysis that provides an overview of the resort area's land use, infrastructure, demographic, and economic characteristics. This will be followed by a tourism activity and fiscal profile section that discusses the number and type of visitors coming to the I-Drive Resort area. Finally, the ECFRPC will use the REMI PI+ model to calculate the economic value of I-Drive to Orange County and Metro Orlando and quantify the impact of proposed future projects. For more information about this project, contact Luis Nieves-Ruiz, AICP at luis@ecfrpc.org



I-Drive Resort Area Tourism Clusters

USDA Promise Zone Designation in Southwest Florida

Last month USDA designated a portion of the Southwest Florida Region a Promise Zone. The SWFRPC led the Promise Zone Initiative for the region with partners across local government and private sectors. The Council hopes to leverage the region's abundant natural resources and young working population to make vast improvements throughout the Promise Zone. As the region struggles with a poverty rate over 30 percent, leaders are working to jumpstart economic activity in the region and improve safety and opportunities for residents.



The primary goals of the Southwest Florida Promise Zone include:

- Growing jobs by developing an Airglades Industrial Park, an Immokalee Airport, and an Americas Gateway Logistics & Manufacturing Training Center
- Creating eco-tourism attractions and supporting small businesses throughout the region with technical assistance and funding
- Preventing human trafficking by increasing law enforcement and educating at-risk youth through the "Slave Free" program
- Improving educational opportunities by expanding the Immokalee Readers Program, the Career Development Program and the Post-Secondary and Career Success Programs of the Immokalee Foundation

- Upgrading water and wastewater systems, public transit, roads and streetslights throughout the region

Federal technical and financial assistance is available to Promise Zone areas. For more information please contact Margaret Wuerstle, Executive Director, SWFRPC, mwuerstle@swfrpc.org or visit www.usda.gov/promisezones.

A blue rectangular graphic with a dark blue border. At the top, the text "Recent RPC Awards" is centered in a bold, black, sans-serif font. Below this, five award entries are listed, each with a year, award name, recipient, and project name. The award names and recipient names are in bold, black, sans-serif font, while the project names are in a smaller, italicized, black, sans-serif font.

Recent RPC Awards

**2016 Driehaus Form-Based Codes Institute
International Form-Based Code Award**
Treasure Coast RPC
*City of Delray Beach Central Business District Form-Based Code
and Architectural Design Guidelines*

**2016 National Association of Development Organization
Excellence in Transportation Award**
Central Florida RPC
*Heartland Regional Transportation
Planning Organization-Public Participation Plan*

2015 National Association of Regional Councils Major Metro Award
Tampa Bay RPC, Central Florida RPC & Southwest Florida RPC
Florida/Local/Regional Broadband Planning Project

2015 FPZA Outstanding Redevelopment Plan Award
Central Florida RPC
Bartow Community Redevelopment Plan

2015 Congress for the New Urbanism Charter Award
Treasure Coast RPC
Seven50: Southeast Florida Regional Partnership Plan

About the Florida Regional Councils Association



Created by the Regional Planning Councils in 1976, FRCA is the association which represents the 10 RPCs in Florida. FRCA is a results-oriented organization dedicated to furthering the interests of regional planning councils and their member local governments, especially with respect to economic development, transportation, emergency preparedness, and local technical assistance initiatives. During the past 10 years the RPCs, working together through FRCA, have:

- originated \$74.9 million in federal investments in 39 different economic development projects in Florida, creating 5,623 jobs, retaining 10,310 jobs and leveraging more than \$606 million in capital investment.
- loaned \$41.9 million through their small business revolving loan funds which resulted in the creation and retention of 3,760 jobs.
- completed 560 RPC economic impact analyses in support of private business entrepreneurs and local economic development organizations, to help them compete nationally and globally for investment and skilled jobs.
- trained 38,573 first responders/emergency management personnel.
- validated 12,673 projects under the Federal Consistency Review Program ensuring access to billions of dollars of federal infrastructure and economic investment dollars.

Calendars

	<u>Date</u>	<u>Time</u>	<u>Place</u>
2016 FRCA Partners Meetings Schedule FRCA hosts seven Partners Meetings each year, listed in the table are the upcoming Partners Meetings. To view the complete meeting schedule click on the link Calendar 2016 .	August 19th	9:00 am- 12:00 pm	Diplomat, Hollywood
	Annual Meetings and Events Calendar FRCA is pleased to share a calendar of national and state meetings and conferences of interest to our members, partners and affiliates. Click on the link to view the 2016 Calendar.		
	Sept 30th	9:00 am- 12:00 pm	Hyatt Regency, Orlando
	October 25th	9:00 am- 12:00 pm	Marriott, Hutchinson Island

FLORIDA REGIONAL COUNCILS ASSOCIATION
Local Knowledge, Regional Solutions, Statewide Impact

Contact: Denise Imbler



August 2016 - RPC News from Around the State

Central Florida RPC Brownfields Project Receives an Award

Northeast Florida RC Partners for 2016 Hurricane Exercise

Tampa Bay RPC Partners on Sustainability

Recent RPC Awards

About FRCA

FRCA Calendar



Central Florida Regional Planning Council

Brownfields Plan Receives FPZA 2016 Outstanding Redevelopment Project Award

During its June 2016 state conference, the Florida Planning and Zoning Association recognized the Central Florida RPC East Lake Parker/ West North Combee Brownfields Areawide Plan as the 2016 Outstanding Redevelopment Plan. Located in Lakeland and unincorporated Polk County, the East Lake Parker/West North Combee Plan was developed over a two-year period through public/private partnerships and extensive community involvement. It provides a foundation for future assessment, cleanup and reuse of brownfields properties which will promote areawide revitalization and economic development.



Through the areawide planning approach, a 57-acre former golf course property in the planning area was identified as the plan' catalyst site. The Plan addresses reuse for the Catalyst Site as

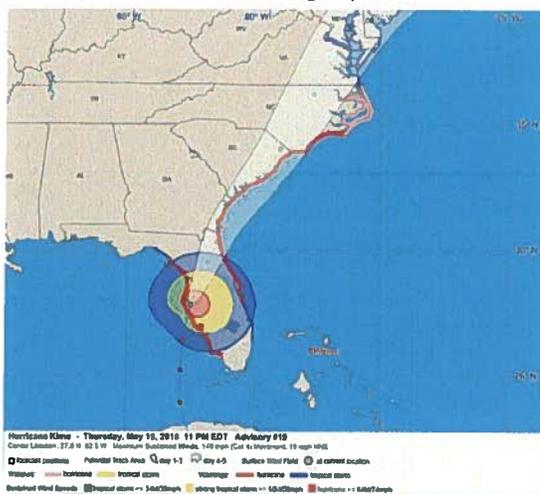
well as improvements for the surrounding area. The goal of the plan is to draw attention to the needs of the community and provide a roadmap for public and private investment. The plan sets the foundation for creating jobs and economic resiliency in the East Lake Parker/West North Combee area of Polk County. For more information contact Jennifer Codo-Salisbury, CFRPC, jcodosalisbury@cfrpc.org.

Northeast Florida Regional Council



NEFRC Partners with JEA on 2016 Annual Hurricane Exercise

NEFRC staff assisted JEA (f/k/a Jacksonville Electric Authority) Emergency Management in conducting a week long hurricane exercise at JEA. The exercise coincided with the Statewide Hurricane Exercise on May 16-20. Each day began with a situational briefing on Hurricane Kimo as it approached the state, and then exited through northeast Florida. JEA's Senior Leadership Team (SLT) and management staff stood up and activated their emergency operations center to prepare and respond to the storm. The exercise allowed JEA to test their new damage assessment data collection system, as well to improve their planning and decision-making capabilities.



Each day JEA staff had to develop an incident action plan that highlighted internal and external objectives which included considerations for facilities damage, service outages, customer relations, and assisting local governments with services for open shelters.

JEA has adopted the Homeland Security Exercise and Evaluation Program guidance for improving and elevating exercise complexities on a continuous basis. Due to the success of this exercise, JEA is prepared to conduct a full-scale exercise in the coming year. This means decisions made by JEA's SLT and management team in the emergency operations center will result in actual resources being committed in the field. NEFRC staff looks forward to working again with JEA in 2016-17. For more information, please contact Eric Anderson, NEFRC, eanderson@nefrc.org.



Tampa Bay Regional Planning Council

TBRPC Partners with the University of Tampa on Sustainability

TBRPC has been awarded a grant from the Land Economics Foundation in cooperation with the University of Tampa, and the City of Treasure Island. The grant will allow an examination of current commercial and residential land use policies that hinder economic growth in older, more established beach communities.

The project is entitled "Land Use Mix for Fiscal Sustainability in Beachfront Communities." The City of Treasure Island has agreed to be a case study, with the results being used to propose commercial and residential policy changes that will encourage revitalization in the City and improve economic growth and development opportunities. The project will explore a change in commercial zoning, a revision of residential land use regulations, and alternative options to promote sustainable growth within the City.

For more information please contact Avera Wynne, Tampa Bay Regional Planning Council, avera@tbrpc.org.

Recent RPC Awards

2016 FPZA Outstanding Redevelopment Plan Award

Central Florida RPC

East Lake Parker/West North Combee Redevelopment Plan

2016 Driehaus Form-Based Codes Institute

International Form-Based Code Award

Treasure Coast RPC

*City of Delray Beach Central Business District Form-Based Code
and Architectural Design Guidelines*

2016 National Association of Development Organization

Excellence in Transportation Award

Central Florida RPC

*Heartland Regional Transportation
Planning Organization-Public Participation Plan*

2015 National Association of Regional Councils Major Metro Award

Tampa Bay, Central Florida & Southwest Florida RPCs

Florida/Local/Regional Broadband Planning Project

2015 Congress for the New Urbanism Charter Award

Treasure Coast RPC

Seven50: Southeast Florida Regional Partnership Plan

About the Florida Regional Councils Association



Created by the Regional Planning Councils in 1976, FRCA is the association which represents the 10 RPCs in Florida. FRCA is a results-oriented organization dedicated to furthering the interests of regional planning councils and their member local governments, especially with respect to economic development, transportation, emergency preparedness, and local technical assistance initiatives. During the past 10 years the RPCs, working together through FRCA, have:

- originated \$74.9 million in federal investments in 39 different economic development projects in Florida, creating 5,623 jobs, retaining 10,310 jobs and leveraging more than \$606 million in capital investment.
- loaned \$41.9 million through their small business revolving loan funds which resulted in the creation and retention of 3,760 jobs.
- completed 560 RPC economic impact analyses in support of private business entrepreneurs and local economic development organizations, to help them compete nationally and globally for investment and skilled jobs.
- trained 38,573 first responders/emergency management personnel.
- validated 12,673 projects under the Federal Consistency Review Program ensuring access to billions of dollars of federal infrastructure and economic investment dollars.

Calendars

	<i>Date</i>	<i>Time</i>	<i>Place</i>
2016 FRCA Partners Meetings Schedule FRCA hosts seven Partners Meetings each year, listed in the table are the upcoming Partners Meetings. To view the complete meeting schedule click on the link Calendar 2016 .	August 19th	9:00 am- 12:00 pm	Diplomat, Hollywood
	Annual Meetings and Events Calendar FRCA is pleased to share a calendar of national and state meetings and conferences of interest to our members, partners and affiliates. Click on the link to view the 2016 Calendar.		
	Sept 30th	9:00 am- 12:00 pm	Hyatt Regency, Orlando
	October 25th	9:00 am- 12:00 pm	Marriott, Hutchinson Island

FLORIDA REGIONAL COUNCILS ASSOCIATION
Local Knowledge, Regional Solutions, Statewide Impact

Contact: Denise Imbler
850-487-1426



Leon County

Board of County Commissioners

301 South Monroe Street, Tallahassee, Florida 32301
(850) 606-5300 www.leoncountyfl.gov

NEWS RELEASE

FOR IMMEDIATE RELEASE: July 25, 2016

CONTACT: Mathieu Cavell
Community and Media Relations
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Leon County Commissioner Bryan Desloge Now President of the National Association of Counties

On Monday, Leon County District 4 Commissioner Bryan Desloge ascended to president of the National Association of Counties (NACo) during the 81st Annual Conference and Exposition, which was held July 22-25, in Long Beach, Calif. This achievement marks the first time ever a Leon County Commissioner will lead NACo, and more than two decades since a county commissioner from Florida held the prestigious position.

"NACo plays a vital role in addressing the challenges communities face nationwide," said Desloge. "It is an honor to represent Leon County on a national level and also to advance home rule focusing on civility and diversity."

As president of NACo, Desloge will represent the nation's more than 3,000 counties in Washington D.C. and across the country. Desloge will focus his year as president on advancing civility in political dialogue.

"I look forward to calling Commissioner Desloge Mr. President for the next year," said Leon County Commission Chairman Bill Proctor. "As president, he will hold up Leon County as an example of what happens when local government does it right. And also, he will learn from the nation how best to tackle our tough issues at home."

Desloge has served on the Leon County Board of County Commissioners for almost ten years and was chairman from 2009-2010. After his appointment to the NACo Board of Directors in 2012, he has subsequently served on its Financial Services Corporation Advisory Committee and as Vice Chair of the Behavioral Health Subcommittee. Desloge is also a 2007 graduate of NACo's County Leadership Institute, and he served as President of the Florida Association of Counties.

(More)

Along with his role in Leon County government, Desloge has been active with and has served on several boards, including the executive board of Florida Blood Services and Florida State School of Business Board of Governors. In 2012, he was appointed by Governor Scott as Chairman on the Board of Directors for the Early Learning Coalition (ELC) of the Big Bend Region.

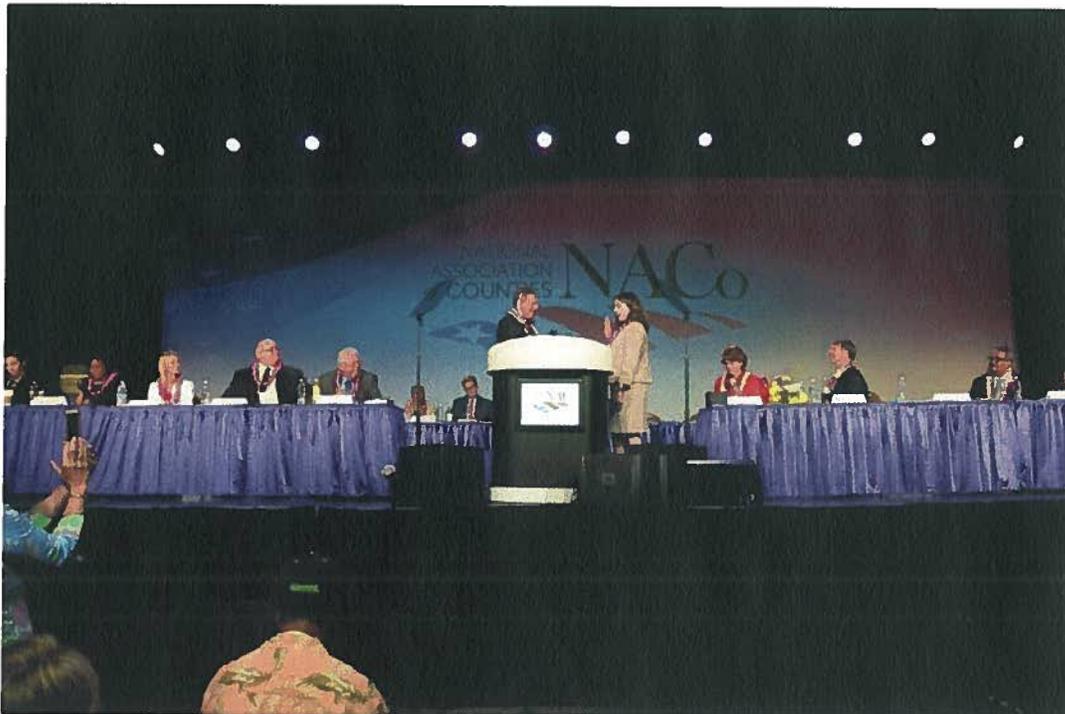
“Commissioner Desloge has been a strong leader at the local and state levels for many years now,” said NACo Executive Director Matthew Chase. “His experience as a public servant, business owner, and state and regional board member, will position him to lead our national association with poise as president.”

NACo’s Annual Conference provides county officials with a great opportunity to vote on NACo’s policies related to federal legislation and regulation; network with colleagues; and, learn about issues impacting counties as well as the innovative programs counties across the country are establishing.

The National Association of Counties (NACo) unites America’s 3,069 county governments. Founded in 1935, NACo brings county officials together to advocate with a collective voice on national policy, exchange ideas and build new leadership skills, pursue transformational county solutions, enrich the public’s understanding of county government, and exercise exemplary leadership in public service.

For more information, contact Mathieu Cavell, Leon County Community and Media Relations, at (850) 606-5300 / cmr@LeonCountyFL.gov .

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GWEN GRAHAM
2ND DISTRICT, FLORIDA

HOUSE ARMED SERVICES COMMITTEE
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Congress of the United States
House of Representatives
Washington, DC 20515-1902

September 6, 2016

President Barack Obama
The White House
1600 Pennsylvania Avenue, N.W.
Washington, D.C. 20500

Dear Mr. President:

Hurricane Hermine wreaked substantial damage to private property and public infrastructure in and around my North Florida Congressional district.

As of this morning, the Federal Emergency Management Agency (FEMA) is working with the State of Florida on damage assessments to determine whether federal assistance is warranted. After spending the last several days visiting with people affected by the storm and being briefed by emergency response officials, I strongly believe that federal assistance is necessary.

If Governor Rick Scott makes a request for assistance, I urge you to expeditiously approve that request and focus all appropriate federal resources to help local and state officials with the recovery. Your timely response will help affected citizens and communities get back on their feet as quickly as possible.

The parts of North Florida which received the brunt of this hurricane are unique to our state and nation. The path of the storm significantly impacted the Florida state capital of Tallahassee and the surrounding "Big Bend" region, an area which had not experienced tropical weather of this magnitude in more than three decades. Communities to the west and southeast of Tallahassee were also affected by Hurricane Hermine. This includes the Forgotten and Nature Coasts -- a series of coastal communities on the Gulf of Mexico known for their unspoiled shoreline, pristine natural estuaries, and traditional fishing communities which were fighting for economic survival even before the storm hit.

We have citizens throughout North Florida who have lost their homes and livelihoods and are still without essential services. They need our help, and they need it now.

Although the storm has passed, we must not lose the urgency to help families and communities recover from Hurricane Hermine. Thank you in advance for expediting federal assistance once requested.

Sincerely,



Gwen Graham
Member of Congress

Site visit 'positive' for Port Authority

By TIM CROFT
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tcroft@starfl.com

The Port St. Joe Port Authority is ready to pull the trigger.

All that is needed is the ammunition.

That, however, remains agonizingly just out-of-reach

as work continues ahead on port development.

The key, said Port Authority chair Eugene Raffield, is a letter of intent (LOI) or contract with a company committed to use the Port of Port St. Joe as a shipping hub.

Officials with one potential customer visited the

area recently to check out the port facilities, including the former Arizona Chemical site which is a key piece for a deal.

The company has an interest in using all or part of the site for what is an operation to ship wood pellets to international markets.

"It was a positive meeting," said port attorney Tom Gibson. "He has big plans."

But, Gibson added, there was "no indication" on when the company would be taking the next step.

That would be finalizing an agreement with the Port Authority and the St. Joe Company, the Port Authority's collaborator in port development, which the company has had in hand since June, said St. Joe vice presi-

dent Dan Velazquez.

The company has submitted a letter to the Gulf County Economic Development Coalition indicating an interest in using the Genesee Wyoming rail line that ends at the port.

Chris Holley, EDC executive director, said that is the first step in a three-step process toward the release of Florida Department of Transportation funds to perform rehab work on the rail line.

Holley said he was holding off on submitting the letter, which alerts the state of an interested rail user to affirm there is available money for the rail work.

The next step would be a statement from the company on its capital investment

and job creation through relocation to Port St. Joe and the third step a finalized lease/purchase agreement.

Until the company has agreed on an LOI, Holley said, he would hold off on submitting the first letter to FDOT to ensure there is a reason to begin the process.

Another aspect to the rail grant funds is that St. Joe, through Genesee Wyoming, will have to provide matching funds to leverage the FDOT grant, Velazquez said.

The state rail money has been budgeted for two years; St. Joe long ago agreed to provide the matching funds.

Raffield noted that an unknown is how long the rail money will remain earmarked for the Genesee

Wyoming line.

"We need a strategy to get everybody to the table to finalize all the issues," Raffield said.

Meanwhile, the work on the infrastructure to hold the 5 million cubic yards of spoil which will be produced with the dredging of the federally-authorized shipping channel continues apace, said Tommy Pitts, project manager with Mott MacDonald.

Additionally, Holley said he is currently in communications on five potential projects which could bring business to the port and Velazquez said St. Joe continues its work marketing the port, including examining the possibility of joining with a port leasing broker.

Wakulla says no

Commissioners vote 5-0 to submit resolution against Foley Cellulose mill's effluent pipeline

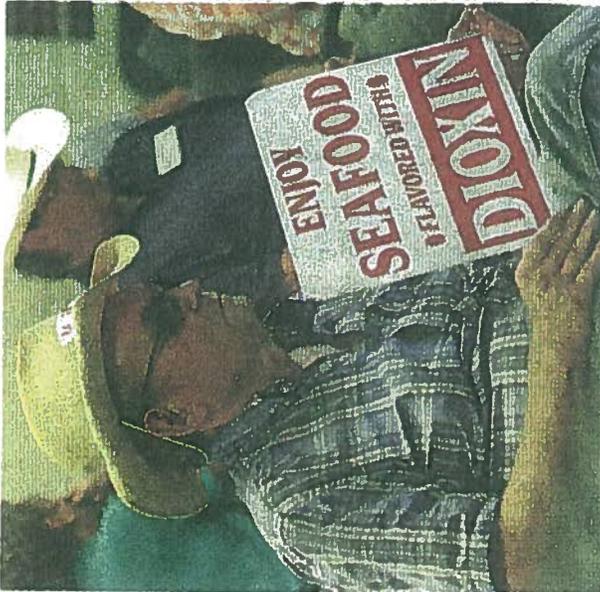
By NICOLE ZEMA
nzema@thewakullanews.net

Once the facts were gathered, the decision was crystal clear.

Commissioners voted unanimously to adopt a resolution against the relocation of Foley Cellulose mill's effluent pipeline at the Aug. 15 meeting. The resolution will be submitted to the Army Corps of Engineers - the agency that can authorize the project permit.

Commission Chairman Ralph Thomas proposed tweaks to the resolution to make it more accurate, and commissioners compromised on some of the language.

Thomas said the resolution does not go far enough, and commissioners voted 5-0 on a second resolution to request Florida lawmakers pass legislation to require a reduction of dumping pollutant



A citizen who would only identify himself as "Dr. Dioxin" holds a protest sign for commissioners to see. At right, Janice Blair cheers the unanimous vote.

PHOTOS BY NICOLE ZEMA

into Florida waters, and stop the use of our waterways as unhealthy dumping sites. This resolution is in response to a recent Environmental Regulation Commission 3-2 vote to approve new limits on toxic chemicals in state waters. Thomas' resolution requests the ERC vote be voided; and would also establish a citizens committee on clean water.

The decisions came after Commissioner Howard Kessler's resolution item was tabled at the Aug. 1 meeting,

which deeply upset many citizens and created a stir in commission chambers. Commissioner Randy Merritt made the motion to table the item, so he and other commissioners could tour the Georgia Pacific plant to gather

more information before voting.

The tour apparently reinforced their decision to vote in favor of the resolution against the discharge point relocation, which is projected to dump 40 million gallons of wastewater efflu-

ent within a mile of the Gulf of Mexico.

This time, Merritt was quick to second Kessler's motion. Merritt believes relocating the discharge point closer to the Gulf would put the county in danger. He proposed requesting the discharge point remain upriver, and allow the river's poor classification to stay the same.

"I would rather keep the motion very simple," Kessler said. "What we're facing right now is the situation of urgency with the Army Corps of Engineers. If they turn around and grant this permit, the pipeline's going to be built."

The plant's effluent currently discharges in the Fenholloway River in Perry. The river is considered an industrial river, home only to "pollution tolerant" life. In an effort to improve the river's water quality,

Wakulla says no

From Front Page

quality, the discharge point will be relocated 15 miles downstream. While toxic sediments currently settle along the riverbed as the effluent flows toward the Gulf, activists are alarmed that a more direct flow to the ocean could maximize the pollutants entering it, and negatively impact Wakulla's coastline 20 miles away.

Georgia Pacific officials say \$100 million has been spent on improvements to the plant to reduce the "color" of the effluent, and say the salinity of the effluent will more closely match the salinity of the Gulf, and restore the Fenholloway to a better classification. The project would bring them into compliance with a DEP Administrative Order and National Pollutant Discharge Elimination System permit.

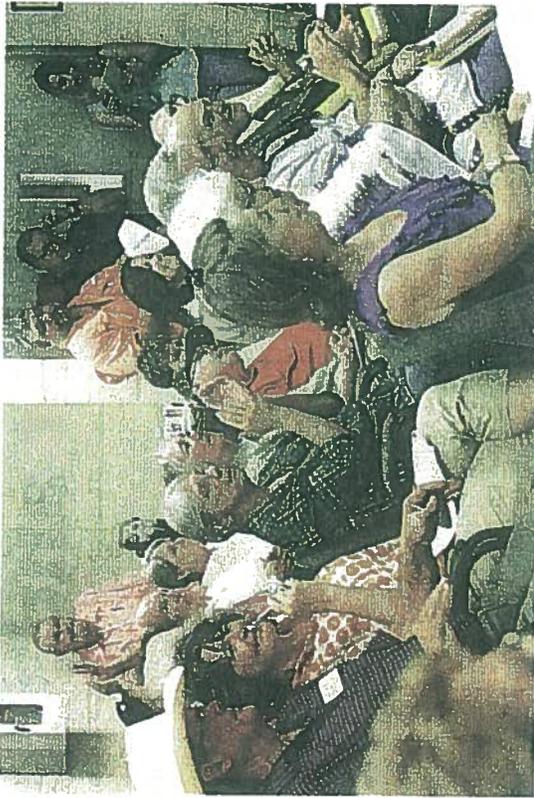
Even with the improvements, many citizens expressed grave concern that seagrass beds - essential to the marine ecosystem - could be destroyed, and ultimately impact public health.

"Sea grass beds have been the focus of our restoration efforts during the past decade," said Scott Mixon, Georgia Pacific public affairs manager. "Ongoing monitoring confirms that conditions necessary to support sea grass in the Gulf along the mouth of the river have been reestablished."

Georgia Pacific representatives shared project details at two different commission meetings. A workshop was held in July that featured project and effluent analysis by the Florida Clean Water Network. They raised concerns about dioxins in the effluent, which is a waste byproduct of dissolving pulp, and known as an "extreme" toxin.

Georgia Pacific representatives assert there is no reason for alarm.

"Unfortunately, many of the comments made by individuals against the pipeline have included inaccuracies and misrepresentations about our company and the work our mill has done to comply with state



PHOTOS BY NICOLE ZEMBA
Above, citizens react to the vote Monday. Below, Linda Young of the Florida Clean Water Network address the group at Wakulla Springs.



and federal regulations and improve the Fenholloway River system," Mixon said.

Kessler said it comes down to a lack of trust in the government agencies that are supposed to protect resources.

"If you're powerful enough, and you're meaning to keep business as usual, you can influence a lot of things," he said, listing governments, reports, and pollution level recommendations. "This company... has not been good stewards of the land. They have shown they cannot be trusted."

praying for this day, when I could stand here and tell you I'm proud of you - all of you," she said.

Commissioners Thomas and Richard Harden thanked the board and citizens for allowing them more time to gather facts.

"There needs to be a restoration effort of the Fenholloway River too," Harden said. Citizens agreed vocally, clapped and cheered.

Citizen James Daniels said compromise is rare in today's political climate.

"It's sad - we don't trust government at any levels," he said. "We need independent outside testing. It should be something we fight for."

Citizen Janice Blair talked about growing up in Taylor County, her family's fear about drinking contaminated well water, and her own independent research of the Fenholloway's pollution.

"I have never in my 30 years (of research) had a commission stand up for the people," she said, her voice quivering. "I am so glad I lived long enough to see it."

WAKULLA SPRINGS MEETING

An informal meeting was held on Aug. 11 at the Lodge at Wakulla Springs, coordinated by Leon County Commissioner Bill Proctor and Commissioner Kessler. Upwards of 40 people attended, and the beginnings of a regional effort was organized to increase awareness of the Fenholloway pollution.

"To think that our government is so indifferent - it just hurts to believe that North Florida is so taken for granted," Proctor said. "When Commissioner Kessler began to rattle the cage on this, I knew it was major."

He said Tallahassee invested millions into sprayfields modifications that have improved Wakulla's springs. It's part of being a good neighbor, he said, and Foley should extend the same courtesy.

"I won't let nobody poison me," Proctor said.

The discussed creating an information website, and getting congress-people, tourist councils and statewide organizations on board.

"I've been waiting, hoping and

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