

LOCAL EMERGENCY PLANNING COMMITTEE, DISTRICT II

2507 Callaway Road, Suite 200, Tallahassee, Florida 32303
Office (850) 488-6211 ext. 102 Fax: (850) 488-1616

*Chairman: Kevin Peters
Vice Chairman: Chief Tom Quillin
Training Task Force Member: Lt. Tom Pescatore*

Staff to the Committee: Apalachee Regional Planning Council



District II Local Emergency Planning Committee Meeting
Wednesday, October 15, 2014
10:00 AM Eastern

*****Tallahassee/Leon Public Safety Complex (Room 112)*****
911 Easterwood Drive
Tallahassee, FL 32311

AGENDA

1. Call to Order, Roll Call, and Introductions
2. Approval of Minutes* 1
3. Chairman’s Report – Kevin Peters
 - A. Recap of State Emergency Response Commission (SERC); LEPC Chairs & Staff; and SERC Training Task Force (TTF) meetings..... 8
 - B. Domestic Security Update: North Florida Regional Domestic Security Task Force (NFRDSTF)
4. Staff Updates – Chris Rietow
 - A. Hazardous Materials Training
 - B. HMEP Planning Project Update
 - C. Hazards Analysis Update
 - D. LEPC Emergency Plan Update 10
5. Other Business
6. Public Comment
7. Next Meeting Date and Location – proposed **February 4, 2014** (To be Determined).

*Requires a Motion from the Committee

**Tallahassee/Leon Public Safety Complex (PSC)
911 Easterwood Drive
Tallahassee, FL 32311**

***PLEASE PARK IN THE PUBLIC PARKING LOT OFF OF WEEMS ROAD AND
SIGN IN AT THE FRONT DESK***



**District II Local Emergency Planning Committee
Tallahassee/Leon Public Safety Complex
Room 112
911 Easterwood Drive
Tallahassee, FL 32311
July 30, 2014 – 10:00 AM Eastern
Meeting Minutes**

1. Call to Order, Roll Call and Introductions

Chairman Kevin Peters called the meeting to order, welcomed those in attendance, thanked everyone for coming to the meeting at the Tallahassee/Leon Public Safety Complex and asked for self-introductions from those individuals present. He reminded all present to sign the attendance roster that had been passed out. The following members were present:

Members and Alternates

Barry, Scott	Leon County EMS
Ellerbe, Carol	Jefferson County Emergency Management
Gray, Laymon	FSU, Environmental Health and Safety
Haire, Scott	Quincy Fire Department
Leiva, Nancy	Florida Dept. of Health
Lieberman, Eric	FDOH, Bureau of Radiation Control
McCloud, Jacar	American Red Cross
Peters, Kevin	Leon County Division of Emergency Management
Quillin, Tom	Leon County Emergency Medical Services
Rainey, Eve	Florida Emergency Preparedness Association
Stewart, Gail	DOH – Leon County Health Department

Guests

Aarkoti, Malathi	Florida Department of Health
Bradshaw, Brian	Florida Division of Emergency Management
Coleman, Patrick	U.S. Coast Guard – Sector Mobile
Gaines, Jerome	Tallahassee Fire Department
Mathison, Christie	Florida Department of Health
Pescatore, Tom	Tallahassee Fire Department
Spettel, Wayne	Volunteer Leon
Stafford, Wanda	Florida Division of Emergency Management

Staff

Rietow, Chris	Apalachee Regional Planning Council
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2. Approval of Minutes

A motion to approve the minutes of the April 9, 2014 District 2 Local Emergency Planning Committee meeting was made by Tom Quillin and seconded by Carol Ellerbe. The vote was unanimous.

A. SERC Training Task Force (TTF) & LEPC Chairs/Staff Meeting Recap
Singer Island, FL – July 17, 2014

Training Task Force Meeting Summary

- Chief Don Sessions was reelected as TTF Chair
- Quarterly newsletter started by TTF
- Preparations for 3rd Annual HazMat Symposium
 - January 21-24
- Capability Assessments by FSFC via SERC Assessment tool
 - Now complete through self-assessments
 - Will be followed up with validations by Matt Marshall and others
- Coalition continuing work on hazmat oil response issues with U.S. Coast Guard

Presentation by Mary Hartney, Florida Fertilizer & Agrichemical Association

- Fertilizers account for 60% of the world's food supply
- Anticipating final rule for ammonium nitrate storage/handling in December 2014
- Agriculture Industry is working nationwide to be proactive on building relationships with first responders via ResponsibleAg (see pg. 8 of agenda package)

Technology Presentation by Richard Butgereit, DEM

- Geospatial Assessment Tool for Operations and Response (GATOR) and HA opportunities
 - See pg. 9 of agenda package
 - Nancy Leiva reported that FDOH has a program that may be of some use and noted that she would send it to staff
- SERC SharePoint Portal (may include expansion to hazmat teams)
- SEP Website Development
 - Being developed internally by DEM
 - Will be able to query by project categories, costs, counties, etc.
 - Will have 2 names and an agency for each project to deal with staff turnover
 - Mike Murphy and Dwayne Mundy will work with DEM to help finalize some remaining issues

Hazards Analysis Contract Working Group Report – Dwayne Mundy

- Background:
 - HA Workgroup recommendation presented to LEPC Chairs and Staff
 - RPCs take on contracting responsibilities this year
 - HA contract combined with LEPC Support Staff contract to further reduce contracting responsibilities of DEM
 - All contingent upon approval of DFS an acceptable deliverable
- Update by Dwayne Mundy:
 - Summary on most recent HA workgroup conference call
 - Integration of GATOR capabilities
 - Potential development of review tool by DEM
 - Waiting on list of current Section 302 facilities from DEM
 - Will be allowed to pick the first 50% of facilities in year one to increase efficiency
 - Working on expanding the state-defined fields in CAMEO (does facility have a hazmat team, etc.)

Executive Order 16350 Update, Paul Wotherspoon (on OSHA website)

- 128 pages
- Big emphasis on ammonium nitrate and anhydrous ammonia safety
- Best practices for LEPCs
- No additional funding at any level
- Looking at consistent unique facility identifier
- Looking at a national database for Tier 2 Report storage (such as E-Plan)
- Chris Rietow explained that he had a copy of the Executive Summary that he could pas around

CSX Secure NOW Update, Paul Wotherspoon

- State Watch Office has access to NOW
- NOW system shows all trains in real time with contents of each car
- Any train carrying more than 1M gallons of Bakken crude must be shared through the NOW system
- One train in NW Florida (travels thru 3 times a day)
- More requirements coming in the next year for Class I railroads
- Will be required to provide hazmat info to SERC and LEPCs

State Emergency Response Commission (SERC) Meeting Recap

July 18, 2014 – Singer Island, FL

Chairman Peters announced New Primary Member LEPC Appointments approved:

- Dan Bulecza (Interested Citizen Occupational Category)

New Alternate Members

- Jennifer Nagy, Leon County EM (Emergency Management Occupational Category)
- Howard Smith, Gadsden EM (Emergency Management Occupational Category)
- Michael Younger, TCC (Local Environmental Occupational Category)

B. Domestic Security Update: North Florida Regional Domestic Security Task Force Update

Operation Deep Freeze – RDSTF TTX and FSX

- TTX – April 23rd; FSX Tallahassee – April 28th; FSX Live Oak – May 9th
- After Action Report/Improvement Plan completed
- Tallahassee Matters video documentary currently airing on WCOT
 - Chris Rietow noted that he has a link to the video and that he would send it out to the LEPC membership

4. Staff Update

A. Regional Hazardous Material Response Training

Training Summary

Date	Course	Location	Hours	Participants
4/14/14	8-hr HazMat Incident Commander Courses	TFD Training Division Facility	8	12

4/15/14	8-hr HazMat Incident Commander Courses	TFD Training Division Facility	8	23
4/16/14	8-hr HazMat Incident Commander Courses	TFD Training Division Facility	8	16

Upcoming Training

- 8-hr Technician/HAZWOPER Refresher course scheduled for July 31st (see page 10 of agenda package)
- Working to schedule 4-hr HazMat Awareness Level Courses in Liberty & Franklin Counties
- Funding for FY 2013-14 is fully obligated and training plan for FY 2014-15 has been submitted
- DEM is working to bring more TRANSCAER training to the State
 - Tallahassee is a potential location

B. *HMEP Planning Project Update*

- Hazards Analysis Facility Summary
- Will complete the project in September
- Each dispatch center will receive an updated binder with condensed Hazards Analysis data for the County's Section 302 facilities

C. *Hazards Analysis Update*

- Submitted all deliverables by June 30th to DEM for Calhoun, Franklin, Gadsden, Gulf, Jefferson, Leon and Liberty Counties and received approval
- Mailed counties the updated CD and notified all facilities that their most recent HA is available upon request
- Will work with TFD to install the data on their field laptop
- Working with DEM to allow the RPCs to take over the management of the Hazards Analysis contract

D. *District 2 LEPC Emergency Plan Update*

- Annual update of the LEPC Plan submitted to FDEM on June 30th
- General hazmat guidance document for the LEPC with reference to all Section 302 facilities within the District
- Will be officially approved at the October SERC meeting
- Chairman Peters noted that he would like to form a group (County EMs, TFD, etc.) to review the plan and compare to the CEMP HazMat Annexes

Additional updates by Chris Rietow: LEPC Biennial Exercise was held June 4, 2014 with CSX at TFD Training Division (AAR/IP was completed and submitted to FDEM prior to June 30th); Biennial elections will be held at the October meeting

Other Business –Patrick Coleman with U.S. Coast Guard – Sector Mobile

- Chris Rietow introduced Patrick Coleman and thanked him for personally attending the meeting
- Patrick Coleman gave an overview of Sector Mobile Area of Operation (AOR) activities

- Rewrite/update of the Area Contingency Plans and subsequent meeting with Area Committees to solicit input and get locals involved
- Staff in Mobile of 12 persons
- Severe Weather Plan for hurricanes as well as Area Maritime Security Plan
- 5 Deepwater Ports
- Jefferson and Taylor Counties will eventually move to the jurisdiction of Sector Tampa/St. Pete
- Mr. Coleman noted that he would send out the website links to several of the documents he referenced, including a very useful GIS tool developed by FWC
- Mr. Coleman answered several questions for the LEPC membership
- Chairman Peters thanked Patrick Coleman for his participation
 - Chris Rietow offered the services of the LEPC and noted that he would add Mr. Coleman to the LEPC interested parties distribution list

Public Comment - Eve Rainey noted that the Hazards Analysis contracting issue is remains a priority by county EM Directors through FEPA

- Chris Rietow thanked Eve Rainey for her continued support of the LEPCs/RPCs throughout this process
- Scott Nelson noted that DEM has “made a mess of the HA process and so far has refused to clean it up”

Next Meeting – Proposed October 15, 2014 (Tallahassee/Leon Public Safety Complex).

Meeting Adjournment

Chairman Peters thanked everyone for their attendance and participation. He asked for those interested in the facility tour to meet him upstairs after the meeting. There being no further business, the meeting adjourned at 11:20 AM Eastern Time.

SIGNED:

ATTEST:

KEVIN PETERS

CHRIS RIETOW

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August 28, 2014

Ms. Isabell Parker
Contract Manager
Division of Emergency Management
2555 Shumard Oak Blvd.
Tallahassee, Florida 32399-2100

Dear Ms. Parker:

The District 2 LEPC would like to request the following changes to the District's membership roster:

- Please **change** primary member Gail Stewart to Occupational Category – Health
 - We request that the Health Occupation Category be expanded to accommodate this change.
- Please **add** Philip Cavicchia as the alternate to Nancy Leiva, Florida Department of Health (Occupational Category – Health)
- Please **add** Wayne Spettel as a new primary member, Volunteer Leon (Occupational Category – Community Groups)

All corresponding member nomination forms have been included for your records. If you have any questions, please do not hesitate to contact Chris Rietow at (850) 488-6211 ext. 102.

Sincerely,

A handwritten signature in black ink that reads "K. L. PA".

Kevin Peters
Chairman, District 2 LEPC

Attachments



STATE OF FLORIDA

DIVISION OF EMERGENCY MANAGEMENT

RICK SCOTT
Governor

BRYAN W. KOON
Director

September 19, 2014

MEMORANDUM – #16-14

TO: Members of the State Emergency Response Commission
(SERC) for Hazardous Materials

FROM: Bryan W. Koon, Chair

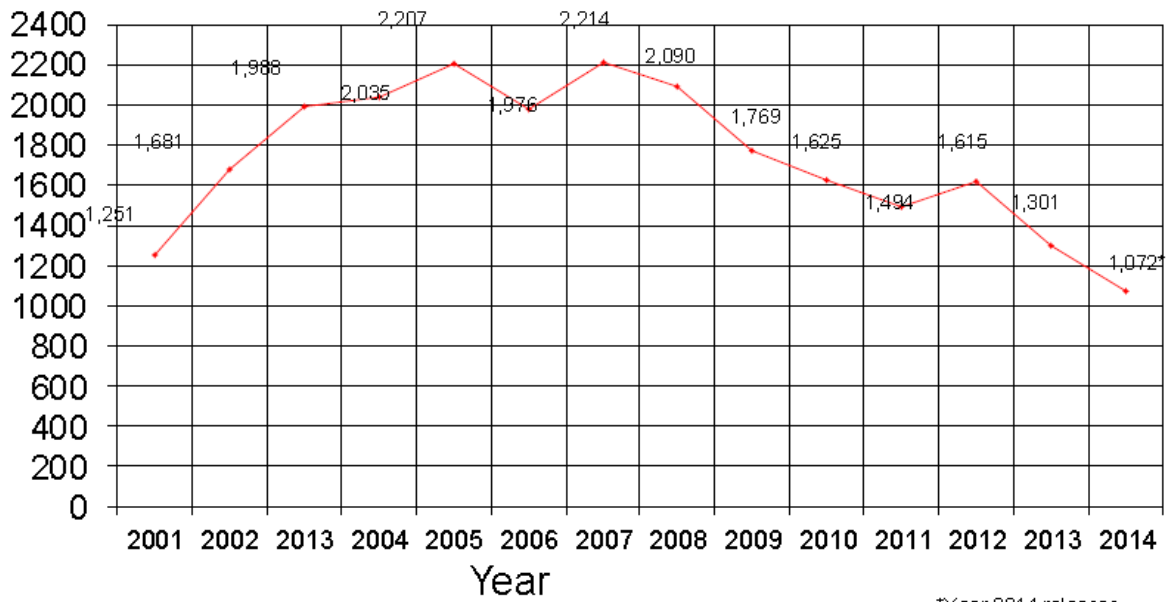
SUBJECT: Thomas Yatabe – SERC Awards and Certificates of Appreciation

SUMMARY: This year the SERC received several nominations for the annual Thomas Yatabe – SERC Awards Program. The nominations are in recognition of the outstanding contributions made in the implementation and support of the Emergency Planning and Community Right-To-Know Act (EPCRA). The SERC's Membership Committee reviewed the nominations in accordance with the awards program procedures. Attached is a summary sheet, which lists the nominees for SERC Awards and Certificates of Appreciation.

BACKGROUND: According to established Thomas Yatabe – SERC Award Procedures, each LEPC Chairperson recommends one individual or organization that has made an outstanding contribution to the hazardous materials planning program for special recognition. Additional nominees may be recommended for Certificates of Appreciation.

RECOMMENDATION: The SERC's Membership Committee recommends that the attached list of nominees receive Thomas Yatabe – SERC Awards and Certificates of Appreciation.

Graph I
HAZARDOUS MATERIALS INCIDENT REPORTS
 (January 1, 2001 through August 31, 2014)



*Year 2014 releases through August 31.

The figures in Graph 1 show the total number of hazardous materials incidents per year (including Section 304) reported to the State Watch Office for the period of January 1, 2001 through August 31, 2014.

RESOLUTION

The District II Local Emergency Planning Committee meeting in regular session this _____ day of _____, 2014, in Tallahassee, Florida, considered the following:

WHEREAS, the enactment of the Emergency Planning and Community Right-To-Know Act of 1986 imposed upon Local Emergency Planning Committees (LEPCs) planning and preparedness requirements for response to emergencies involving the release of hazardous materials; and

WHEREAS, District II LEPC's Hazardous Materials Emergency Plan has been reviewed and approved by the Florida State Emergency Response Commission for Hazardous Materials as meeting the criteria for such plans established by the Administrator, United States Environmental Protection Agency and the National Response Team; and

WHEREAS, this plan is intended to provide the framework for the development of detailed operating procedures by first response public safety agencies charged with the responsibility of protecting the public's health and safety from the discharge or release of extremely toxic chemicals.

NOW, THEREFORE, BE IT RESOLVED BY THE DISTRICT II LEPC that the **District II LEPC Hazardous Materials Emergency Plan** be hereby adopted.

SIGNED:

ATTESTED BY

Kevin Peters
Chairperson

Chris Rietow
Staff

CSX apps looks to help hazmat train accident first responders

Sep 15, 2014, 1:54pm EDT



Jensen Werley
Reporter- *Jacksonville Business Journal*
[Email](#) | [Twitter](#) | [LinkedIn](#) | [Facebook](#)

To help emergency personnel responding to a railroad accident, CSX is launching a mobile app that sends real-time data to first responders about what the train is carrying.

The app, called CSX Operation Respond, provides emergency response teams mobile access to crucial data such as what hazardous materials might be on board a train that's been involved in an accident, the company said.

The app syncs with the company's real-time database, providing responders with everything they might need to know should an accident occur. All they need is the marking number on the side of the car, spokeswoman [Melanie Cost](#) said in an interview with the Business Journal.

"It's specifically designed for first responders who need it for rail-related accident response," Cost said.

Several emergency personnel are testing the app, which is yet to make its mainstream debut. "Some first responders are testing it now, and we're getting feedback to ensure it's calibrated to their needs," Cost said.

The app is part of the company's ongoing emphasis on public safety, said [Kristin Seay](#), also a spokeswoman for the company. Currently, she said, CSX spends \$2 billion a year to improve safety and reliability of its network.

Railroads have come under scrutiny for the transportation of hazardous material. Politicians are concerned about the possibility for accident when materials like crude oil are on board. Recently, city council members in Chicago — a rail transportation hub — have called for stricter regulations from the federal government on tanker trains, reported sister paper Chicago Business Journal.

"We strive to work closely with first responders and local authorities," she said, "to help them be as prepared as possible in the event of a rail incident."

CSX wanted to provide an app, Seay said, so there could be more mobile access to data. With the app, access isn't tethered to a desktop computer: it can be viewed from a laptop or mobile device.

"I would say it's one more tool that first responders would have to be better prepared in the event of an incident," she said.