

# LOCAL EMERGENCY PLANNING COMMITTEE, DISTRICT II

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Office (850) 488-6211 ext. 102 Fax: (850) 488-1616

Chairman: Kevin Peters  
Vice Chairman: Chief Tom Quillin

Staff to the Committee: Apalachee Regional Planning Council



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**District II Local Emergency Planning Committee Meeting**  
**Wednesday, April 17, 2013**  
**10:00 AM Eastern**

**\*\*\*TFD Training Division Facility (Classroom 2)\*\*\***  
2964 Municipal Way  
Tallahassee, FL 32304

## AGENDA

1. Call to Order, Roll Call, and Introductions
2. Approval of Minutes\* ..... 1
3. Chairman's Report – Kevin Peters
  - A. Recap of State Emergency Response Commission (SERC); LEPC Chairs & Staff; and SERC Training Task Force (TTF) meetings
  - B. Domestic Security Update: North Florida Regional Domestic Security Task Force (NFRDSTF)
4. Staff Updates – Chris Rietow
  - A. Hazardous Materials Training..... 9
  - B. HMEP Planning Project Update ..... 10
  - C. Hazards Analysis Update
  - D. Hazardous Materials Incidents in District 2..... 11
5. Other Business – **Environmental Health Presentation by Nancy Leiva, FDOH**
6. Public Comment
7. Next Meeting Date and Location – **July 31, 2013** at the TFD Training Division Facility.

\*Requires a Motion from the Committee

**Tallahassee Fire Department  
Training Division  
2964 Municipal Way  
Tallahassee, FL 32304**

***PLEASE PARK IN THE PARKING LOT ON THE CORNER OF  
MUNICIPAL WAY & APPELYARD DRIVE***



**District II Local Emergency Planning Committee  
Tallahassee Fire Department  
Training Division Classroom  
2964 Municipal Way  
Tallahassee, FL 32304  
February 13, 2013 – 10:00 AM Eastern  
Meeting Minutes**

**1. Call to Order, Roll Call and Introductions**

Chairman Kevin Peters called the meeting to order, welcomed those in attendance, thanked the Tallahassee Fire Department for hosting the meeting and asked for self-introductions from those individuals present. Chairman Peters also noted that he appreciated the support of the membership for being recently elected as Chairman. He reminded all present to sign the attendance roster that had been passed out. Chairman Peters also updated the LEPC on the separate accidents involving Dan Bulecza and Richard Smith and asked the members to keep them in their thoughts. The following members were present:

**Members and Alternates**

Barry, Scott	Leon County EMS
Gray, Laymon	Florida State University
Leiva, Nancy	Florida Dept. of Health
Looke, Alex	Interested Citizen
Peters, Kevin	Leon County Division of Emergency Management
Quillin, Tom	Leon County EMS
Stewart, Gail	DOH – Leon County Health Dept.

**Guests**

Baggett, Bobbie	Florida Department of Law Enforcement
Batts, Howell	Florida Department of Health
Cavicchia, Philip	Florida Department of Health
Doyle, Philip	Tallahassee Memorial Healthcare
Eastman, Hal	Tallahassee Fire Department
Fetzko, Ronnie	Florida Department of Health
Horton, Caroline	Florida Department of Environmental Protection
Ifft, Sylvia	Florida Department of Law Enforcement
Lindert, Michael	City of Tallahassee – Water Quality
Russell, Chris	U.S. EPA

**Staff**

Rietow, Chris	Apalachee Regional Planning Council
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## **2. Approval of Minutes**

A motion to approve the minutes of the October 24, 2012 District 2 Local Emergency Planning Committee meeting was made by Chief Tom Quillin and seconded by Laymon Gray. The vote was unanimous.

## **3. Chairman's Report**

Chairman Peters deferred to staff to provide a brief summary of the Training Task Force meeting.

### **A. SERC Training Task Force (TTF) & LEPC Chairs/Staff Meeting Recap** **Daytona Beach – January 24, 2013**

Review of Recent TTF Conference Calls

- Dec. 5th call: Mass Fatality Management Plan discussion by Bobby Bailey (how contaminated remains are handled)
- EPA supplemental project spreadsheet will be developed and submitted to LEPCs by Lou Ritter
- Next conference call tentatively scheduled for Feb. 20<sup>th</sup> at 1:30

SOG Guideline Revisions

- Lou Ritter, FDEM will soon be sending out the model SOGs (about 20 of them) to review for changes to those TTF members that are interested
- HazMat FOG needs to be reviewed as well (has actually been 2 years: Jan. 11, 2011)

Membership Policy relating to Ethics Update - Paul Wotherspoon

- LEPCs should be very cautious about hiring contractors for training if vendors are on the LEPC Training Subcommittee
- The perception of this issue can be dangerous
- Be able to justify/document what takes place and consider having these members abstain from voting if they plan on providing training for the LEPC

Update for Repository for Current TTF Products - Lou Ritter

- FDEM now has a password protected SharePoint for SERC
- Still working on user setup and passwords for TTF members and LEPC Chair and staff
- All meetings, documents and a calendar can be stored on the site
- Future agenda packages will be located on the site as certain protocols included in the agenda are considered sensitive

HazMat Symposium Update - Jonathan Lamm

- In conjunction with Fire Rescue East has been a great success and a higher than expected turnout
- 102 people signed in and attending classes on the first day

- 121 on the second day
- Will move forward with holding it again next year (venue to be determined)
- Will likely hold in conjunction with Fire Rescue East again

#### FSFC Update - Scott Chappel

- Upcoming anhydrous ammonia symposium with training and vendors
- Scheduled for April 2013
- Vigilant Guard May 17 - 23, 2013 at Camp Blanding, Ocala Airport & FSFC (will overlap and coordinate with Statewide Hurricane Exercise)

#### E-Plan/Tier II Report Update - Paul Wotherspoon

- Workshops across the region on E-Plan in major population areas (not Tallahassee)
- Facilities will need access codes to obtain previous Tier II reports that are in HMIS
  - Must wait on Sam Brackett to answer email (currently backlogged)
- If facility uses E-Plan they do not have to send a hard copy to LEPC, but they are still required to send to the fire dept. (FDEM currently working with EPA on this)
  - Per FDEM, it is currently up to the Fire Dept at this point as EPA has granted an exemption to FL (will not fine facilities)

#### Hazards Analysis Update - Paul Wotherspoon

- Conference calls held with about 2/3 of the stakeholders
- Next calls scheduled for end of Feb/beginning of March (will include remaining counties and fire departments)
- No call will be held for the facilities (Paul doesn't see the value in that, but it isn't opposed to it)
- Current standing is the unanimous value of the face-to-face meetings
- Maybe looking at a way to continue the face-to-face meetings without doing the full blown HA
- DEM will provide an update on calls
- Main purpose of this change:
  - Paul isn't sure that after 20 years that there is still value added in them
  - Labor intensive on the review and contracting side
  - Product is not consistent across the counties
  - HA program is worth \$500K (from industry filing fees); are we being good stewards of the funding?
  - HAs are not required by law (Per Paul)
  - If they are done, the Greenbook provides the standards on how to complete them
  - Staff provided a paper on behalf of all LEPC staff on the value of the HA program (available upon request)
  - SERC will make final decision based DEM recommendations with a April/July timeframe

**State Emergency Response Commission (SERC) Meeting Recap**  
**January 25, 2013 – Daytona Beach**

New LEPC Appointments

1. New members Kevin Peters, Leon County Emergency Management and Nancy Leiva, Florida Department of Health were approved

Thomas Yatabe Award Presentations

- Richard Smith received the District 2 award

District 2 Certificates of Appreciation

- Chief John Dilks, TFD for 2012 ERG assistance
- Jacar McCloud, American Red Cross for ERG assistance

E-plan Tier II Reporting Update - P. Wotherspoon

- After 2 years with HMIS, only 46% participation rate
- FDEM staff is forced to enter paper reports by hand, resulting in an 8 month delay in getting the info accessible to first responders
- Too many deficiencies in HMIS to list
- FDEM decided to abandon HMIS and move to E-Plan for reporting for the March 1, 2013 reporting deadline
- Emails sent out to approximately 6,500 facilities
- E-Plan will not accept the Tier II unless all of the required fields are filled out
- A training module is included in E-Plan to help facilities report

CFATS Update

- Chemical Facility Anti Terrorism Standards
- Looks at security vulnerabilities at chemical facilities
- FDEM looking at getting delegation from DHS to perform CFATS inspections (in conjunction with RMP) or potentially work together on inspections
- Not many inspections completed in Florida
- SERC made motion to endorse future efforts by FDEM to continue this process

*B. Domestic Security Update: North Florida Regional Domestic Security Task Force Update*

- 2014-16 Training & Exercise Plan (TEP) process has begun
  - FDEM has sent out the Stakeholders Package
  - RPC staff will be working again with the Region 2 Coordinator to collect data from County Emergency Management offices and related stakeholders
  - The Region 2 TEP Workshop is tentatively scheduled for April 12, 2013 and will likely be held in conjunction with the Region 2 Coordinator Meeting
- Bobbie Baggett announced that the next North Florida/Region 2 RDSTF meeting will be held on Monday, March 18, 2013 at FDLE

#### 4. Staff Update

##### A. Regional Hazardous Material Response Training

Recent Training Summary

Date	Course	Location	Hours	Participants
10/22/12	160-hr HazMat Tech Training DVD purchase	Tallahassee Fire Dept.	N/A	N/A
1/16-18/13	Intro to CAMEO by LSU	Tallahassee Fire Dept.	24	18

##### Upcoming Training

- Three 16-hour Operations Level Meth Lab courses for last two weeks of February 2013 (see flyer page 9)
- 40-hr Technician level course in Jackson County March 18-22, 2013
- 8-hr Tech Refresher Course at FSU on July 9, 2013
- Awareness Level course for Monticello VFD on April 25, 2013
- Please send staff any training requests ASAP

##### B. HMEP Planning Project Update

- LEPC Full Scale HazMat Exercise
- Will be working with TFD HazMat team to plan an exercise in Spring
- Planning meetings will be scheduled soon

##### C. Hazards Analysis Update

- Staff has completed the 2012-13 Hazards Analyses for Calhoun, Franklin, Gadsden, Gulf, Jefferson, Leon and Liberty Counties
- Have received completed HAs from Jackson and Wakulla
- Staff will notify facilities of availability and will be mailing out deliverables to counties next week
- Staff will also compile the District 2 HA data and install on TFD HazMat Team field laptops

##### D. HazMat Incidents in District 2

- See page 11 in the agenda package for a summary of District 2 Transportation Incidents with evacuations, injuries and deaths
- 1 incident reported from September 1, 2012 – November 30, 2012)
  - Natural gas pipeline

- Also see Graph II for hazmat incidents reports by LEPC for Oct. 1, 2011 – September 30, 2012
  - District 2 has the second lowest number of total incidents

**Additional Info**

- *2013 Hazardous Materials Awareness Week*
  - Safety Brochure disseminated via email
- Chairman Peter announced that he had an idea for 2014 that involved Shelter-in-Place outreach/technical assistance to help improve healthcare facility emergency plans
- Nancy Leiva noted that she is working on a SIP project for DOH group home facilities that are not required to have emergency plans

Other Business – Presentation by Philip Cavicchia, CBRNE Epidemiology

Public Comment – No public comment given.

**Next Meeting** – April 17, 2013 at the TFD Training Division facility.

**Meeting Adjournment**

Chairman Peters thanked the Tallahassee Fire Department for the use of their facility and for providing the coffee. There being no further business, the meeting adjourned at 11:18 AM Eastern Time.

**SIGNED:**

**ATTEST:**

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**KEVIN PETERS**

\_\_\_\_\_  
**CHRIS RIETOW**



**District II Local Emergency Planning Committee  
Training Summary FFY 2012 - 2013**

<b>Date</b>	<b>Course</b>	<b>Location</b>	<b>Hours</b>	<b>Participants</b>	<b>Total Hours</b>
10/22/12	160-hr HazMat Tech Training DVD purchase	Tallahassee Fire Dept.	N/A	N/A	N/A
1/16-18/13	Intro to CAMEO by LSU	Tallahassee Fire Dept.	24	15	360
2/18-20/13 and 2/25-27/13	(3) Clandestine Drug Lab Operations Level Courses	Tallahassee Fire Dept.	(3) 16	34	544
3/18-22/13	40-hr HazMat Tech	Jackson Co. EOC	40	15	600



## Allowable Supplemental Environmental Project Categories

Thursday, April 04, 2013  
8:17:29 AM

<i>Category</i>	<i>Qualifying Project</i>
Public Health	Includes examining residents in a community to determine if anyone has experienced any health problems as the result of a company's violation(s)
Pollution Prevention	These SEP's involve changes so that the company no longer generates some form of pollution. For example, a company may make its operation more efficient so that it avoids generating hazardous waste along with its product.
Pollution Reduction	Reduce the amount and / or danger presented by some form of pollution, often by providing better treatment and / or disposal of the pollutant.
Environmental Restoration and Protection	Improve the condition of the land, air or water in the area damaged by the violation. Example, by purchasing land or developing conservation programs for the land, a company could protect a source for drinking water.
Emergency Planning and Preparedness	Provide assistance to a responsible state or local emergency response or planning entity to enable these organizations to fulfill their obligations under the Emergency Planning and Community Right to Know Act (EPCRA).
Assessments and Audits	Agree to examine its operations to determine if it is causing any other pollution problems or can run its operations better to avoid future violations. Audits go well beyond standard business practices.
Environmental Compliance Promotion	Provide training or technical support to other members of the regulated community to achieve, or go beyond, compliance with applicable environmental requirements.
Other Projects	Projects with environmental merit which do not fit within the other categories. Must be fully consistent with all other provisions of SEP policy and be approved by the EPA.

**Hazardous Materials Incident Report - Table 1**

12/1/2012 Through 2/28/2013

**Potential Section 304 Investigations at Fixed Facilities**

**02 - Apalachee Regional Planning Council**

**LEPC 02 - Total Releases 1**

**LEON COUNTY - 1 release**

<u>Release Date</u>	<u>Chemical Name</u>	<u>Release Amt</u>	<u>Business Type</u>	<u>Action Date</u>	<u>Comment</u>	<u>Sector</u>
01/10/2013	Hydrochloric Acid	1.2	Residence	03/15/2013	Closed	Private

**Graph I**  
**HAZARDOUS MATERIALS INCIDENT REPORTS**  
 (January 1, 2000 through December 31, 2012)

